

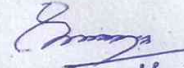


କୃଷି ମହାବିଦ୍ୟାଳୟ, ଭବାନୀପାଟଣା (ଓଡ଼ିଶା)
COLLEGE OF AGRICULTURE, BHAWANIPATNA
(Odisha University of Agriculture & Technology)
Arkabahali Farm, Raipur Road, Bhawanipatna – 766001, Odisha
Email: deancab@ouat.ac.in

HIRING OF VEHICLE
TENDER NOTICE No- 02/2025-26

No. 468 CAB, Dt. 11.03.26

Sealed Quotation/Tender in the prescribed proforma are invited from interested reputed Travel agencies/Tour Operators/Private individuals for providing one number of AC Petrol/Diesel (TUV-300, BOLERO, SUMO GOLD, ERTIGA etc) driven vehicles having sitting capacity not less than 07 including driver on monthly hire rent basis for official use of OUAT, as and when required. The vehicle should not be more than 3 (three) years old from the date of initial registration and should be in a good running condition. The detail Terms and Conditions along with the Forms for hiring of the vehicle is available in the office of the undersigned on any working day during office hour on payment of tender paper cost amounting Rs. 2000/- (Rupees two thousand) (Non-refundable) from 18.03.2026 to 16.04.2026 upto 5.00 P.M. or can be downloaded from official website www.ouat.ac.in. If tender papers are downloaded from website, the bid should be submitted with the tender paper cost amounting Rs. 2000/- in shape of DD in favour of Dean, College of Agriculture, Bhawanipatna (Non-refundable). The tender paper duly filled in (complete in all respect) and accompanied with the Earnest Money Deposit (EMD) of Rs. 13,400/- (Rupees thirteen thousand four hundred only) in shape of NSC/KVP/POTD/TDR (duly pledged in favour of the Dean, College of Agriculture, payable at Bhawanipatna) and proof of tender paper cost (money receipt/DD in favour of Dean, College of Agriculture, Bhawanipatna) should reach the undersigned on or before Dt. 16.04.2026 by 5.00 P.M. through registered post/speed post and shall be opened on the next day i.e on dt. 17.04.2026 at 4.00 P.M. in presence of the bidders or their authorized representatives. The EMD of unsuccessful bidders will be refunded on completion of tender process. Dean, College of Agriculture, Bhawanipatna.


DEAN 11.03.2026

College of Agriculture, bhawanipatna.



2025-2026

**OFFICE OF THE
DEAN, COLLEGE OF AGRICULTURE
O.U.A.T., BHAWANIPATNA – 766001**

**DOCUMENT FOR HIRING OF
(BOLERO) (AC) ON MONTHLY HIRE RENT BASIS
(TO BE FILLED UP BY THE BIDDER)**

SOLD TO Sri / Smt. M/s. : _____

Present Address: _____

Permanent Address _____

GST NO. _____ **Mob. No.** _____

This Booklet contains 06 (Six) pages only.

Sold on payment of **Rs 2000.00** in words (**Rupees two hundred only**) in shape of D.D. vide No. _____ / Dt. _____.

Sd/-
Dean College of Agriculture.

To be filled up by the Bidder

1) Name of the Bidder :- _____ GST No. _____ PAN No. _____

2) Total Bid amount (Excluding GST): -Rs. _____ (In words) _____

3) EMD amount in shape of account payee Bank Draft in favour of Dean, College of Agriculture, Bhawanipatna

Payable at Bhawanipatna: Rs. _____ (No. _____ Dt. _____)

Sign of Bidder

Sd/-
Dean

Office of the Dean, College of Agriculture, OUAT Bhawanipatna
Quotation/ Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/ Private individuals for providing 01(One) nos. of AC petrol/Diesel (**TUV-300, BOLERO, SUMO GOLD, ERTIGA etc**) driven vehicles having sitting capacity not less than 07 including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in OUAT on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tender.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, fitness certificate, Pollution certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. **A sum of Rs. 13,400.00 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Dean, College of Agriculture, Bhawanipatna and submitted along with the tenders as security deposit.** After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). **Maximum hire charges per month (excluding taxes) will be as per finance department Govt. of Odisha office memorandum no 15836/F, date 27.05.2025.**
7. The Vehicle must achieve a fuel efficiency of **10 km** per litre, as per finance department Govt. of Odisha office memorandum no **15836/F, date 27.05.2025** .
8. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per litre) and name of the Driver, Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
9. The Quotation completed in all respect (Original document submission) should reach the undersigned on or **before dt. 16.04.2026 by 5.00 P.M through registered post/speed post and shall be opened on the next day (i.e 17.04.2026) at 4.00 P.M.** in presence of the bidders or their authorized representatives.

10. The application form of quotation/tender containing General Bid Information & Terms and conditions for hiring of Vehicles etc. will be available in the official website www.ouat.ac.in during Office hour **from dt. 18.03.2026 to 16.04.2026 upto 5.00 P.M.**, The bid should be submitted with the tender paper cost amounting **Rs. 2000/- in shape of DD in favour of Dean, College of Agriculture (Non-refundable).**

Sd/-
Dean

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of the breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**Sd/-
Dean**

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete address	
3	OGST Number	
4	Bank Account No and IFSC Code	
5	Registration No.of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of registration	
9	Name & complete address of the owner of vehicle	
10	Fitness Certificate validity	
11	Pollution Certificate validity	
12	Permit validity	
13	Insurance validity	
14	Name/Address of the Driver	
15	D.L. No & validity of the D.L. of the Driver	
16	Proposed hire Charge of the vehicle per month (excluding fuel cost & GST) (in Rs.)	
17	Rate of fuel consumption/Mileage per Litre	
18	Contact Number of the Service provider (Tender/Quotationer)	
19	Contact number of Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Sd/-

Seal and Signature of
Quotationer/Tenderer