



**ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR**

Application for Allotment of Institutional E-Mail ID (@ouat.ac.in)

1. Personal Information

- Full Name (in Block Letters) :
- Father's / Mother's Name :
- Date of Birth :
- Gender : ☐ Male ☐ Female ☐ Other
- Category : ☐ PhD Scholar ☐ PG Student ☐ Faculty ☐ Staff

2. Academic Details

- Admission No. / Emp. Code. :
- Department / Establishment :
- Programme of Study : ☐ PhD ☐ PG ☐ Other
- Specialization :
- Advisor/ Supervisor Name :

3. Contact Information

- Mobile Number :
- Alternative E-Mail ID (Personal) :
- Address for Correspondence :

4. Proposed Username for OUAT Email ID (In order of preference)

- a)b).....

(Final allocation will depend on availability and OUAT naming policy)

5. Undertaking: I hereby undertake to use the OUAT Email ID strictly for academic and official purposes; not share my login credentials with anyone and to promptly inform the OUAT Digital Cell in case of any loss or compromise of the password. I understand that I will be solely responsible for any misuse of my Email ID, and that such misuse may invite disciplinary action as deemed appropriate by the College/University authorities.

Date:

Signature of Applicant

6. Recommendation:

- **Advisor/ Supervisor** *Recommended / Not Recommended* Signature:
(for PhD Scholars)

- **Head of the Department:**

Forwarded to the OUAT Digital Cell, DPME for information and necessary action.

Signature & Seal:

For Office Use (OUAT Digital Cell)

Email ID Allotted :

Date of Activation :