

**GUIDELINES**  
**FOR**  
**ADMISSION INTO**  
**CERTIFICATE COURSE ‘SAMARTH’ (Six Months)**  
**IN**  
**AGRO-POLYTECHNIC CENTRE (APC), DHENKANAL/  
APC, DEOGARH/ APC, KEONJHAR/ APC, CHIPLIMA/  
APC, RANGEILUNDA, COLLEGE OF AGRICULTURE,  
CHIPLIMA & COLLEGE OF HORTICULTURE, CHIPLIMA/  
KRISHI VIGYAN KENDRA (KVK) MAYURBHANJ-I,  
MAYURBHANJ-II, SUNDARGARH-I**



**ଓଡ଼ିଶା କୃଷି ଓ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ**  
**ଭୁବନେଶ୍ୱର - ୭୫୧ ୦୦୩**

## **CERTIFICATE COURSE ‘SAMARTH’ (Six Months)**

This Bulletin presents an overview of the academic activities relating to the various Certificate Courses of the Odisha University of Agriculture and Technology, Bhubaneswar. This Certificate Course ‘SAMARTH’ (Six Months) guidelines is referred as Guidelines in the text.

The Authorities reserve the right to change the requirement for such admission and amend or alter the structure and contents as well as other policies, deemed necessary in the interest of the students, the institution and the profession.

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## GUIDELINES

### 1. THE UNIVERSITY

The Odisha University of Agriculture and Technology (OUAT) was established in the year 1962 under the provisions of the Orissa Act, 20 of 1961 and has the triple functions of teaching, research and extension education.

The University offers education at the Undergraduate, Post –Graduate and Ph.D. levels in Agriculture, Horticulture, Veterinary Science & Animal Husbandry, Agricultural Engineering & Technology, Fishery Science, Home Science, Forestry, Computer Science Application, Bioinformatics, Agri-Business Management and UG/PG level in College of Basic Science & Humanities, Diploma in Agro-Polytechnic in the semester system. Research and Extension programmes are carried out at the Regional Research & Technology Transfer Station (RRTTS) and Sub-stations and Krishi Vigyan Kendras (KVKs), located in different parts of Odisha.

**Two Colleges (CoA & CoH) of Chiplima, Five Agro-Polytechnic Centres (APCs) and Three Krishi Vigyan Kendras (KVKs) under OUAT are offering Certificate Course (Six Months) in the Ten courses of different disciplines of Agriculture and allied sciences under the Project entitled “Capacity Building, Skilling, Agro-Enterprise Models and Entrepreneurship (CBSAE) Development Project”, funded by OMBADC, Govt. of Odisha. The objectives of such course are;**

- i. To develop skilled personnel in certain specialized fields.
- ii. To build capacity of the personnel for their self-employment.

### 2. CENTRE FOR CERTIFICATE COURSE:

Sl. No.	Name of the Centre	Location of the Centre	Year of Est.	Certificate Course
1	College of Agriculture, Chiplima (CoA)	Chiplima, Sambalpur	1981	Organic and Natural Farming
2	College of Horticulture, Chiplima (CoH)	Chiplima, Sambalpur	2008	Fruits and Vegetable nursery management
3	Agro-Polytechnic Centre, Chiplima	Chiplima, Sambalpur	2012	Poultry farm management
4	Agro-Polytechnic Centre, Deogarh	Deogarh	2012	Food processing and value addition
5	Agro-Polytechnic Centre, Mahisapat, Dhenkanal	Mahisapat, Dhenkanal	2012	Mushroom farming and spawn production

6	Agro-Polytechnic Centre, Keonjhar	Keonjhar	2012	Post-Harvest Management
7	Agro-Polytechnic Centre, Rangeilunda, Berhampur	Rangeilunda, Berhampur	2012	Fish spawn production and hatchery management
8	Krishi Vigyan Kendra, Mayurbhanj-I	Shyamakhunta, Mayurbhanj	2005	Floriculture/ Flower Cultivation
9	Krishi Vigyan Kendra, Mayurbhanj-II	Jashipur, Mayurbhanj	2012	Farm Mechanization and Machine maintenance
10	Krishi Vigyan Kendra, Sundargarh-I	Kirei, Sundargarh	2004	Commercial Apiary

### 3. ELIGIBILITY FOR ADMISSION

#### 3.1 Academic Qualification

**Must have passed H.S.C. (10th) /Equivalent Examination**

#### 3.2 Category Eligibility:

- i. The candidates, those who have passed H.S.C.(10th)/ Equivalent Examination from any school/ institution of Odisha.
- ii. The candidates, those who are permanent resident of Keonjhar/ Jajpur/ Mayurbhanj/ Dhenkanal/ Deogarh/ Jharsuguda/ Sundargarh Districts and need to submit an evidence of such permanent residency in the form of a certificate from the Revenue Officer not below the rank of Tahasildar / Addl. Tahasildar of concerned Tahasil.
- iii. The candidates, those who are in the age group of 15 to 45 years as on date of the advertisement.
- iv. The candidates who have joined/enrolled in the Certificate Course “SAMARTH” earlier under OMBADC funded CBSAE Development Project are not eligible to apply for this Course.

### 4. INTAKE CAPACITY

#### 4.1 Break up of Seats:

Sl. No.	Name of the Centre	Location of the Centre	Certificate Course	Total Intake Capacity
1	College of Agriculture, Chiplima (CoA)	Chiplima, Sambalpur	Organic and Natural Farming	20
2	College of Horticulture, Chiplima (CoH)	Chiplima, Sambalpur	Fruits and Vegetable nursery management	20
3	Agro-Polytechnic Centre, Chiplima	Chiplima, Sambalpur	Poultry farm management	20

4	Agro-Polytechnic Centre, Deogarh	Deogarh	Food processing and value addition	20
5	Agro-Polytechnic Centre, Mahisapat, Dhenkanal	Mahisapat, Dhenkanal	Mushroom farming and spawn production	20
6	Agro-Polytechnic Centre, Keonjhar	Keonjhar	Post-Harvest Management	20
7	Agro-Polytechnic Centre, Rangeilunda, Berhampur	Rangeilunda, Berhampur	Fish spawn production and hatchery management	20
8	Krishi Vigyan Kendra, Mayurbhanj-I	Shyamakhunta, Mayurbhanj	Floriculture/ Flower Cultivation	20
9	Krishi Vigyan Kendra, Mayurbhanj-II	Jashipur, Mayurbhanj	Farm Mechanization and Machine maintenance	20
10	Krishi Vigyan Kendra, Sundargarh-I	Kirei, Sundargarh	Commercial Apiary	20
<b>TOTAL</b>				200

NB: The University reserves the right to change the number of seats if required.

- 4.2 Latest rules and regulation in any matter of admission from competent authority will be followed during the admission process.
- 4.3 The candidate will submit a declaration at the time of submission of application form that, the original documents will be furnished at the time of counselling and admission.
- 4.4 Candidates must furnish correct information in the application form. The candidates are advised to produce relevant documents in original as laid down in this Guidelines at the time of counselling and admission, failing which admission will be denied.
- 4.5 The University is no way responsible for any wrong/incorrect information furnished by the candidates in their online application form and no communication will be made by the University in this regard.
- 4.6 At the time of counselling & admission candidate producing the documents that are forged/tampered in any form shall be debarred from admission.
- 4.7 In future, if it is found that the documents furnished by the candidate have been obtained by providing wrong information or suppressing/tampering of facts, the candidate will be deprived of the facilities already obtained and will be liable for legal punitive action.
- 4.8 In the event of non-production of all required original documents at the time of counseling and admission, the candidate will not be allowed to take admission.

## 5. SELECTION PROCESS

### 5.1 Weightage to Academic Career

Weighted score of candidates will be calculated on the basis of his/her academic career as given below:

a) H.S.C.(10 <sup>th</sup> ) / equivalent	-	50%
b) Personal Interview	-	50%
<b>Total</b>	<b>-</b>	<b>100%</b>

**5.2** The selection will be purely on the basis of merit. In case two or more candidates obtaining equal marks in the merit, the merit of such candidates shall be determined in order of preference as follows.

- a) Candidates securing higher mark in 10<sup>th</sup> standard.
- b) If candidate securing equal marks in 10<sup>th</sup> standard / equivalent examination, then the candidate with higher age will secure higher order in merit list.
- c) KVK wise merit list will be prepared and used for counselling and admission.

**5.3** Personal Interview (PI) Process:

- a) The Personal Interview for selection of students will be done by the District Level Committee for capacity building programs already notified by Collector & District Magistrate for the concerned district at the respective KVK on a prior notified date.
- b) All shortlisted students will appear the PI. Those who fail to appear before the district level committee his /her candidature for the ‘certificate course (Six Months)’ will stand null and void.

## 6. AVAILABILITY OF GUIDELINES & SUBMISSION OF APPLICATION FORM

**6.1** The Guidelines is available in University website at [www.ouat.ac.in](http://www.ouat.ac.in). The candidates desirous of applying for admission into different Certificate Course (Six Months) under OUAT have to visit [www.ouat.ac.in](http://www.ouat.ac.in) and download the guidelines and application form. The candidates can also obtain application form from respective Krishi Vigyan Kendras in their district as mentioned at 6.2.

### 6.2 SUBMISSION OF APPLICATION FORM

The candidate has to read the Guidelines carefully and follow the instructions therein while filling the application form. The Candidate has to fill in the application form (**Annexure-I**), affix passport size photograph, attach self-

attested copies of documents as required and send **two sets** of applications to the respective Krishi Vigyan Kendra of his/her district in the address mentioned below. The applications can be sent through **Registered Post/Speed Post or by hand (in the drop box placed at KVK for this purpose).**

**List of Krishi Vigyan Kendras and address for submission of application form**

<b>Sl. No.</b>	<b>Name of the District of the applicant</b>	<b>Name of the Blocks</b>	<b>Address of KVKS for submission of application form</b>
1	Keonjhar	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Keonjhar, Judia Farm, Po- Keonjhar, District- Keonjhar, Pin- 758002, Phone- 9437233260
2	Jajpur	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Jajpur, At/Po- Barachana, District- Jajpur, Pin- 754296, Phone- 9437460806
3	Mayurbhanj	Samakhunta, Baripada, Khunta, Udala, Kaptipada, Moroda, Rasagobindpur, Saraskana, Suliapada, Kuliana, Barsahi, Betanati, Bangiriposi, Gopabandhunagar	Senior Scientist & Head, Krishi Vigyan Kendra, Mayurbhanj-I, At/Po- Shyamakhunta, District- Mayurbhanj, Pin- 757049, Phone- 9437147934
		Bisoi, Bijatola, Rairangpur, Bahalada, Tiring, Jamada, Kusumi, Raruan, Jashipur, Sukuruli, Karanjia, Thakurmunda	Senior Scientist & Head, Krishi Vigyan Kendra, Mayurbhanj-II, At- Angarpada, Po- Jashipur, District- Mayurbhanj, Pin- 757091, Phone- 9437237790

4	Dhenkanal	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Dhenkanal At- Mahisapat, District - Dhenkanal, Pin – 759013, Phone- 9078584428
5	Deogarh	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Deogarh, Near Horticulture Farm, At/Po-Purunagarh, District- Deogarh, Pin-768119, Phone- 9337041900
6	Jharsuguda	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Jharsuguda At/Po- Badmal, District- Jharsuguda, Pin-768202, Phone- 9438531167
7	Sundargarh	All Blocks	Senior Scientist & Head, Krishi Vigyan Kendra, Sundargarh-I, At /Po- Kirei, District- Sundargarh, Pin-770073, Phone- 9438041580

**6.3** The candidates must submit correct marks of 10<sup>th</sup> / equivalent (including extra optional) as required in Application Form which is used to calculate weightage for preparation of final merit list. Any wrong entry of marks in the form, to enhance weightage and rank if detected at the time of counselling and admission, will lead to rejection of candidature and denial of admission.

**6.4** The candidates must enter the total obtainable marks and secured marks of all subjects studied in 10<sup>th</sup> standard.

**6.5** A candidate is considered for admission into the above Certificate Courses (as mentioned under Sub-Clause 4) on the basis of merit through counselling.

**6.6** The candidates must submit two sets of the Application Forms through Registered Post/ Speed Post sufficiently ahead of the closing date to ensure receipt within due dates.

## **7. ADMISSION**

**7.1** A short list of the candidates in the ratio 1:2 will be prepared basing on the marks obtained in HSC (10<sup>th</sup>)/ equivalent examination and Personal Interview on the basis of 50% & 50% weightage respectively. The admission will be

made according to merit (as under clause-5) through Counselling for all the Certificate courses listed under clause - 4.1.

- 7.2 Based on the mark secured in the H.S.C. (10th) Examination as mentioned in the Application Forms, the KVKs will prepare a provisionally shortlist of candidates. The KVKs will send 'intimation letter' to the shortlisted candidates to appear before the 'Selection Committee' for personal interview on scheduled date and time
- 7.3 The shortlisted applicant will appear before the Selection Committee at the respective KVKs for Personal Interview on scheduled date and time on his/her own cost.
- 7.4 Once a candidate exercises his/her option for a particular Course and is allowed admission into that Course, no changeover to another Course shall be allowed thereafter under any circumstances.
- 7.5 Eligible candidates interested for admission will have to physically appear before the Selection Committee at respective KVKs on the scheduled date and time as indicated in the intimation letter and produce the Original Certificates and Mark sheets as required under Sub Clause 7.9 for verification. Candidates who fail to produce the original certificates and mark sheets as detailed at **sub clause 7.9**, before the selection committee will forfeit their claim for admission. No time shall be allowed for production of the original certificates and mark sheets that determine eligibility and merit. A candidate will have the option to choose the Courses showing available during counselling at respective KVKs under **Sub-Clause 4.1** for admission subject to his/her eligibility, choice and availability of seats in that course.
- 7.6 The candidates, who will fail to appear before the Selection Committee physically on the scheduled date and time will automatically and irrevocably forfeit their claim for admission.
- 7.7 On provisionally selected, the Selection-cum-Allotment letter for admission will be issued by respective KVKs to the candidates. The candidate will report at the allotted center on scheduled date and time for admission.
- 7.8 Admission will be conducted at the allotted center mentioned at clause- 4.1.
- 7.9 Candidates selected for admission are required to produce the following documents at the time of Counselling-cum-Admission.

#### **ORIGINAL AND TWO SET OF SELF ATTESTED PHOTO COPIES OF DOCUMENTS**

- a) Selection-cum-Allotment letter from KVK.
- b) Mark sheet of 10<sup>th</sup> standard.

- c) Certificate of 10<sup>th</sup> standard showing date of Birth.
- d) Medical Fitness Certificate in prescribed Form (**Annexure-II**).
- e) Aadhaar Card
- f) Permission Letter from the employer if the candidate is employed
- g) Valid Permanent Residence certificate.
- h) 5 passport size Colour photographs same as submitted in the Application Form.

**N.B: Mark sheet issued by School and College shall not be accepted.**

- 7.10** All the candidates admitted into any Certificate Course shall submit a Medical Fitness Certificate in the prescribed format (Annexure-II) from a Govt. Medical Officer / Regd. medical practitioner not below the rank of Asst. Surgeon at the time of admission.
- 7.11** If a candidate for admission is found to have indulged in ragging and/or expelled in the past or if it is noticed later that he / she is indulged in ragging, the admission will be cancelled and he/she will be expelled from the University / College/Center.
- 7.12** All the admitted candidates need to submit an affidavit, as per the UGC guideline on non-indulgence in ragging activities, to their respective Principal of Agro- Polytechnic Centre/ Dean of College/ SS &H of KVKs within 15 days from the date of admission (As per Annexure- III & IV).
- 7.13** The KVKs should select 50% more candidates over and above the number of seats available at the Centre for inclusion in the waiting list.
- 7.14** If seats remain vacant after counselling and admission or vacated by cancellation of admission, it will be filled up from the waiting list of candidates available with the concerned KVK.
- 7.15** Discontinuation of candidates after admission on any circumstances (except medical ground with satisfaction of the Head of the center admitted), may be treated as vacant and that vacant seat will be filled up from the waiting list of candidates available with the concerned KVK.

## **8. STUDENTS DISCIPLINE**

A student, shall abide by the disciplinary rules and regulations of the Hostel, Centre and the University. He/she shall not involve himself/herself in any objectionable conduct such as violation of hostel discipline, disobedience of instructions of Hostel Authorities, immoral conduct or disorderly behavior including “ragging”. In case a student is found to be involved in any of the said undesirable activities, he/she shall be liable for expulsion from the hostel and

if the offence is grave, also from the Centre. The expulsion from the hostel shall be ordered by the Dean of Students' Welfare on recommendation of the Principal/ Dean/ SS&H concerned and expulsion from the Centre shall be under the orders of the Vice- Chancellor.

## **9. ACADEMIC SYSTEM**

**9.1** The details of the method of Examination & Evaluation of students' performance shall be explained to the students at the time of "ORIENTATION PROGRAMME". The Course Programme shall be regulated as per Regulation.

The minimum instructional period for Certificate Course (Six Months) will be six month courses of 02 (two) phases i.e 3 months each. The Certificate Course will have skill based granular courses as follows: -

- i. Certificate Course in Organic and natural farming**
- ii. Certificate Course in Fruits and vegetable nursery management**
- iii. Certificate Course in Poultry farm management**
- iv. Certificate Course in Food processing and value addition**
- v. Certificate Course in Mushroom farming and spawn production**
- vi. Certificate Course in Post-Harvest Management**
- vii. Certificate Course in Fish spawn production and hatchery management**
- viii. Certificate Course in Floriculture/ Flower Cultivation**
- ix. Certificate Course in Farm mechanization and machine maintenance**
- x. Certificate Course in Commercial Apiary**

The students will complete the 1st three months of the certificate course in respective APCs/ Colleges/ KVKs to which they are admitted.

On successful completion of first 3 months, the students will be attached to the industries/ entrepreneurs/ OUAT institutions for the 2nd three months based on the courses they have studied during the 1st three months preferably in their home district or neighbouring district based on their marks secured in first 3 months and available scope.

## **9.2 COURSE FEE**

Admission to this course will be on free of cost basis. They will be provided with free lodging and boarding at respective Agro-Polytechnic Centres/ Colleges/KVKs. They will also be provided with study materials and learning kit on free of cost. When the students will be attached to relevant industries/ entrepreneurs/ OUAT institutions, they will be paid stipend of Rs. 3,000/- per month for the period of three months to meet their living

expenses. The stipend will be paid by Head of the Centre attached to, only after receipt of satisfactory performance report from the Centre attached to.

### 9.3 OTHER FEES

(The documents as mentioned below may be issued to the students on payment of required fees as indicated against each as and when required)

a) <b>All Original Certificates</b>	<b>No Fees</b>
b) Duplicate certificate	Rs. 100.00
c) Duplicate Marksheet	Rs. 100.00
d) Duplicate Identity Card	Rs. 100.00
e) Charges for sending documents/certificates by Regd. Post (inside India)	As per Actual

### 10. MEDIUM OF INSTRUCTION:

Medium of instruction and examination shall be English.

### 11. ATTENDANCE REQUIREMENT:

The minimum percentage of attendance required to be completed by a student in each course shall be 85% in each 3 months. However, students securing attendance more than 70% but less than 85% have subject for attendance condonation on medical ground of self or parents. No condonation, even on medical ground, can be granted for shortage of attendance below 70% under any circumstances.

Any student who is detained in the 1st three months of certificate course due to shortage of attendance, then his/her studentship shall be cancelled permanently and his/her application for admission to the Certificate Course in future years shall not be considered.

### 12. DISPUTE:

All disputes relating to admission matter shall fall within the jurisdiction of Bhubaneswar city.

### 13. ADMISSION CALENDAR:

Sl. No.	Programme	Date
01	Issue of Admission Notification in OUAT website, Newspaper and communication to 9 KVKs	09.12.2025
02	Submission of filled in Application by interested Candidates	26.12.2025
03	Scrutiny of Application by respective KVKs and communication to shortlisted candidates	29.12.2025 to 03.01.2026
04	Personal Interview of Shortlisted candidates at respective KVKs and preparation of final merit list for admission and provisional admission as per seat allotment matrix at Clause 14.	05.01.2026

05	Communication of list of provisionally admitted candidates to respective centers offering the course and University	07.01.2026
06	Orientation Programme and Commencement of class in respective center	12.01.2026

**NOTE:**

- 1) Admission will not be allowed in the mid-way after the closure /last date of admission.
- 2) All holidays notified by the University will be the holidays for the Agro-Polytechnic centers/ Colleges/KVKs under OUAT.
- 3) The date of admission /re-admission for each three months will be notified as per the program calendar prepared for the concerned center.

**14. KVK WISE SEAT ALLOTMENT MATRIX:**

Name of the KVKs	Name of the Centre										Total no. of Candidate
	APC, Dhenkanal	APC, Deogarh	APC, Keonjhar	APC, Chiplima	APC, Rangeilunda	College of Agriculture, Chiplima	College of Horticulture, Chiplima	KVK, Mayurbhanj-I	KVK, Mayurbhanj-II	KVK, Sundargarh-I	
Deogarh		20		02	02	02	02				<b>28</b>
Dhenkanal	12			04	04	04	04				<b>28</b>
Jajpur	08			04	04	04	04				<b>24</b>
Jharsuguda				04	04	04	04			08	<b>24</b>
Keonjhar			20	02	02	02	02				<b>28</b>
Mayurbhanj-I								20			<b>20</b>
Mayurbhanj-II									20		<b>20</b>
Sundargarh-I				04	04	04	04			12	<b>28</b>
Total no. ofSeats	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>200</b>

**14.1 DETAILS OF THE SEAT MATRIX:**

Name of KVK from where candidates will be selected	Name of the Course with Capacity	Name of the Centre
Deogarh	Food processing and value addition (20)	APC, Deogarh
	Poultry farm management (02)	APC, Chiplima
	Fish spawn production and hatchery management (02)	APC, Rangeilunda
	Organic and Natural Farming (02)	CoA, Chiplima
	Fruits and Vegetable nursery management (02)	CoH, Chiplima

Dhenkanal	Mushroom farming and spawn production (12)	APC, Dhenkanal
	Poultry farm management (04)	APC, Chiplima
	Fish spawn production and hatchery management (04)	APC, Rangeilunda
	Organic and Natural Farming (04)	CoA, Chiplima
	Fruits and Vegetable nursery management (04)	CoH, Chiplima
Jajpur	Mushroom farming and spawn production (08)	APC, Dhenkanal
	Poultry farm management (04)	APC, Chiplima
	Fish spawn production and hatchery management (04)	APC, Rangeilunda
	Organic and Natural Farming (04)	CoA, Chiplima
	Fruits and Vegetable nursery management (04)	CoH, Chiplima
Jharsuguda	Poultry farm management (04)	APC, Chiplima
	Fish spawn production and hatchery management (04)	APC, Rangeilunda
	Organic and Natural Farming (04)	CoA, Chiplima
	Fruits and Vegetable nursery management (04)	CoH, Chiplima
	Commercial Apiary (08)	KVK, Sundargarh-I
Keonjhar	Post-Harvest Management (20)	APC, Keonjhar
	Poultry farm management (02)	APC, Chiplima
	Fish spawn production and hatchery management (02)	APC, Rangeilunda
	Organic and Natural Farming (02)	CoA, Chiplima
	Fruits and Vegetable nursery management (02)	CoH, Chiplima
Mayurbhanj-I	Floriculture/ Flower Cultivation (20)	KVK, Mayurbhanj-I
Mayurbhanj-II	Farm Mechanization and Machine maintenance (20)	KVK, Mayurbhanj-II
Sundargarh-I	Poultry farm management (04)	APC, Chiplima
	Fish spawn production and hatchery management (04)	APC, Rangeilunda
	Organic and Natural Farming (04)	CoA, Chiplima
	Fruits and Vegetable nursery management (04)	CoH, Chiplima
	Commercial Apiary (12)	KVK, Sundargarh-I

**Help Line Number:**

**To be contacted only during office hours (10 a.m. to 5 p.m.) on working days only.**

1. Help line number - 7008711542
2. Co- Principal Investigator - 9437469190
3. Help desk e-mail ID - [cbsaecourse@gmail.com](mailto:cbsaecourse@gmail.com)

**APPLICATION FORM FOR CERTIFICATE COURSE 'SAMARTH'(SIX MONTHS)****1. Personal Details :**

- a. Name of the applicant:  
 b. Father's name:  
 c. Mother's name:  
 d. Date of Birth:  
 e. Gender:  
 f. Religion :  
 g. Permanent Address :  
 h. Email Id (if available):  
 i. Mobile No :  
 j. WhatsApp No :

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recent photo

**2. Educational Qualification:**

Sl. No.	Education	Board	Year of Passing	Subjects	Full Mark	Marks secured	Percentage
1	H.S.C.(10th)/ Equivalent						
2	Any other						

**Undertaking:**

I ..... S/D of .....  
do hereby undertake that the information placed above are true to the best of my knowledge and belief.

**Date:****Signature of the Candidate****Enclosure:**

1. Self-attested copy of High School Examination Certificate and Mark sheet
2. Self-attested Copy of the Valid Residence certificate



**ANNEXURE-II**

**MEDICAL FITNESS CERTIFICATE**

**(TO BE ISSUED BY A MEDICAL OFFICER NOT BELOW THE RANK OF ASSISTANTSURGEON)**

This is to certify that, I have personally examined Shri / Shrimati / Kumari

\_\_\_\_\_

Son/ daughter of \_\_\_\_\_

Village/ Town \_\_\_\_\_ in District \_\_\_\_\_

of the State, whose signature is appended below and my findings are given below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

It is further certified that he / she is Medically Fit / Unfit to pursue Studies in Certificate Courses 'SAMARTH' on Agriculture & allied sector.

**SIGNATURE OF THE CANDIDATE**

**SIGNATURE WITH DATE (SEAL / STAMP  
OF THE MEDICAL OFFICER)**

NB : To be submitted in original at the time of admission.

**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number)  
\_\_\_\_\_ s/o d/o Mr./Mrs./Ms.

\_\_\_\_\_, having been admitted to  
\_\_\_\_\_ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against mein case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_  
 (full name of parent/guardian) father/mother/guardian of, \_\_\_\_\_ (full name of student with  
admission/registration/enrolment number) \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the  
institution) \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of  
 Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"),  
 carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what  
 constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully  
 aware of the penal and administrative action that is liable to be taken against my ward in case he/she  
 is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote  
 ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under  
 clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or  
 omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according  
 to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken  
 against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any  
 institution in the country on account of being found guilty of, abetting or being part of a conspiracy  
 to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the  
 admission of my ward is liable to be cancelled.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
 Signature of deponent

Name:

Address:

Telephone/Mobile No.

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the  
 affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

\_\_\_\_\_  
 Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the  
 contents of this affidavit.

OATH COMMISSIONER