

**Proceedings of the Meeting of Organizing Committee members on Golden Jubilee Celebration held
in the Conference Hall of CAET on 20th June 2015**

A meeting of the members of the Golden Jubilee Organizing Committee was held in the Conference hall of CAET under the Chairmanship of Dr. Amiya kumar Behera, President, CAET Alumni Association to discuss on the progress of various sub-committees and the drive for raising funds for the celebration. The following members attended the meeting and took part in deliberations.

1. Prof. Md. K. Khan, Dean, CAET
2. Er. P. K. Paikray, ADA (Engg.)
3. Er. P. K. Mohapatra, Vice President
4. Dr. R. K. Panda, Dean, SRIC, IIT, BBSR
5. Dr. Narayan Sahoo, Ex-President
6. Dr. S. C. Senapati, Prof. & Head, ASCEE
7. Dr. D. Behera, Organising Secretary
8. Dr. R C. Dash, Treasurer
9. Er. S. K. Pattnaik, Asst. Engineer
10. Er. Srinibas Nayak, Asst. Engineer
11. Dr. S. K. Dash, HOD, APFE
12. Dr. A. K. Goel, Assoc.Prof., FMP
13. Dr. B. P. Behera, Assoc.Prof. ASCEE
14. Dr. J. N. Mishra, Assoc.Prof. FMP
15. Dr. S. K. Swain, RE, UAE
16. Dr. S. K. Mohanty, RE, AICRP, HESA
17. Dr. M. K. Mohanty, Assoc.Prof., FMP
18. Dr. B. C. Sahoo, Assoc. Prof., SWCE

Leave of absence was granted to those who could not make it possible to attend the meeting due to some reasons or other.

Golden Jubilee Memorial

The meeting started with a welcome address by the Dr. A K Behera. Dr. B C Sahoo made a presentation on the memorial designed by Dr. R. N. Rath, the sculptor and former secretary of Lalit Kala Academy, Odisha and an estimate submitted by an entrepreneur named M/s Tara Arts Crafts, Cuttack. The estimate was Rs.2.15 lakhs excluding the cost of College logo on the front wall of the college which seemed to be bit higher. Dr. D. Behera, the Organising Secretary of GJ organizing committee placed another estimate (Rs. 1.9 Lakh excluding the cost of the College Logo) submitted by a local contractor, Mr. Rabi Narayan Das, before the committee. Both the estimates were compared and the minimal difference between the two helped the members to take a decision in favour of the former. Further, it was suggested to give the work order to M/s Tara Arts and Crafts of Cuttack with a stipulation to complete the assignment by 20th July, 2015. The members further suggested to have four walls of the memorial vertical and fix Golden Jubilee logo in all four sides of the memorial within the same cost.

Website Up-gradation

Features of the new website of the college www.caet.ac.in launched recently was displayed by Dr. M K Mohanty, Convener of the website up-gradation committee. After deliberations it was suggested that the link 'CAETIANS WORK FORCE' on the front page of the website to be replaced by 'CAETIANS' only. It was further suggested to enrich the photo gallery in the website with more photographs from various activities of the Departments as well as the students' union. Finally, it was unanimously decided to up-grade the website at the earliest possible time.

Appeal for generous contribution

The draft joint appeal of the Dean, CAET and the President, Alumni Association to the esteemed alumni of CAET for contributing generously towards the golden jubilee celebration was read out before the members present. It was decided to make this appeal reach one and all the alumni members of the alma-mater through internet and other electronic media.

Tariff rate for sponsors

The tariff rate for sponsoring various events/functions of the golden jubilee celebration and publishing advertisements through the souvenir "Confluence" decided by the finance committee was placed before the committee for approval. The suggested tariff rates were approved by the committee and it was further suggested to approach as many number of manufacturers as possible and request them to be proud sponsors of the glorious golden jubilee celebration of CAET.

Approved Contribution by Alumni members

A tentative budget of Rs.70 lakhs (Rupees seventy lakhs) only for organising various events of the golden jubilee celebration was placed before the committee. Looking at the huge budget of the celebration, it was decided to appeal all the esteemed alumni inside India and abroad in various sectors to contribute generously for the golden jubilee celebration of the alma-mater. Dr. A K Behera, the President, CAET Alumni Association proposed a contribution of minimum Rs.5000/- from each of the alumni **inside India** towards the golden jubilee without any upper limit. **The members, who contribute Rs.5000/- or more, will be waived of registration fee for all events of the Golden Jubilee celebration starting from Inaugural Function to Closing Ceremony. Besides this, they will be provided with free registration kit, Golden Jubilee T-shirt and registration materials.** With regard to contribution from NRI-CAETians, it was proposed to appeal the ardent alumni of CAET staying abroad individually for contributing generously for the purpose. A team was formed comprising of Dr. Md. K Khan, Dean, CAET; Dr. A K Behera, President, CAET Alumni Association and Dr. R K Panda, Dean, SRIC, IIT, Bhubaneswar to apprise the NRI-alumni individually regarding the celebration, appeal them to contribute a minimum of \$ 500 (USD) each for the purpose and invite them cordially to attend at least one of the functions organised under the banner of Golden Jubilee Celebration at their convenience during the year. The proposal was unanimously approved by one and all present in the meeting.

Modalities for Financial Transactions

The modalities of any kind of financial transaction to be made in connection with Golden Jubilee Celebration, CAET are decided as follows.

The Organising Secretary and the Chairman of the Organizing Committee were authorised to approve any expenditure up to Rs.10,000/- (Rupees Ten thousand) only. For expenditures higher than Rs.10,000/-, it was proposed to form a procurement support team (PST) comprising of four members, two from the faculty members of the college and two from the alumni outside the college. The members nominated for the team from the college are Dr. D. Behera, Prof. & Head, FMP and Dr. Md. K Khan, Dean, and the members from outside the college are Er. S K pattnaik, Asst. Engineer, GWS&I, and Er. Srinibas Nayak, Asst. Engineer, OFMRDC, Dept. of Agriculture.

Additional activity on the day of inauguration

With regard to activities on the day of inaugural function of the celebration, Dr. A K Behera proposed to hoist Golden Jubilee flags made of different colours alongside of the front compound wall of the college, which was accepted by the committee. Er. P K Paikray, JDA (Engg.) was entrusted with the responsibility of erection of flag posts in the college campus before the occasion.

T-shirt colour and design

The colour and design of the Golden Jubilee T-shirt was discussed elaborately in the meeting. Finally, the house approved orange colour for the T-Shirt. It was also decided by the house that the golden jubilee logo would be printed in left side sleeve of the shirt instead of the front of the chest. A sample of the T-shirt was also shown to the members present in the meeting.

Cultural programme

It was decided in the meeting that instead of Dr. Swaminathan Hall, OUAT, the newly constructed open auditorium in the college premises would be used for the cultural programme in the evening on the day of inaugural/closing function.

Chief Guest of the inaugural function

Based on the reversal of the request made by the Hon'ble Vice-Chancellor, OUAT to the Governor's office for inviting His Excellency the President of India as the Chief Guest of the inaugural function, it was decided to invite S J Naveen Pattnaik, the Hon'ble Chief Minister of Odisha as the Chief Guest of the inaugural function. Members present suggested for sending the request letter to the Chief Minister's office as soon as possible.

The meeting ended with the vote of thanks to the Chair.

Sd/-
President,
CAET Alumni Association

Sd/-
Organising Secretary
GJ Organizing Committee