

PROSPECTUS

FOR
THE COMMON ENTRANCE EXAMINATION
AND
ADMISSION INTO UNDERGRADUATE PROGRAMME

2024 - 25



ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR - 751 003

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UNDER GRADUATE COURSE PROGRAMME 2024-25

This Bulletin presents an overview of the academic activities relating to various Undergraduate Courses of the Odisha University of Agriculture and Technology, Bhubaneswar.

The prospectus for the Common Entrance Examination and Admission into Under Graduate programme 2024-25 is mentioned as “UG Prospectus- 2024-25” in the text.

All clauses and annexures referred in this “UG Prospectus- 2024-25”, unless otherwise mentioned refer to the clauses and annexures of the “UG Prospectus- 2024-25”.

The Authority reserves the right to change the requirements for such admission and amend or alter the structure and contents as well as other policies deemed necessary in the interest of the students, the institution and the profession.

Authority:

Resolution No. 7784 dt. 16.02.2024 of the Academic Council

IMPORTANT INFORMATION

Please go through the prospectus carefully. **The applicant has to submit online application Form-A and Form-B through website www.ouat.ac.in (Academic section > admission section > Candidate login) or <https://ouat-lokaseba-odisha.in> through student login.** Candidate has to login providing e-mail id, mobile number and OTP to submit Form-A and Form-B. The candidate has to login to edit Form-A & Form-B, download acknowledgement to Form-A and Form-B submission. Entrance mark, weightage & rank card, seat allotment letter, etc. can be downloaded on a hyper link at the login page.

To appear the online entrance examination (CBT mode), the candidate must have the admit card and original ID proof (As per clause No. 6.3). Submission of application Form-B (online) is mandatory for the admission process. No hard copy of application Form-A, Form-B or any other document will be accepted. For admission, candidate must appear entrance examination and submit Form-B. Even if a candidate appears the entrance examination, but does not submit Form-B, the rank will not be generated and the candidate will not be eligible for admission.

IMPORTANT EVENTS AND DATES FOR COMMON ENTRANCE EXAMINATION & ADMISSION

(Tentative) For +2 Science candidates only

1	Availability & Submission of Application Form-A online (For details refer to Clause 4.2 of UG Prospectus-2024-25)	01.03.2024 to 05.04.2024 (11.59 P.M) (Payment of Application fee till 06.04.2024) Form – A is editable till last date of submission
2	Availability of admit card	03.05.2024
3	Mock Test	03.05.2024
4	Date of Entrance Examination (CBT mode)	13.05.2024 & 14.05.2024
5	Availability of students' response sheet on website and candidates' challenge	28.05.2024 to 31.05.2024
6	Declaration of entrance examination score in percentile	27.06.2024
7	Submission of Application Form 'B' (online)	20.05.2024 to 15.06.2024 (11.59 P.M)
8	Declaration of Rank	12.07.2024
9	Availability of Intimation cum Rank Card online	29.07.2024
10	Counselling & Admission	12.08.2024 to 22.08.2024 (On working days only)
11	Admission of State Govt. Sponsored Candidates:	23.08.2024
12	Orientation Programme	02.09.2024
13	Commencement of class	03.09.2024

Any changes in dates will be notified in OUAT website.

IMPORTANT EVENTS AND DATES FOR AGRO-POLYTECHNIC PASSOUT STUDENTS OF OUAT ONLY

1	Submission of Application Form-A online (For details refer to Clause 3.16.8 of U.G prospectus-2024-25)	15.04.2024 to 09.05.2024 (Payment of Application fee till 10.05.2024)
2	Downloading of Admit card	25.06.2024
3	Date of Entrance Examination (Offline)	08.07.2024
4	Submission of Application Form-B online	01.08.2024 to 07.08.2024
5	Declaration of weightage and rank	14.08.2024
6	Availability of Intimation cum Rank Card online	17.08.2024
7	Counselling & Admission process	22.08.2024
8	Orientation Programme	02.09.2024
9	Commencement of class	03.09.2024

N.B:

1. Candidates are advised to use their correct e - mail id and mobile phone number, so as **not** to miss out on any subsequent communications.
2. Without admit card and original ID proof (as per Clause 6.3), candidates will **not** be allowed to enter into examination hall and hence will be debarred from appearing the entrance examination.
3. Candidates must submit the Form-B (Mandatory) within the due date with correct entry of marks of 10th and +2 Science and other information.
4. Application Form-B is editable (online) till the last date of submission. **No request** for submission of Form-B and correction of marks after due date of Form-B submission will be considered.
5. Wrong entry of marks to enhance weightage and rank will lead to denial of admission. For details, please refer to Clause 4.7 and Annexure – II.
6. Candidates are advised to be in touch with OUAT website www.ouat.ac.in (Academic > admission section) for latest information till the admission process is over.

Help Line Number:

To be contacted only during office hours (10 a.m. to 5 p.m.) on working days only.

A. FOR APPLICATION SUBMISSION AND ADMISSION ONLY

1. Common Service Centre help line number - **9938838538**
2. Asst. Registrar (Academic) - 0674 - 2397970 – Extn – 111/218
3. Controller of Examination - 0674 – 2397970 – Extn – 187
4. Help desk e-mail id - **ouat.helpline@gmail.com**

B. FOR ADMIT CARD AND ONLINE ENTRANCE EXAMINATION:

The helpline number and e-mail id for admit card and online Examination will be available in OUAT website **15 days before** the common entrance examination.

The candidates should send e-mail for any query to above mail id only. E-mail to other mail ids of the University will not be entertained. University does not own any responsibility if any query sent to other email ids are not addressed.

Fees required at the time of admission into different U.G. Courses in OUAT 2024-25

COURSE	FEEES FOR GENERAL SEAT	FEEES FOR COST SHARING SEAT	FEEES FOR NRI/PIO SPONSORED SEATS
B.V.Sc.& A.H.	78,865/-	1,81,715/-	3,39,115/-
B.Sc. (Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech.(Ag. Engg.)/ B.Sc.(Hons.)Forestry / B.F.Sc.	52,715/-	1,13,215/-	3,12,965/-
B.Sc.(Hons.) Community Science	28,465/-		

N.B: i) The hostellers are required to deposit the hostel dues separately in the office of the respective colleges and respective hostels in which he/she is allotted accommodation. The hostel fees are not included in the above fees for admission and are mentioned separately under Clause 16.

ii) The amount is approximate and subject to minor changes in case required, which will be intimated in due course.

iii) The candidates should refer to OUAT website for detailed fee structure for the entire course programme.

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PROSPECTUS FOR THE SESSION, 2024-25

1. ABOUT THE UNIVERSITY

The Odisha University of Agriculture and Technology (OUAT) was established in the year 1962 under the provisions of the Orissa Act, 20 of 1961 and discharges the triple functions of teaching, research and extension education.

The University offers education in Agriculture, Horticulture, Veterinary Science & Animal Husbandry, Agricultural Engineering & Technology, Fishery Science, Community Science and Forestry in the semester system at the undergraduate and post-graduate levels. Research and Extension programmes are carried out at the Regional Research & Technology Transfer Station (RRTTS) and/or Sub-stations/ Krishi Vigyan Kendras (KVK) located in different parts of the state.

The constituent Colleges of OUAT are offering the following courses at different places of the state.

Sl. No.	Name of the College	Location	Year of Establishment	Courses*
01	College of Agriculture	Bhubaneswar	1954	B.Sc. (Hons.) Agriculture M.Sc. (Agriculture) Ph.D. (Agriculture)
02	College of Agriculture	Chiplima	1981	B.Sc. (Hons.) Agriculture
03	College of Agriculture	Bhawanipatna	2009	B.Sc. (Hons.) Agriculture
04	College of Veterinary Science & Animal Husbandry	Bhubaneswar	1955	B. V. Sc. & A. H. M. V. Sc. Ph.D. (Veterinary Sc.)
05	College of Agricultural Engineering & Technology	Bhubaneswar	1966	B. Tech. (Agril. Engg.) M. Tech. (Agril. Engg.) Ph. D. (Agril. Engg.)
06	College of Horticulture	Chiplima	2008	B.Sc. (Hons.) Horticulture
07	College of Fisheries	Rangeilunda	1981	B. F. Sc. M. F. Sc.(Aquaculture) Ph. D. (Fisheries Sc.)
08	College of Community Science	Bhubaneswar	1981	B.Sc. (Hons.) Community Science M.Sc. (Community Science)
09	College of Forestry	Bhubaneswar	2010	B.Sc. (Hons.) Forestry M. Sc. (Forestry)

* The nomenclature of the courses may change as per the recommendations of ICAR and subsequent approval of the Academic Council of the University.

The University campus at Bhubaneswar is an academic complex of Colleges and Post Graduate Departments, having highly qualified faculty. It has an Agricultural Research Farm, a Forest Research Farm, Instructional Livestock Farm, a Poultry Farm, a Teaching Veterinary Clinical Complex, Educational Museum and an Engineering Workshop. There is a Central Library with a large number of books, periodicals, book-bank and e-library facilities for the students. The Central Instrumentation Facility of the University is equipped

with advanced instruments for cutting edge research. Besides hostel accommodation, the University has a Health Centre (Wellness Centre) along with a Sports Complex consisting of playgrounds and a gymnasium with multi-gym facility.

The University has Students' Counseling Centre, University Employment Information and Guidance Bureau, Communication Centre, Geospatial Technology Centre, Big Data Computing Facility, Research Farm, Instructional Farm, Instructional Live Stock Farm, Educational Museum and many more facilities to strengthen the skill and talent of the students. Internet facility, wifi is provided to all the Colleges, Hostels, and Central Library.

The graduates of the University have employment scope in Govt., Private, Public Sector Undertakings, Corporate Houses and Nationalized Banks. Many of the graduates of the University have their own enterprises. There are also Placement Cells in respective Colleges.

2. ELIGIBILITY FOR ADMISSION

2.1 Academic Qualifications

Name of the Course	Subjects in +2 Science/equivalent	Minimum Qualification
B.Sc.(Hons.) Agriculture	*P.C.M. or P.C.B.	+2 Science / equivalent with minimum of 50% marks in aggregate including extra optional for UR category. For SC/ST/PwD/PMSSS/Kashmiri Migrant /Kashmiri Pandit (Non Migrant) /Kashmiri Hindu Families (Non Migrant) candidates, it is 40%. For Agro Polytechnic students of OUAT, it is 45% for UR category and 40% for SC/ST/PwD candidates in +2 Science/Equivalent and 50% in Diploma in Agro polytechnic.
B.Sc.(Hons.) Forestry	P.C.M. or P.C.B.	
B.Sc.(Hons.) Horticulture	P.C.M. or P.C.B.	
B.V.Sc. & A.H.	P.C.B.	
B. Tech.(Agril. Engg.)	P.C.M.	
B.F.Sc.	P.C.B.	
B.Sc.(Hons.) Community Science	P.C.M. or P.C.B.	

* P - Physics C - Chemistry M - Mathematics B – Biology

2.1.1 **For admission into B.Sc. (Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Sc. (Hons.) Forestry /B.Sc. (Hons.) Community Science, combinations of either P.C.M or P.C.B in +2 Science/equivalent are mandatory.** However, candidates without having Mathematics or Biology will have to make up their deficiency by taking pre-requisite courses in the subject (Mathematics / Biology) to be offered during the first two semesters. For admission into B.V.Sc & A.H and B.F.Sc. subject combination P.C.B. in + 2 science / equivalent are mandatory. Similarly, for B.Tech (Agril. Engg.), subject combination P.C.M in + 2 science / equivalent are mandatory.

2.2 Admission is open to the following category of candidates:

- i) Those who have passed H.S.C./Equivalent Examination **with Odia as M.I.L. from any school/ institution of Odisha.** These candidates need not submit the Residential Certificate.
- ii) Those who do not have Odia as M .I. L., but their parents are permanent residents of Odisha must furnish evidence of such permanent residency in the form of a certificate from the Revenue Officer concerned not below the rank of Tahasildar /Addl. Tahasildar/District Magistrate / their employer concerned.

- iii) Those who do not have Odia as M.I.L and whose parents are not permanent residents of Odisha, but serving under the Govt. of Odisha/Central Govt. /Public Undertaking or any University in the State of Odisha, such candidate must furnish a certificate to this effect from the Head of the Office /Institution where his/her parent(s) is/are working.
- iv) Odia candidates permanently residing outside Odisha must furnish a certificate in support of their Odisha origin either from their Employer (as per Clause 2.2 (iii)) / Tahasildar or Addl. Tahasildar / District Magistrate of the District in which he/she is residing. Certificate to this effect can also be submitted from the Tahasildar or Addl. Tahasildar / District Magistrate of their native place of Odisha.

No affidavit for the above categories shall be entertained.

- (v) The above provisions, i.e. 2.2 (i) to 2.2 (iv), are **not** applicable to ICAR/VCI/Foreign Candidates/State Govt. sponsored candidates/children of employees of O.U.A.T/ J&K candidates under Prime Minister's Special Scholarship Scheme (PMSSS) / candidates under Kashmiri Migrants/Kashmiri Pandit (Non-Migrants) / Kashmiri Hindu Families (Non-Migrants) categories.

2.3 The candidate must have completed 17 years of age by 31.12.2024 (Born on or before 31.12.2007).

3. INTAKE CAPACITY AND BREAK-UP OF SEATS

Name of the course	Name of the college	Total intake capacity	GENERAL SEAT								COST SHARING SEAT						Remarks		
			Reserved Category							un-reserved	Total	Reserved Category						Un-reserved	Total
			ICAR/VCI	SC	ST	GCH	PwD	AFP	SC			ST	GCH	PwD	AFP				
B.Sc.(Hons.) Agriculture	College of Agriculture, Bhubaneswar	211	42	7	10	4	4	3	57	127	7	10	4	4	2	57	84		
B.Sc.(Hons.) Agriculture	College of Agriculture, Chiplima	60	12	2	3	1	1	1	16	36	2	3	1	1	0	17	24		
B.Sc.(Hons.) Agriculture	College of Agriculture, Bhawanipatna	100 *	0	4	6	3	3	2	32	50	4	6	2	2	1	35	50		
B. Sc.(Hons.) Horticulture	College of Horticulture, Chiplima	60*	0	2	2	1	1	1	16	23	2	2	1	1	1	15	22	15 seats reserved only for Western Odisha	
			0	1	2	1	1	0	3	8	0	1	0	0	0	6	7		
B.Sc.(Hons.) (Forestry)	College of Forestry, Bhubaneswar	50	10	2	3	1	1	1	12	30	1	2	1	1	0	15	20		
B.V.Sc. & A.H.	College of Vety. Sc.& A.H. Bhubaneswar	100	15	4	5	2	2	2	28	58	3	5	2	2	1	29	42		
B. Tech. (Agril. Engg.)	College of Agril. Engg.& Technology, Bhubaneswar	64	13	2	3	2	2	1	16	39	2	3	1	1	1	17	25		
B. F. Sc	College of Fisheries, Rangeilunda	48*	0	2	3	1	1	1	16	24	2	3	1	1	0	17	24		
B.Sc. (Hons.) Community Science	College of Community Science, Bhubaneswar	32*	0	3	4	2	2	1	20	32	0	0	0	0	0	0	0		
		725	92	29	41	18	18	13	216	427	23	35	13	13	6	208	298		

* In the event of ICAR accreditation of the colleges, 20% of total intake capacity of the seats will be allotted for counseling and admission by ICAR

Reservation: ICAR - 20%, VCI - 15 %, SC-8%, ST- 12 %, GCH (Green Card Holder) - 5% PwD (Persons with Disabilities)-5%, A.F.P. (Armed Forces Personnel)-3%

- 3.1. The University reserves the right to change the number of seats if required.
- 3.2. Latest rules and regulation in any matter of admission as received / as per direction of the competent authority will be followed during the admission process.
- 3.3. The university will not verify the information filled by the candidates for determining the eligibility and rank. Candidates must furnish correct information in the application Form-A and Form-B. The candidates are advised to produce relevant documents in original as laid down in the prospectus at the time of counseling and admission, failing which admission will be denied.
- 3.4. The University is no way responsible for any wrong/incorrect information furnished by the candidates in their online application Form-A & Form-B and no communication will be made by the University in this regard. **No request to correct wrong entry of marks or any other information will be considered after the due dates for submission of Form-A and Form-B.**
- 3.5. The candidates who claim for reservation should produce the relevant certificates in original issued from competent authority at the time of counseling and admission, failing which admission to the category will be denied.
- 3.6. At the time of counseling and admission, candidate producing the documents that are forged / tampered in any form shall be debarred from admission.
- 3.7. In future, if it is found that the documents furnished by the candidate provides wrong information and/or suppressing/tampering facts, the candidate will be deprived of the facilities already obtained and will be liable for legal punitive action.
- 3.8. The seats reserved for SC& ST candidates separately are not interchangeable.
- 3.9. **ICAR seats in B.Sc.(Hons.) Agriculture in College of Agriculture, Bhubaneswar and College of Agriculture, Chiplima will be allotted to ICAR candidates as per the ICAR merit and the preference of college by the candidates. ICAR/VCI seats falling vacant after OUAT "spot counseling and admission" will not be filled up in any manner.**

3.10 RESERVATION FOR SC & ST CANDIDATES

Eight percent (8%) and twelve percent (12%) seats are reserved for candidates belonging to Scheduled Caste and Scheduled Tribe category respectively by birth (not by marriage or adoption).

Candidates applying for seats reserved for SC/ST category have to produce the original SC/ST certificate from the Revenue Officer not below the rank of Tahasildar / Addl. Tahasildar of the place of birth in Odisha at the time of counseling and admission, falling which his/her admission to SC/ST category seat will be denied.

Scheduled Caste / Scheduled Tribe persons who have migrated from their state of origin to another state for the purpose of seeking education, employment etc. will be deemed to be scheduled caste / tribe of the state of their origin and will be entitled to derive benefits from the state of origin and not from the state to which they have migrated (Vide Govt. of India Letter No. B.C.-16014/1/82-S.C. & B.C.D.-1 dated 22nd Feb, 1985).

3.11 RESERVATION FOR GREEN CARD HOLDERS

Five percent (5%) seats are reserved for Children of Green Card Holders. The candidates applying under Green Card category have to produce the original Green Card of their parents issued by Family Welfare Department, Government of Odisha at the time of counselling and admission, falling which his/her admission to the GCH category seat will be denied.

The name, date of birth of the candidate along with the parents' name should match with those mentioned in 10th class pass certificate. A Candidate producing Green Card that is forged / tampered in any manner will be debarred from the admission under GCH category.

3.12 RESERVATION FOR PERSONS WITH DISABILITY (PwD)

Five percent (5%) of seats are reserved for Persons with Disability (PwD). The candidates applying under PwD category have to produce the original PwD certificate issued from competent authority at the time of counselling and admission (**Notification No. S.R.O. No. 518/2012 dtd. 22.06.2012 of principal Secretary to Govt., Department of Women & Child Development, Govt. of Odisha**). The PwD certificate obtained from the competent authority should have clear mention of percentage of disability which should be minimum 40%. **In case of temporary disability, the certificate should have mention about the disability review period. After the review period, a fresh certificate has to be obtained and produced at the time of counseling and admission, falling which his/her admission to the PwD category seat will be denied.**

Any PwD candidate who wants to use scribe, as per the Letter No F.No.34-02/2015- DD-III dated 29.08.2018 of Ministry of Social Justice & Empowerment, Govt. of India, must inform the University at least 20 days before the commencement of entrance examination, failing which, the use of scribe will not be permitted. The candidate must follow the guideline mentioned in the above letter and submit the medical certificate regarding physical limitation in an examination to write (As per format at Annexure- IX) and an under taking if wants to use own scribe (As per format at Annexure- X).

3.13 RESERVATION FOR WARDS OF AFP

Three percent (3%) seats are reserved for wards of Armed Forces Personnel (AFP) both serving and retired as per the **F. No. 6(1)/2017/D(Res.II) of Govt. of India, Ministry of Defence, Department of Ex-Servicemen Welfare, Notification No. I-TTI-81/2013 (PT-B)-431 / ETET dtd. 21.01.2014 of Govt. of Odisha, Employment & Technical Education & Training Department and judgment of Hon'ble High Court Odisha Vide W.P. (C) No. 16218/2012 dtd. 30.11.2012**. The selection will be made from a separate merit list prepared on the basis of weighted score only.

Candidates applying under AFP quota shall produce the original Bonafide Certificate issued by Rajya Sainik Board, Govt. of Odisha, Bhubaneswar-2 at the time of counselling and admission, falling which his/her admission to AFP category seat will be denied.

3.14 RESERVATION FOR WESTERN ODISHA CANDIDATES

For admission into B.Sc.(Hons.) Horticulture, **eight (08) general seats and seven (07) cost sharing seats shall be reserved for candidates of Western Odisha (WO)**. Candidate, claiming for such reservation shall produce the original permanent residential certificate issued by a Revenue Officer not below the rank of Tahasildar of his/her native area i.e. Angul (Athmallick Sub-Division), Bargarh, Bolangir, Boudh, Deogarh, Jharsuguda, Kalahandi, Nuapada, Sambalpur, Sonapur & Sundargarh for claiming admission under Western Odisha Category at the time of counselling and admission, falling which his/her admission to WO category seat will be denied. (Refer to Clause 3)

3.15 In the event of non production of all original required documents at the time of counseling and admission, the candidate will be debarred from admission.

3.16 **Seats over and above the intake capacity (subject to fulfilling the minimum eligibility under Clause 2.1.)**

3.16.1 Foreign Candidates

Three percent (3%) of the seats of total intake capacity is available for **Foreign Candidates**, being sponsored by ICAR/ICCR or other fellowship holders sponsored by any statutory body of Government of India, New Delhi through the Indian Embassy in their country, provided the candidates meet minimum eligibility criteria as per Clause-2.1 and possess valid documents with payment of normal fees at par with Indian student of general categories (Clause 13, also refer to Annexure VIII).

This also includes Foreign candidates without any fellowship from ICAR/ICCR/any statutory body of GOI, who can directly submit their applications to the University for admission, provided the candidates meet the eligibility criteria as per clause 2.1 and possess valid

documents with payment of fees as mentioned in Clause 16.2. However, preference will be given to foreign candidates sponsored by ICAR/ICCR or other fellowship holders sponsored by any statutory body of Govt. of India.

The candidates should have proficiency in English language.

Foreign candidates are not required to appear OUAT UG Entrance Examination- 2024.

3.16.2 Students of UTs of J & K and Ladakh under PMSSS

Ten seats; two in College of Agriculture, Bhubaneswar and one each in other colleges offering UG programmes are available under Supernumerary Quota for the UTs J&K & Ladakh students under Prime Minister's Special Scholarship Scheme (PMSSS) (Vide File No. AICTE/ Centralized Counselling/ 2022-23, dtd. 28.07.2022 of All India Council for Technical Education, Ministry of Education, Govt. of India). The counseling will be conducted by AICTE as per the merit list of Higher **Secondary** Examination (12th Class) students of Jammu & Kashmir & Ladakh. These candidates will be admitted in OUAT as per the seat allotment letter issued by AICTE to the selected candidates subject to condition that the candidates are eligible as per clause 2.1 of UG prospectus – 2024-25. The candidates have to produce the domicile certificate from the competent authority. **These candidates are not required to submit application to OUAT.**

3.16.3 Kashmiri Migrants

One seat will be made available for the Children of the Kashmiri Migrants in each Course (for Agriculture course, at College of Agriculture, Bhubaneswar only) (Vide F.No. 3-1/2012-NER dtd. 22nd July, 2016 of Govt. of India, Ministry of Human Resource Development, Department of Higher Education). **The candidate has to produce a certificate from competent authority (Relief and Rehabilitation Commissioner (M), Jammu, Govt. of Jammu & Kashmir) for being a migrant of Kashmir. These candidates are not required to appear the OUAT UG Entrance Examination - 2024. The interested candidates must apply both Form-A and Form-B online, without which admission is not allowed.** The selection will be made from a separate merit list prepared for those candidates on the basis of 10th and +2 Science marks (50:50 weightage) only.

3.16.4 Kashmiri Pandits (Non Migrants)/ Kashmiri Hindu

One seat will be made available for the Children of the Kashmiri Pandit (Non-Migrants) / Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley in each Course (for B.Sc. (Hons.) Agril. course, at College of Agriculture, Bhubaneswar) (Vide F.No. 3-4/2017-NER dtd.15th October, 2019 of Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Economic Administration Division). The candidate has to produce domicile certificate of being a Kashmiri Hindu/ Kashmiri Pandit from competent authority at the time of counselling and admission. **These candidates are not required to appear the OUAT UG Entrance Examination- 2024. The interested candidates must apply both Form-A and Form-B online.** The selection will be made from a separate merit list prepared for those candidates on the basis of 10th and +2 Science marks (50:50 weightage) only.

3.16.5 Govt. of Odisha Sponsored In-service Candidates

Six seats in B. Sc (Hons.) Agriculture, two seats in B. Sc (Hons.), Horticulture and two seats in B.F.Sc. are available for State Government of Odisha Sponsored VAW/LVAW/Gardener/ Fishery (JFTA), subject to fulfilling the minimum qualification of +2 Science (Clause 2.1). Out of the six seats in B. Sc (Hons.), Agriculture, 2 seats each are available in Colleges of Agriculture, Bhubaneswar, Chiplima, and Bhawanipatna, respectively. The names on seniority basis along with the place of posting, allotted course and college of the sponsored candidates are to be submitted by the concerned Government Department to the Registrar, OUAT on or before **16.08.2024** positively. The admission will be held on 23.08.2024. **These candidates are not required to appear the OUAT UG Entrance Examination- 2024. Once admitted in a course/ college, no request for change of course/ college will be allowed.**

3.16.6 OUAT Employee

Two percent (2%) of total seats in each college (subject to minimum of one) is reserved for children of OUAT employees (working) on cost sharing basis. The certificate (Annexure-IV) to this effect should be issued by the Registrar, OUAT. Candidates, claiming for such reservation shall produce the original certificate (Annexure-IV) at the time of counselling and admission, falling which his/her admission to the category seat will be denied. The selection will be made on the basis of a separate merit list prepared from the weighted score under the category.

3.16.7 NRI/PIO Sponsored

Sixty (60) seats are reserved for NRI/PIO sponsored candidates for admission into U.G. Courses on cost sharing basis in different faculties such as College of Agriculture, Bhubaneswar (25 seats), College of Agriculture, Chiplima (05 seats), College of Agriculture, Bhawanipatna (05 seats), College of Horticulture, Chiplima (05 seats), College of Vety. Sc. & A.H., Bhubaneswar (10 seats), College of Agril. Engg. & Tech., Bhubaneswar (05 seats), College of Fisheries, Rangeilunda (05 seats) (**Please Refer to clause 3.18 for details**).

3.16.8 AGRO-POLYTECHNIC PASS OUT STUDENTS OF OUAT

(Not applicable to +2 science candidates)

For pass out students of Diploma in Agro-Polytechnic Course of OUAT, 10% of the intake capacity of respective streams of Diploma in Agro-Polytechnic Course are kept reserved in different UG Courses on cost sharing basis.

Seat breakup for different courses : 12 Nos. of seats in B.Sc. (Hons.) Agriculture out of which 4 seats each will be in the College of Agriculture, Bhubaneswar, Chiplima and Bhawanipatna; 4 Nos. of seats for B.Sc. (Hons.) Horticulture at College of Horticulture Chiplima; 2 Nos. of seats for B.F.Sc.at College of Fisheries, Rangeilunda and 2 Nos. of seats for B. V. Sc. & A.H. at College of Veterinary Sc. & A.H., Bhubaneswar; respectively.

The selection of candidates for Admission into UG Courses as above, will be as per the merit list prepared by computing their weightage taking into consideration the percentage of marks secured in 10th, +2 Science, Diploma in Agro-polytechnic and Entrance Examination as per the proportion given below:

a) H.S.C./ 10th	- 10%
b) +2 Science	- 10%
c) Diploma in Agro-Polytechnic under OUAT	- 30%
d) Entrance Examination	- 50%
Total	100%

A separate Entrance Test of multiple choice questions (in English Medium) carrying 200 marks of two hours duration with questions from their respective Agro-Polytechnic syllabus will be conducted on 08.07.2024. If two or more candidates secure the same weighted score, the tie shall be resolved and their rank will be decided on the basis of higher marks in the Entrance Examination, percentage of marks of Diploma in agro polytechnic, +2 Science or its equivalent, HSC/ 10th in that order. In case the tie still persists, the candidate, older in age, will be awarded higher merit.

How to apply (For Agro Polytechnic students of OUAT)

The interested pass out and continuing 2nd year students of **Diploma in Agro-Polytechnic courses of OUAT** can apply online for admission into Under Graduate courses under OUAT. The candidates can have access to the Application Form-A by visiting the website www.ouat.ac.in then go to admission section and click on "Student login" for UG admission-2024 or directly go to <https://ouat-lokaseba-odisha.in>.

The candidate will log in providing his/her e-mail ID, mobile number, OTP sent to the mobile number & e-mail and the Captcha. After login, the candidate will land on a window showing "Apply", clicking on it application Form-A will appear and the candidate will fill up the application Form-A.

At the time of submission of online application Form-A, the candidate has to fill in the particulars such as correct personal information, e-mail id, mobile number, choice of centre, self declaration, etc and upload his/her recent passport size colour photograph (Height: 200px, width: 150px, file size: 200kb maximum), full signature (Height: 100px, width: 150px, file size: 200kb maximum) in jpg/jpeg format.

After submission of online application Form-A, an application number will be generated and sent to his/her mobile number & e-mail). **The candidate has to pay Rs. 1500.00 (Rupees one thousand five hundred only) as application fee to the University besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using internet Banking/Debit Card/Credit Card of any Bank and UPI.**

Once candidate successfully pays the fee, he/she will receive a message confirming the acceptance of application in mobile phone and e-mail. **Fees, once paid, cannot be refunded under any circumstances.**

Without payment of application fee, the Application Form-A will be rejected and the applicant will not be eligible to appear the entrance examination. Form-A is editable till the last date of submission application. For details please refer to Annexure-I.

Registered mobile number and e-mail are always required to access his/her profile each time with OTP sent to mobile number and e-mail. The candidates are advised to use his/her application number for subsequent access. The candidates are advised to use correct e-mail ID and mobile number.

The Admit Card has to be downloaded from OUAT website (www.ouat.ac.in) or from <https://ouat-lokaseba-odisha.in> by clicking on a "hyperlink" using the application number and date of birth. **The candidate must bring the Admit card with original identity proof (See Clause 4.6) to the Examination Centre for verification. Without admit card and original ID proof, the candidate will not be allowed to sit for the examination.**

The date of Entrance Examination (Offline mode) for Agro-Polytechnic students of OUAT will be on 08.07.2024.

Candidate should submit Form-B online visiting the website www.ouat.ac.in or <https://ouat-lokaseba-odisha.in> by logging in through the e-mail & mobile number. The candidates are advised to submit application Form-B online within the stipulated date as mentioned below. **For details please refer to Annexure-II.**

The candidate is to fill up details of academic qualification and upload a self declaration that he/she will produce the relevant documents in original from competent authority at the time of counseling and admission. After successful submission of Application Form-B, a confirmation through SMS will be sent to the registered mobile number and e-mail.

The candidates are advised to take a print out of Application Form-B for future use. The weightage and rank card can be downloaded from website www.ouat.ac.in or <https://ouat-lokaseba-odisha.in> by clicking on a link with entry of application number and date of birth.

The candidates are advised not to send any hard copy of the application and documents to the University.

The selected candidates are advised to bring with him/her the downloaded application Form-B along with original and self attested photocopies of all relevant documents (as per the check list at clause-7.3) to the counseling for admission. Other procedures, rules & regulations and fee structure shall be made applicable to them as per provisions of the UG Prospectus 2024-25 which may be referred to. Any further information in this regard will be made available in OUAT website from time to time.

Important Events and Dates (For Agro Polytechnic Pass out students of OUAT only)

1	Submission of Application Form-A online (For details refer to Clause 3.16.8 of UG prospectus 2024-25)	15.04.2024 to 09.05.2024 (Payment of Application fee till 10.05.2024)
2	Downloading of Admit card	25.06.2024
3	Date of Entrance Examination (Offline)	08.07.2024
4	Submission of Application Form-B online	01.08.2024 to 07.08.2024
5	Declaration of weightage and rank	14.08.2024
6	Availability of Intimation cum Rank Card online	17.08.2024
7	Counselling & Admission process	22.08.2024
8	Orientation Programme	02.09.2024
9	Commencement of class	03.09.2024

3.16.9 **The over and above seats, if remain vacant, will not be filled up by any other categories and will not be considered for spot admission.**

3.17 The ICAR/VCI nominated candidates / foreign candidates nominated by ICAR/ICCR or any statutory body of Government of India, New Delhi through the Indian Embassy in their country are not required to appear the OUAT UG Entrance Examination. They will be admitted as such against the reserved seats subject to fulfilling the eligibility criteria as per Clause 2.1 & 3.

3.18 CANDIDATES SEEKING ADMISSION UNDER NRI/ PIO SPONSORED QUOTA

Candidates seeking admission under NRI/PIO Sponsored Quota must fulfill the conditions under Clause-2 and shall be required to produce the photo copies of VISA/Proof of permanent residential certificate, pass port of the sponsor (Parents/ relatives) valid till the last date of admission, recent residential proof (within last six months) of NRI/PIO sponsor such as electric bill/telephone bill/water bill etc. of the respective country and sponsorship certificate (Annexure- III) at the time of counselling and admission, failing which his/her admission to the category seat will be denied. The signature of the NRI/PIO sponsoring person must be same as in the passport and sponsoring certificate otherwise the claim under NRI/PIO sponsored category will be rejected. Copy of VISA/Proof of permanent residential certificate, PASSPORT and residential proof etc should be in English version issued by competent authority from respective embassy/ consulate. Those who submit online VISA (downloaded from internet) should ensure that it is countersigned by the embassy with entry records. An NRI/PIO can sponsor only one candidate in an academic year. The sponsor should be blood relative of the candidate with exact mention of the relation in the Sponsorship Form at **Annexure– III** supported by a document from Govt. agency or an affidavit by the candidate.

4. AVAILABILITY OF PROSPECTUS & SUBMISSION OF APPLICATION FORM - A & FORM-B

4.1 The prospectus for the Common Entrance Examination and Admission into Under Graduate Programme 2024-25 is available in University website at www.ouat.ac.in. The candidates desirous of applying for the Common Entrance Test for admission into Under Graduate Courses under OUAT have to visit www.ouat.ac.in or <https://ouat-lokaseba-odisha.in>.

4.2 SUBMISSION OF APPLICATION FORM-A

Read the U.G. Prospectus - 2024-25 carefully and follow the instructions there in while filling the application forms. The candidates can have access to the Application Form-A by visiting the website www.ouat.ac.in then go to Academic section > admission section and click on link "Click here to submit application Form-A for UG Admission-2024" or directly go to <https://ouat-lokaseba-odisha.in>.

Important

The candidates must login with correct e-mail ID, mobile number. Two different OTPs will be sent to e-mail ID & mobile number which the candidate will use along with captcha for first time login to submit the application Form-A.

For subsequent login to submit Form-B, edit Application Form-A & Form-B, download Form-A, Form-B, only one OTP will be sent to both the registered mobile number and e-mail ID. The candidate can use the OTP either from mobile number or from e-mail ID.

After login, the candidate will land on a window showing “Apply”, clicking on “**Submit Application Form-A for OUAT UG Admission-2024**” Form-A will appear and the candidate will fill up the application Form-A. At the time of submission of online application Form-A, the candidate has to fill in the particulars such as correct personal information, self declaration, choice of centre, selection of optional subject (Mathematics or Biology) etc. and upload his/her recent passport size colour photograph (Height: 200px, width: 150px, file size: 200kb maximum), full signature (Height: 100px, width: 150px, file size: 200kb maximum) in jpg/jpeg format. After submission of online application Form-A, an application number will be generated and sent to his/her mobile number & e-mail). **The candidate has to pay Rs. 1500.00 (Rupees one thousand five hundred only) as application fee to the University besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using internet Banking / Debit Card / Credit Card of any Bank / UPI. Without payment the applicant will not be considered for appearing the entrance examination and subsequently admission.** Once candidate successfully pays the fee, he/she will receive a message confirming the acceptance of application in mobile phone and e-mail. Fees, once paid, cannot be refunded under any circumstances. Without payment of application fee, the Application Form-A will be rejected. **No request to change examination centre will be entertained after last date** of Form-A submission. Candidates can edit Form-A within the last date of submission of Form-A to change examination centre and other details if desired. For details please refer to Annexure-I. Application Form-A is editable till the last date of submission.

Registered mobile number and e-mail are always required to log in to **access his/her profile each time with OTP sent to mobile number and e-mail**. The candidates are advised to use correct e-mail ID and mobile number for subsequent important information on entrance examination and admission. The candidates are required to **use the application number for subsequent access to edit Form-A and Form-B and download Form-A and Form-B.**

After successful payment, the e-receipt will appear on the screen with print option. To download the Form-A, the candidate has to click on the back button which will lead to activity section where download option for Form-A is available. The candidate must have a print out of Application Form –A and ensure correct entries. Form – A is editable till the last date of submission.

While applying Form-A, candidates have to select **any three cities/district in order of their preference**. OUAT will try to allot city of examination in order of preference opted in Form-A. However, due to administrative reasons, a different city/district of nearby area may be allotted. The decision of OUAT regarding allotment of Centre shall be final. No further correspondences or request shall be entertained in such case.

Important Information

- a) Examination centre option filled by the candidates in the application form cannot be changed after the last date of submission of application Form-A. The candidate can edit Form-A to change the choice of centre till last date of Form-A submission.
- b) The subject combinations for online entrance examination (CBT Mode) are Physics, Chemistry and Mathematics or Biology. Physics and chemistry are compulsory subjects and Mathematics and Biology are optional subjects. The candidate has to choose optional subject either Mathematics or Biology in Form-A. If a candidate chooses Mathematics as optional subject, then he/she has to appear the entrance examination on Physics, Chemistry and Mathematics. Similarly, if a candidate chooses Biology as optional subjects, then he/she has to appear the entrance examination on Physics, Chemistry and Biology. Candidates should choose the optional subjects (Mathematics

or Biology) carefully while submitting the Application Form–A. If a candidate chooses the optional subject wrongly, he/she can edit it till the last date of submission of application Form-A. No request to change the optional subjects after that will be considered.

- c) **The scanned photograph and full signature must be clearly identifiable & visible. Otherwise, the application may be liable for rejection. No correspondence on this account shall be entertained.**
- d) **Candidates under Kashmir Migrants and Kashmir Pandits/Kashmir Hindus (Non migrant) quota are exempted from appearing the entrance examination. The candidate who does not belong to above categories should not choose those categories in Form-A. Admit card will not be available for them and they will be debarred from appearing the entrance examination.**
- e) **If the online payment is failed, then the candidate must make the payment again.** If the money has been deducted from the account in the previous attempt (in case of the failed transaction), that will be reverted to the source account within 7-10 working days.
- f) **Application Fees once paid for any application will not be refunded in any circumstances.**
- g) **Charge back claim from candidates will not be entertained in any circumstances. If any candidate claims chargeback and money is refunded back to his/her account, then it will be treated as nonpayment of application fee and the candidate will not be eligible to appear the entrance examination.**

4.3 Candidates awaiting for their results of +2 Science examination are also eligible to apply for appearing at the Common Entrance Examination- 2024 for admission into the U.G. Courses, anticipating their success in the +2 Science Examination. However, the candidate must pass the +2 science with qualifying percentage of marks by the time of admission (As per Clause 2.1).

4.4 Candidate is required to **submit only one application** irrespective of number of U.G. Courses for which he/she wishes to be considered for admission (as mentioned under Clause-3). **If a candidate submits more than one Application Form-A, the candidature is liable for rejection. However, in cases of multiple application submission, it is the responsibility of the candidate to inform the University through helpdesk to cancel extra application for which admit card will not be generated. The candidate must inform the helpdesk at least 15 days before the availability of Admit card. The application fee for the cancelled application will not be refunded.**

4.5 The data obtained from the candidate while applying online will be used for the purpose of generating Admit Card for Common Entrance Examination- 2024. Hence, the applicants are advised to submit data accurately as required while applying Form-A online. Candidates are advised to apply online and pay the application fee before the due date. **Without application fee payment, the candidate will not be considered for entrance examination and subsequent admission process.**

- Hard copy of application in any form should not be sent to OUAT.
- The University will not be liable to refund the application fees deposited by the candidate.

4.6 Download of Admit Card:

The Admit Card can be downloaded from OUAT website (www.ouat.ac.in) following the procedure given in Annexure-XIV

The candidate must bring the Admit card with original identity proof to the Examination Centre for verification. **Without admit card and original ID proof, the candidate will not be allowed into the to the examination hall and hence, will be debarred from appearing the entrance examination.**

Documents for Identification proof

- (i) Voter ID Card
- (ii) Driving License
- (iii) Pan Card
- (iv) Student Identity Card with photograph issued by the School/College last attended
- (v) Passport
- (vi) Aadhaar Card (with recent photograph)
- (vii) Nationalized Bank Passbook with photograph

4.7 SUBMISSION OF APPLICATION FORM-B.

Submission of online Application Form-B is compulsory for admission into U.G Courses under OUAT. For submission of online Application Form-B, the candidates have to access their profile by logging into website www.ouat.ac.in or <https://ouat-lokaseba-odisha.in> providing the registered e-mail ID, mobile number, OTP sent to the mobile number & e-mail and Captcha. After login, a window showing “Activity” section will appear, where a link will be provided at the bottom of “OUAT UG Admission–2024” box to access Application Form-B. Clicking on that link will ask the candidate to enter application number (received through registered email-id and mobile number after submitting Form-A and mentioned in Form-A and Admit card). If the application number is correct, a screen to fill up Application Form-B will open with partly filled data submitted in Form-A.

The candidates are advised to submit online application Form–B with correct entries within the stipulated date i.e. 20.05.2024 to 15.06.2024 without which merit list will not be generated and the candidate will not be eligible for admission.

Edit option for Form B will be active till the last date of submission of Form-B. No request to submit Form-B and editing of marks and other information will be considered after the last date of submission of Form-B.

N.B

- The application Form-B will be available online to those candidates who have submitted Form–A. This includes candidates under the categories of Kashmiri Migrant, Kashmiri Pandit (Non Migrant) /Kashmiri Hindu Families (Non Migrant)
- The candidates are advised not to send any hard copy of the application and documents to the University.
- The candidate will click on a declaration that he/she will also produce the relevant documents in original from competent authority at the time of counseling and admission, failing which the admission will be denied.

4.7.1 The candidate will also click on a declaration that the information and marks submitted in Form-B are correct and final. No request to correct wrong information and marks will be considered after last date of Form-B submission at any cost. The candidates are advised to take a print out of the Form-B after submission to verify correct entry of marks and other information. Edit option is available till last date of submission of Form-B.

4.7.2 The candidates must submit correct marks of 10th and +2 Science / equivalent (including extra optional) and that of physics, Chemistry and Mathematics or Biology as required in Application Form-B which is used to calculate weightage for preparation of final merit/rank list. Any wrong entry of marks in Form-B, to enhance weightage and rank if detected at the time of counseling and admission, will lead to rejection of candidature and denial of admission. No request to change marks and weightage at the time of counseling and admission will be entertained. So, candidates are advised to be careful in entering correct marks at the time of submission of application Form–B. Candidates can edit Form-B till the last date of submission of application.

- 4.7.3 The candidates must enter the total marks and secured marks of all subjects of HSC. Marks entered taking best of five or best of six subjects out of total subjects will not be considered and admission will be denied.
- 4.7.4 The candidates must enter the total marks and secured marks (including extra optional) of +2 science /equivalent.
- 4.7.5 The candidates who belong to Education Board CHSE, CBSE and ICSE are advised to correctly select the education board from the dropdown in Form-B and enter the marks of Physics, Chemistry, Mathematics and Biology correctly in the format shown on the application Form-B. Those who do not have either mathematics or biology in +2 science/equivalent will enter 0 (zero) in “marks obtained” cell (both theory and practical).
- 4.7.6 Candidates who belong to “Other Board/equivalent” (Education Boards/equivalent other than CHSE, CBSE and ICSE) where 1st and 2nd year marks are awarded separately should combine the theory and practical marks of both years and enter in the format. Wrong entry of marks to enhance weightage and rank will lead to rejection of candidature and denial of admission.
- 4.7.7 The "Other Board" candidates must enter correct "Total marks" & "Marks obtained" in Physics, Chemistry, Mathematics and Biology in the format shown on the application Form-B. Those who do not have studied either mathematics or biology in +2 science/ equivalent will enter 0 (zero) for that subject in the "marks obtained" cell. However, the "total marks" cells for physics, chemistry, mathematics and biology should not be blank or with value "zero". The candidate must enter the actual “Total Marks” for a subject which the concerned board awards, even if he/ she has not studied it during +2 sciences. **(For example, if the candidate has not studied mathematics in +2, he will enter the actual total marks in Mathematics in “total marks” cell and 0 in “marks obtained” cell).**
- 4.7.8 The candidates of “other board/equivalent” or any board where grades are awarded must convert the grade to marks/percentage and enter in Form-B. The candidate has to produce the “grade to marks/percentage” conversion formula/certificate from the concerned board at the time of counseling and admission failing which admission will be denied.

Important note: For further details on submission of Form-B, Please refer to Annexure – II of the UG Prospectus- 2024-25.

- 4.8 The ICAR/ VCI nominees/Foreign candidates duly endorsed by Govt. of India/State Govt. Sponsored Candidates to be admitted against reserved seats will pay the Application Fee and fill up the application Form-B at the time of their admission.

5 SELECTION PROCESS

- 5.1 There will be an ONLINE COMMON ENTRANCE EXAMINATION (**Computer Based Test**) in multiple sittings for selection of the candidates for admission into B.Sc. (Hons.) Agriculture, B.Sc.(Hons.) Horticulture, B.Sc.(Hons.)Forestry, B.F.Sc., B.V.Sc. & A.H., B.Tech.(Agril. Engg.) and B.Sc. (Hons.) Community Science courses. The candidates for admission will be selected solely on the basis of Merit (Weighted Score) which is based on his/her academic career and performance in the Entrance Examination.

- 5.2 The candidates seeking admission into B.Sc.(Hons.)Forestry Course should come with a certificate of Physical Fitness (Annexure-VII) issued by the Medical Officer not below the rank of Asst. Surgeon within the prior period of 30 days with respect to physical capacity as follows at the time of Admission.

Eligibility requirement for B.Sc.(Hons)Forestry

- | | | |
|----------------|---------------------------|---|
| 1) Height | i) Male (General & SC) | = 163 cm, ST = 152 cm |
| | ii) Female (General & SC) | = 150 cm, ST = 145 cm |
| 2) Chest girth | i) Male | = 79 cm to 84 cm (Minimum 5 cm expansion) |
| | ii) Female | = 74 cm to 79 cm (Minimum 5 cm expansion) |

5.3 Entrance Test

The Entrance Examination will be of multiple choice questions (MCQ) for 200 marks of two hours duration and the medium of Examination will be English. Each question carries one mark. The entrance examination will be online in Computer Based Test (CBT) mode. The Entrance Examination will be held on 13th and 14th May 2024 in multiple shifts at different locations of Odisha and one centre at New Delhi (Clause 22 of UG Prospectus-2024-25). The subjects of Examination and marks distribution are indicated below.

Subjects	Marks
Physics	66
Chemistry	66
Mathematics/Biology	68
Total	200

Physics and Chemistry are compulsory subjects and Biology and Mathematics are optional subjects. Candidates will choose the optional subject (either Mathematics or Biology) while submitting the Form-A. As per the choice of optional subjects, the combination of subjects Physics, Chemistry and Mathematics (PCM) or Physics, Chemistry and Biology (PCB) will be available to the candidates for answering at the time of online examination in CBT mode. Also Refer to the clause 4.2 (b).

There is no negative mark for wrong answer.

5.4 Weightage to Academic Career and Entrance Examination:

Weighted score of candidates will be calculated on the basis of his/her academic career and Entrance Examination as given below:

a)	H.S.C. / equivalent	25% of percentage of marks secured in H.S.C/ equivalent *
b)	+2 Sc. /equivalent	25% of percentage of marks secured in PCM/PCB (whichever is higher) in +2 Science /equivalent
c)	Entrance Examination	50% of percentile score of the entrance marks
Total		100%

*** The candidates must enter the total marks and secured marks of all subjects of HSC/equivalent**

5.5 Determination of percentile score:

Percentile scores are scores based on the relative performance of all those who appear for the examination. Basically the marks obtained are transformed into a scale ranging from 100 to 0 for each session of examinees.

The Percentile Score indicates the percentage of candidates that have scored EQUAL TO OR BELOW (same or lower raw scores) that particular Percentile in that examination. Therefore, the topper (highest score) of each session will get the same Percentile of 100 which is desirable. The marks obtained in between the highest and lowest scores are also converted to appropriate Percentiles. **The Percentile score will be the Normalized Score for the examination** (instead of the raw marks of the candidate) and shall be used for preparation of the merit lists. The Percentile Scores will be calculated up to 3 decimal places.

The Percentile score of a Candidate is calculated as follows:

Percentile Score = 100 X (Number of candidates appeared in the 'Session' with raw score EQUAL TO OR LESS than the candidate/ Total number of the candidates appeared in the 'Session')

5.6 The H.S.C. marks and +2 Science/equivalent mark in Physics, Chemistry and Mathematics/ Biology (whichever is higher) will be taken in to account for calculation of weightage as mentioned at clause 5.4 of UG prospectus-2024-25.

5.7 In case of candidates who have passed any of the examinations compartmentally, average marks of the 1st and 2nd examinations will be taken for computation of the weighted score. Candidates are advised to enter marks accordingly in Form-B.

5.8 Illustration for computation of weighted score

If a candidate has secured 80% marks in H.S.C./ equivalent, 70% marks in Physics, Chemistry and Mathematics or Physics, Chemistry and Biology in +2 Science and 90.456 percentile score in entrance examination, his/her weighted score is $0.25 \times 80 + 0.25 \times 70 + 0.50 \times 90.456 = 82.728$. **The weighted score will be calculated up to three decimal numbers.**

5.9 Preparation of Merit/rank list and breaking of tie

The merit/rank list will be prepared on the basis of weighted score (as per clause 5.4) obtained by the candidate. If two or more candidates secure the same weighted score, the tie shall be resolved and their merit/rank positions will be decided on the basis of higher percentile score in the Entrance Examination, percentage of +2 Science marks or its equivalent, percentage of HSC mark, higher percentage of marks in PCB/PCM in that order. In case the tie still persists, the candidate, who is with older in age, will be awarded higher merit/rank.

6. ENTRANCE EXAMINATION IN CBT MODE

6.1 Entrance Examination will be held at different places in multiple sittings as indicated in Clause-22 of this prospectus on **13.05.2024 & 14.05.2024**. The details of the date, session and timing will be intimated through admit card.

While applying, candidates have to select any three cities/district in order of their preference. OUAT will try to allot city of examination in order of preference opted in Form-A. However, due to administrative reasons, a different city/district of nearby area may be allotted for entrance examination. The decision of OUAT regarding allotment of Centre shall be final. No further correspondences or request shall be entertained in such case.

6.2 Mock Test

Link for mock test/practice test will be available on OUAT website on 03.05.2024. The candidates will access the facility through a link provided on OUAT website.

6.3 Admit Cards will be available at OUAT website (www.ouat.ac.in) on 03.05.2024. **No request for change of Centre will be entertained under any circumstance. Option to edit Form-A to change of centre is available till last date of submission of Form-A. The University reserves the right to change the Centre preferred by a candidate, if required. No Admit Card will be sent to the candidates separately by post.**

Without admit card and original ID proof, the candidate will not be allowed into the examination hall and hence, will be debarred from appearing the entrance examination. (Also refer to Clause 4.6)

6.4 The guideline for online entrance examination in CBT mode:

6.4.1 Basic Instructions for Online Entrance Examinations:

- The examination will be held in multiple sittings.
- **The candidate must appear the entrance examination as per the scheduled time and date mentioned in his/her admit card. No extra examination attempt will be provided if student fails to appear for examination within specified timing and date as mentioned in the admit card.**

- The candidates are to report 2 hours before the examination. The detailed instruction will be provided on the admit card.
- No Mobile phone / headphone / any other electronic gadgets are allowed during the examination. Candidates who are found to use unfair means shall be debarred from the examination.
- The candidates are to obey instructions of the Centre Superintendent and Invigilators at the Examination Centre.
- The invigilators will take attendance on the attendance sheets in which the candidates shall have to put their **full signature** against their corresponding roll number.
- The examination will comprise of Multiple Choice Questions (MCQs) from physics, chemistry and either mathematics or biology.
- **Physics (P) and Chemistry (C) are compulsory subjects. The candidate has to choose either Mathematics (M) or Biology (B) while applying Form-A. Accordingly, subject combinations of P.C.M or P.C.B will appear on candidate's computer screen after login to appear the examination in CBT mode. Please refer to clause 4.2 (b) of UG Prospectus 2024-25 for details.**
- The candidate after logging in must go through instructions of the examination displayed on the computer screen.
- The examination does not require using any paper, pen, pencil and external calculator. However, paper will be supplied for rough work which will be collected by invigilators.
- Each student will get questions and answers in different order selected randomly from affixed Question Data bank.
- The students just need to click on the Right Choice / Correct option from the multiple choices /options given with each question. Each question will have four options and the candidate must click the appropriate option.

6.4.2 The sequence of steps to be followed by each examinee for appearing in Examination using Online Examination Portal will be as follows:

- The students will have to enter their application number as Username and DOB (Date of birth as mentioned in application form) as Password and click on "Sign in" button.
- The student's details will appear on the screen as submitted in Form-A, which must be verified by the student and it should be acknowledged by clicking on "I Confirmed" button.
- Go through the general instructions and then click on "NEXT" and move to subject specific instructions.
- Once the candidate has gone through the instructions page, he/ she need to select the language as "English" and click on check box on the left side of declaration.
- The "I am ready to begin" button will be enabled as per the examination scheduled time and the candidate has to click on "I am ready to begin" button to start the examination.
- The student proceeds answering the questions one by one by clicking on the small grey circle next to the chosen answer.
- The examinee can move to First, Last, Previous, Next and unanswered questions by clicking on the buttons with respective labels displayed on screen throughout the test.
- The answers can be changed at any time during the test and are saved automatically.
- It is possible to Review the answered as well as the unanswered questions.
- The time remaining is shown in the Right Top Corner of the screen.

- The assessment will get auto submit when the time limit is over OR alternatively if examinee finishes the exam before time, he can quit by pressing the 'Submit' button. **The students must not click the "Submit" Button until he/ she wants to quit from Examination.**
- However, no candidate can leave the examination hall before completion of examination.

6.5 DOWNLOADING OF RESPONSE SHEET AND RAISING OF OBJECTION

The candidates are to login with their application number and date of birth through the link "Download response sheet of OUAT UG CEE- 2024" in the OUAT website: www.ouat.ac.in to view their response sheet with correct answers from 28.5.2024 to 31.05.2024. (Any change will be notified on OUAT website).

The candidate can raise a challenge/ objection against the questions and answer keys online in the portal by paying a non-refundable fee of Rs. 200/- per question as processing charges. Any change in the answer key after objection management will be notified in OUAT website. The candidate should not send any representation to any mail ids of the University. **The detailed procedure will be notified later in OUAT website.**

- 6.6 The percentile score of Entrance Examination (up to three decimal points), rank card and intimation letter shall be available in the OUAT Website i.e. www.ouat.ac.in or <https://ouat-lokaseba-odisha.in> through a hyperlink on the login page by providing the application number and Date of Birth.

7. ADMISSION

- 7.1 A common merit list & category wise merit list of the candidates as per clause 5.4 of the UG prospectus 2024-25 will be prepared for all the U.G. Courses listed under the clause-2 of UG prospectus 2024-25. Admission will be made through counseling to different U.G. Courses / Colleges (Clause-3) strictly according to the merit subject to eligibility.

7.2 U. G COUNSELLING AND ADMISSION PROCEDURE– 2024

- 7.2.1 Counseling and admission to different U.G. Courses / Colleges (Clause-3 of UG Prospectus -2024-25) will be strictly on merit from the merit/rank list prepared on the basis of weighted score (Clause- 5.4 of UG prospectus- 2024-25) subject to eligibility criteria as laid down in the UG prospectus- 2024 by a duly constituted Admission Board.
- 7.2.2 A notice on the counseling and admission indicating the date, time and venue for different rank category wise will be published in news papers and on OUAT website for information of the candidates.
- 7.2.3 The intimation-cum-Rank card specifying the date and time of the counseling of shortlisted candidates will be available in www.ouat.ac.in / <https://ouat-lokaseba-odisha.in/>. The candidate can download Intimation-cum-Rank Card providing their application number and date of birth. **This intimation-cum rank card does not ensure any seat but only is meant for attending the counseling for admission. Admission depends on availability of seats and the candidates' eligibility after verification of original documents as per the rules laid down in the UG prospectus- 2024-25 and payment of admission fees.**
- 7.2.4 The candidate must attend the counseling and admission physically as per the date and time mentioned in the intimation–cum-rank card failing which the claim for admission will be forfeited and no request for counseling and admission later will be considered.
- 7.2.5 After the reporting of candidates for a session of counseling and admission, candidates will be called before the admission board rank wise and will be asked to choose a seat of their choice from the available seats displayed in the counseling hall through an option form duly filled and signed by the candidate.

- 7.2.6 **Once the candidate exercises his/her option to be admitted in a particular course and college in a particular category and admission is granted, change over to any other course and college within that category will not be permitted.**
- 7.2.7 However, if a candidate already admitted in a course and college through a particular category can attend counseling & admission again and take admission through another category if rank in that category has been awarded and intimation-cum-rank card issued in that category and admission to that category is yet to be conducted.
- 7.2.8 In such cases, the candidate has to pay the admission fee again and the previously paid admission fee will be refunded deducting processing fees of Rs. 2000/- one month after the admission process is over.
- 7.2.9 For refund, the candidate must submit the money receipt of previous payment and bank details in a separate application to Asst. Registrar (Acad.), OUAT, Bhubaneswar.
- 7.2.10 Admission will be denied to those candidates who have submitted wrong marks in Form-B to enhance weightage and rank (Please refer to Clauses- 4.7.2 to 4.7.5 of UG Prospectus- 2024-25 for details)**
- 7.2.11 No request to correct marks and weightage will be entertained at the time of counseling and admission. (Clause 4.7.2 to 4.7.5 and Annexure – II of UG Prospectus- 2024-25)
- 7.2.12 Candidates should bring **Demand Draft of required amount of any Nationalized Bank drawn in favour of “COMPTROLLER, OUAT, Bhubaneswar”**, payable at Bhubaneswar. Net Banking facility through SBI Collect will be available in Counseling Hall. **Admission will not be granted without deposition of the specified fee.**
- The candidates are advised to see the fee structure for the entire course programme in OUAT website: www.ouat.ac.in

COURSE	FEES FOR GENERAL SEAT	FEES FOR COST SHARING SEAT	FEES FOR NRI/PIO SPONSORED SEATS
B.V.Sc.& A.H.	78865/-	181715/-	339115/-
B.Sc. (Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech.(Ag. Engg.)/B.Sc.(Hons.)Forestry / B.F.Sc.	52715/-	113215/-	312965/-
B.Sc.(Hons.) Community Science	28465/-		

However, candidates are advised to have multiple bank drafts of different denominations to different fees to avoid any hassles during counseling.

Ex: A candidate not sure of getting a general seat but willing to be admitted in cost sharing seat in B.Sc (Ag.) should bring a draft of Rs. 52,715.00 and another draft of the differential amount of cost sharing fees, i.e., Rs. 1,13,215.00 – 52,715.00 = Rs. 60,500.00.

- 7.2.13 **The candidates seeking admission into B.Sc. (Hons.) Forestry course must produce medical fitness certificate** (Annexure-VII of U.G. Prospectus – 2024-25) from a medical officer not below the rank of Asst. Surgeon issued within a period of 30 days prior to date of counseling.
- 7.2.14 The candidates are required to produce all the **certificates and mark sheets in original** as per clause-7.3, intimation cum rank card and Form-B along with the requisite admission fees in shape of Demand Draft as mentioned above.
- 7.2.15 **Without the mandatory documents in original (as relevant to the candidate) as given below, admission will be denied. No undertaking** to this effect will be entertained. (Refer to clause 3.15)
- 7.3 **Candidate called for counseling and admission are required to produce the following documents in ORIGINAL AND TWO SETS OF SELF ATTESTED PHOTOCOPIES before admission board.**
(As relevant in individual cases)

- a) Intimation letter -cum-rank card. **(Mandatory)**
- b) Downloaded application Form-B. **(Mandatory)**
- c) Residential certificate (Except for students who studied odia as a subject in 10th standard from any school/Institution of Odisha (Refer Clause-2.2). **(Mandatory)**
- d) Domicile certificate from the District Magistrate, Govt. of J&K to claim under Prime Minister's Special Scholarship Scheme (PMSSS) quota for students of J&K **(refer clause- 3.16.2). (Mandatory).**
- e) Certificate from competent authority for being a migrant of Kashmir to claim under Kashmiri Migrant quota **(refer clause- 3.16.3). (Mandatory)**
- f) Certificate from competent authority for being a child of Kashmiri Pandit (Non-Migrants) / Kashmiri Hindu Families (Non-Migrants) **(refer clause- 3.16.4) (Mandatory).**
- g) Mark sheets and pass certificate of H.S.C/ S.S.C./Equivalent from the Board of Secondary Education / CBSE/ICSC or any other board as the case may be. **(Mandatory)**
- h) Mark sheets **(Mandatory)** and pass certificate of +2 Science /equivalent.
- i) SC or ST/Green Card certificate from the competent authority for the respective reserved category candidates (Refer Clauses: 3.10 and 3.11 respectively). **(Mandatory)**
- j) Persons under PwD category have to produce the original PwD certificate issued from competent authority **(refer clasue-3.12). (Mandatory)**
- k) *Bona fide* certificate from Rajya Sainik Board for candidates under AFP category. (Clause 3.13) **(Mandatory)**
- l) In case of NRI/PIO sponsored Candidates, all the following documents as per clause-3.18 **(Mandatory)**
 - i) Sponsorship certificate (Annexure-III).
 - ii) Passport of sponsor.
 - iii) Visa/Permanent residential certificate of sponsor
 - iv) Residential proof of sponsor (electric bill, telephone bill, water bill etc.)
 - v) Govt. document or affidavit indicating blood relationship of candidates with the sponsor
- m) Permanent Residential Certificate for Western Odisha candidates seeking admission in B.Sc (Hons.) Horticulture (refer Clause-3.14). **(Mandatory)**
- n) Certificate as proof of OUAT employee from Registrar, OUAT (Annexure – IV) for candidates under OUAT employee quota. **(Mandatory)**
- o) Certificate of medical fitness for admission into B. Sc (Hons.) Forestry course as per Annexure-VII. (Mandatory)**
- p) Medical Fitness Certificate in prescribed Form as per Annexure-V. **(Not Mandatory)** Refer to Clause 7.8.
- q) Certificate towards discontinuation of study in specified format (Annexure-VI). (Not mandatory)**
- r) C.L.C. and Conduct Certificate from the Head of the Institution last attended. (Clause 7.5). **(Not mandatory).**
- s) Migration Certificate from the University / Board last attended. **(Non Mandatory).** Please refer to clause 7.6.
- t) Aadhaar Card with recent photograph.
- u) Permission letter from the employer in case of in-service candidate. (Mandatory)**
- v) Relieve order for the employer in case of Govt. of Odisha sponsored candidate. (Mandatory)**
- w) Five passport size colour photograph.

N.B. 1. Without submission of above relevant documents in original at the time of counseling and admission his/her candidature will be forfeited and admission will be denied.

2. Mark sheet issued by the School/ College shall not be accepted.

- 7.3.1 **The vacancy position at the end of each day of counseling will be displayed outside the Counseling venue and also in the OUAT Website for information of candidates.**
- 7.3.2 If seats remain vacant (except the over and above seats) after OUAT counseling and admission, **those shall be filled up through spot counseling and admission from merit/rank list of reserved categories (SC/ST/GCH/AFP/PwD) and unreserved category according to availability of seats. The reserved category seats will be filled up first and if reserved category seats remain vacant, then those seats will be de-reserved and filled up from unreserved merit/rank list.** All these seats will be cost sharing seats except those of B. Sc (Hons.) Community Science. The details of the guideline will be notified later in the OUAT website. **Seats that are vacated after “spot counseling and admission” will not be filled up.**
- 7.3.3 All the admitted candidates and their parents need to submit an affidavit (Annexure- XI & XII), as per the UGC guideline on non indulgence in ragging activities to their respective Deans / Directors within 15 days from the date of admission.
- 7.3.4 All the admitted candidates will also submit a declaration (**Annexure-XIII**) that the candidate will abide by the rules and regulation of the Institute; shall not possess and/or use any alcohol/tobacco/any other banned substances in any form; **shall not use any powered vehicle (geared) inside the OUAT Campus and hostel as an initiative for green campus.**
- 7.4 To prohibit any misconduct by any student or students, whether by words spoken or written or by any act which has the effect of teasing, treating or handling a fresher with rudeness or any other student, or indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without any intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, and thereby, to eliminate ragging in all its forms from University by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

In addition to the Ragging help line Number, the following University officials may also be contacted for reporting any incidence of ragging

- | | |
|---|----------------|
| a. Dean, College of Agriculture, Bhubaneswar | : 0674-2560438 |
| b. Dean, College of Veterinary Science & Animal Husbandry | : 0674-2397732 |
| c. Dean, College of Agricultural Engineering and Technology | : 0674-2562360 |
| d. Dean, College of Forestry, Bhubaneswar | : 0674-2397766 |
| e. Dean, College of Agriculture, Chiplima | : 0663-2460523 |
| f. Dean, College of Horticulture, Chiplima | : 0663-2460523 |
| g. Dean, College of Agriculture, Bhawanipatna | : 06670-230274 |
| h. Dean, College of Community Science | : 0674-2970928 |
| i. Dean, College of Fisheries, Rangailunda | : 0680-2343235 |

- 7.5 Candidates selected for admission, if **fail to submit their College Leaving Certificate / Conduct**, may be provisionally allowed to take admission on submission of an **undertaking to submit the said documents within fifteen days** following the date of admission, failing which their provisional admission will be forfeited. The candidates belonging to the University / Institutions of outside State will be allowed one month following the date of admission under the same condition.

- 7.6 Candidates provisionally admitted into any of the U.G. Courses without submission of Migration Certificate will have to submit the Migration Certificate before the completion of 1st Semester (Final exam of 1st professional year in case of B.V.Sc. & A.H students), failing which they will not be allowed to appear the 1st Semester Examination (1st professional year Final Examination for B.V.Sc. & A.H.).
- 7.7 The Sponsored Candidates of the State Government shall submit their relieve orders within a fortnight of admission at the latest, failing which the provisional admission shall be treated as cancelled.
- 7.8 All the candidates admitted into any Under-Graduate Course shall submit a Medical Fitness Certificate in the prescribed format (**Annexure-V**) from a Govt. Medical Officer/ Regd. medical practitioner not below the rank of Asst. Surgeon at the time of admission.
- 7.9 The original documents like CLC, Conduct Certificate and Migration Certificate submitted by the candidates will not be returned to them under any circumstances.
- 7.10 Once the admission process is over, no change of course/ college will be allowed. This is applicable to all admitted candidates including the Govt. sponsored candidates.
- 7.11 If a candidate is found to have indulged in ragging and expelled in the past or if he / she is found to be indulged in ragging later, the admission will be cancelled or he/she will be expelled from the University / College.
- 7.12 **The students of any Undergraduate Course (except B.V.Sc. & A.H Course), who will be detained in the 1st Semester of 1st year due to shortage of attendance even after appearing the mid-term examination, shall have to appear at the entrance examination again and compete with others for admission in the next academic session.**
- 7.13 **Any student of B.V.Sc.& A.H. who is detained before 1st professional year examination due to shortage of attendance shall have to appear the entrance examination again and compete with others for admission in the next academic session.**

8 ACADEMIC SYSTEM

- 8.1 The minimum residential period for B.Sc. (Hons.) Agriculture, B.Sc. (Hons.) Horticulture, B.Tech. (Agricultural Engineering), B.Sc. (Hons.) Forestry, B.F.Sc., B.Sc. (Hons.) Community Science will be of four consecutive years, whereas it will be five & half consecutive years including one year internship in case of B. V. Sc. & AH.

8.2 Course Programme, Instruction and Examination

The instruction shall be offered in English under Course Credit System. For Course Programme of each Degree, syllabus has been formulated for different courses carrying a certain number of credit hours and spread over the number of semesters prescribed for that course. An Academic year will have two semesters each having minimum 95 Net Instruction Days (NID) except B.V.Sc & A.H. for which the annual NID is minimum 210.

The details of the method of Examination & Evaluation of students' performance shall be explained to the students at the time of "ORIENTATION PROGRAMME" to be conducted before the commencement of classes of the 1st year. The Course Programme shall be regulated as per Semester Regulations for U.G courses-2021.

9. ATTENDANCE

A student (except B.V Sc & A.H) is required to have a minimum of 85% of attendance in each course, failing which he/she shall not be allowed to appear at the Final Semester Examination and will be detained in that semester, subject to U.G Regulation to condone as indicated below.

The Dean/ Director, on the recommendation of the course teacher / advisor concerned may condone shortage of attendance up to 15% in a course(s) in exceptional circumstances and allow such students to appear at the Final Examination on payment of the required fees as mentioned in the U.G regulation. No condonation, even on medical ground, can be granted for shortage of attendance below 70% under any circumstances.

For B V Sc & A H the minimum requirement of attendance shall not be less than 75% of scheduled theory and practical separately with relaxation of twenty working days for NCC or NSS, Co-curricular activities and medical ground and for the course of 0+1 credit, the relaxation shall be of only seven days. A candidate having attendance below 75% in a subject shall not be eligible to appear in the annual examination of that subject and will be detained in that year.

N.B: The academic rules and regulations are as per Semester Regulation for UG courses.

10 **HOSTEL AND MEDICAL FACILITIES**

The accommodation will be provided to the students in different hostels as per availability of seats in the hostel.

<u>Sl.No.</u>	<u>Name of the Hostel</u>	<u>Location</u>
<u>Boys' Hostel</u>		
01	Gopabandhu Hostel (Hostel No.1)	Bhubaneswar
02	Godavarisha Hostel (Hostel No.2)	Bhubaneswar
03	Krupasindhu Hostel (Hostel No.5)	Bhubaneswar
04	Kharavela Hostel (Hostel No.6)	Bhubaneswar
05	Madhusudan Hostel (Hostel No.7)	Bhubaneswar
06	Toshali Hostel (Hostel No.8)	Bhubaneswar
07	Students Hostel	Bhubaneswar
08	Vir Surendra Sai Hostel	Chiplima
09	Gangadhar Hostel	Chiplima
10	Krushna Chandra Dev Hostel	Rangeilunda
11	Bhabani Shankar Hostel	Bhawanipatna
<u>Girls' Hostel</u>		
01	Srujanika Hostel (Hostel No.10 & 11)	Bhubaneswar
02	Golden Jubilee Hostel Complex	
	i) Kuntala kumari Hostel	Bhubaneswar
	ii) Malati Devi Hostel	Bhubaneswar
	iii) Rama Devi Hostel	Bhubaneswar
	iv) Nandini Satapathy Hostel	Bhubaneswar
	v) Tulasi Munda Hostel	Bhubaneswar
	vi) Kamala Pujari Hostel	Bhubaneswar
03	Maa Jhadeswari Hostel (Hostel No.3)	Bhubaneswar
04	Sarada Devi Hostel	Bhubaneswar
05	Samaleswari Hostel	Chiplima
06	Ghanteswari Hostel	Chiplima
07	Maheswari Hostel	Chiplima
08	Maa Bhairavi Hostel	Rangeilunda
09	Manikeswari Hostel	Bhawanipatna
10	ITDA Hostel	Bhawanipatna

After Admission into any College located at Bhubaneswar, each student shall be required to apply to the Dean, Students' Welfare (DSW) through respective Deans/ Directors for accommodation into the hostels. The students belonging to the College of Agriculture, Chiplima, College of Horticulture, Chiplima, College of Agriculture, Bhawanipatna and College of Fisheries, Rangeilunda shall apply to the Dean concerned for their accommodation in hostels. However, if the parents / guardian are staying at above mentioned places, the students may apply to Dean, Students' Welfare for permission to stay outside the hostel.

University will not provide any parking space for the bikes and cars owned by the students.

The University runs a Health Center with Ambulance facility at Bhubaneswar campus managed by qualified and experienced Doctors. It provides free outdoor treatments to students of the University in its Health Centre.

11. STUDENT ACTIVITIES

Each college will have a Students' Union/ Committee of the college to organize cultural, literary and athletic/ sports activities. Besides these the Students' Union/ Committee has a key role in promotion of academic activities.

The Dean of Students' Welfare looks after the extracurricular activities of the students. The University Employment Information and Guidance Bureau acts as a useful channel of communication between the students and employment organizations.

12. STUDENT DISCIPLINE

A student, whether a boarder or day scholar, shall abide by the disciplinary rules and regulations of the Hostel, College and University and shall not involve himself / herself in any objectionable conduct such as violation of hostel discipline, disobedience of instructions of hostel authorities, immoral conduct or disorderly behavior including "ragging". In case a student is found to be involved in any of the said undesirable activities, he/she shall be liable for expulsion from the hostel and if the offence is grave in nature, also from the college. The expulsion from the hostel shall be ordered by the Dean of Students' Welfare with the concurrence of the Dean/Director of the Faculty concerned and expulsion from the college shall be under the orders of the Vice-Chancellor.

13. FEES

A. ONLY ONCE DURING ADMISSION

Registration fee	250.00
Recognition fee	150.00
Identity Card	100.00
Library Card	100.00
Library Caution Money	650.00
Laboratory Caution Money	1,250.00
Cultural fee	750.00
Fee for sports including yoga	750.00
Orientation programme	300.00

DEVELOPMENT FEES

i) B.Sc.(Hons.) Agriculture/B.Sc.(Hons.) Horticulture/ B.Sc.(Hons.)Forestry/B.F.Sc./B.Tech.(Agril.Engg.) (Development Fee Rs.29,500/- + Internet / Comp. Lab Fee Rs.7,500/-)	37,000.00
ii) B.V.Sc. & A.H. (Development Fee Rs.42,000/- + Internet / Comp. Lab Fee Rs.9,500/-)	51,500.00
iii) B.Sc.(Hons.) Community Science (Development Fee Rs.10,500/- + Internet / Computer Lab Fees 7,500/-)	18,000.00

B. REGISTRATION FEES (At beginning of a semester)

1. SEMESTER FEES

(a) Admission fee	650.00
(b) Tuition Fees	
i) B.Sc.(Hons.)Agriculture/B.Sc.(Hons.) Horticulture/ B.Sc.(Hons.)Forestry/ B.F. Sc/ B.Tech(Agril.Engg.)	6,100.00
ii) B. Sc.(Hons.) Community Science	850.00
(c) Medical fee	250.00
(d) Examination fee	1,500.00

2. ANNUAL REGISTRATION FEES (only for B. V. Sc & AH)

(a) Admission fee	650.00
(b) Tuition fee	17,000.00
(c) Medical fee	500.00
(d) Examination fee	2,000.00

C. ANNUAL FEES

Athletics Branch	400.00
Literary Branch	400.00
Dramatic Club	400.00
Students' Aid Fund	120.00
College Commemoration	400.00
Students Union fee	400.00
Placement Cell	650.00
Red Cross	50.00
N.C.C.	5.00
N.S.S.	20.00
Y.R.C.	20.00
Group Insurance	50.00

D. Alumni Fees

500.00

To be collected once at the time of 2nd semester registration/
registration for 2nd professional year for B.V. Sc & A.H)

14. FEES UNDER COST SHARING BASIS:

Candidates seeking admission on cost sharing Basis or under NRI/PIO Quota shall pay the following Course Fee in addition to the normal fees mentioned under Clause-13.

Sl No	COURSE	FEES FOR COST SHARING SEATS	FEES FOR NRI/PIO SEATS
1	B. Sc. (Hons.)Agriculture/ B. Sc. (Hons.) Horticulture/ B. Sc.(Hons.)Forestry/ B.F.Sc. /B.Tech. (Ag. Engg.)	Rs.60, 500/- per year	Rs. 2,60,250/- per year
2	B. V. Sc. & A.H.	Rs.1,02,850/- per year	

N.B. A statement indicating course fee payable at the time of admission for different course programme is appended at Annexure – VIII for reference to the candidates.

15. A) HOSTEL FEES (Except B.V.Sc.&AH)

(The Hostel fees are to be deposited in respective colleges and the mess advance in respective hostel)

i) SEAT RENT (per Semester per Boarder)	
Single Seated Room (Subject to availability of seat)	1,500.00
Three or Four Seated Room	850.00
ii) Electricity deposit (Per Semester)	1,500.00
(Actual to be collected at the time of next Registration)	
iii) Water Charges (Per Semester)	250.00
iv) Hostel Common Room (Per Semester)	400.00
v) Hostel Development Fund (Per Semester)	1000.00
vi) Hostel Establishment (Annual)	8,000.00
vii) Hostel Caution Money (once at the time of admission)	650.00

❖ Mess advance (per semester)

18,000.00 (Actual expenditure will be squared up at the time of registration into next semester)

B) HOSTEL FEES (Only for B.V.Sc.&AH)

(The Hostel fees are to be deposited in respective colleges and the mess advance in respective hostel)

i) SEAT RENT (Annual)	
Single Seated Room (Subject to availability of seat)	3000.00
Three or Four Seated Room	1700.00
ii) Electricity deposit (Annual)	3,000.00
(Actual to be collected at the time of next Registration)	
iii) Water Charges (Annual)	500.00
iv) Hostel Common Room (Annual)	800.00
v) Hostel Development Fund (Annual)	2,000.00
vi) Hostel Establishment (Annual)	8,000.00
vii) Hostel Caution Money (once at the time of admission)	650.00
❖ Mess advance (per Annum)	36,000.00
(Actual expenditure will be squared up at the time of next registration)	

N.B:

- The students desirous of continuing stay in different hostels of OUAT are required to pay an advance amount with Hostel Superintendent as mess advance which will be calculated at the end of each semester/professional year by the concerned Hostel Superintendent and will be communicated to the respective Deans/Directors and will be adjusted at the time of next registration in the respective Colleges.
- The year back students will be guided by the rules & regulations and deposit fees as per the prospectus of the batch to which the students will re-register afresh.

16. FEES FOR FOREIGN CANDIDATES:

- 16.1 Foreign Candidates admitted through ICAR/ICCR /Any Statutory body of the GOI will pay usual fees as Indian Students of general category (not cost sharing) at par with fees mentioned at clause-13 & Annexure-VIII of the Prospectus.
- 16.2 Institutional Economic Fees from Foreign National (Except those sponsored by ICCR under Cultural Exchange programme /ICAR and GOI Fellowship holders): US \$ 4000 per year or US \$ 2400 per semester in addition to usual charges as applicable at Clause-13, Clause 15 & Annexure-VIII of the Prospectus.

However:

- Candidates from SAARC nations are to be charged @ of US \$ 2000 per year or US \$ 200 per month in addition to usual charges as applicable at Clause-13 and Clause-15.
- Students sponsored by GOI under Nepal Aid Fund, will be charged @ US \$ 2000/annum and the expenses will be met by the sponsoring Ministry / Ministry of External Affairs. However, usual fee / Charges of the University will be paid by the candidate or sponsoring agencies.

16.3 INTERNATIONAL HOSTEL FEES (Annual)

- | | |
|--------------------------------------|-------------|
| i) Seat rent including water charges | Rs. 24000/- |
| ii) Hostel development fee | Rs. 12000/- |
| iii) Hostel Establishment fee | Rs. 12000/- |
| iv) Electricity charges* | Rs.36000/- |
- (*Actual to be collected at the time of next Registration)

17. OTHER FEES CHARGEABLE AFTER ADMISSION

(The documents as mentioned below may be issued to the students on payment of required fees as indicated against each as and when required)

Provisional Degree Certificate	250.00
Consolidated Semester Transcript	400.00
Migration Certificate	300.00
Duplicate Provisional Certificate	650.00
Duplicate Transcript Certificate	650.00
Duplicate Identity Card	150.00
Duplicate Library Card	150.00
Duplicate Migration Certificate	650.00
Condonation Fee for shortage of attendance in a semester per subject	610.00
Semester Report /Grade Sheet	100.00
CLC-cum-Conduct Certificate	300.00
Duplicate CLC-cum-Conduct Certificate	600.00
Equivalent Mark Sheet	60.00
Degree Certificate	750.00
Duplicate Degree Certificate	1,500.00
Degree Certificate preservation charges	Per year 250.00
	Maximum 1,250.00
U.G. Regulation	100.00
U.G. Courses of Studies	120.00
Charges for sending Documents /Certificate by Regd. Post (Inside India)	100.00
	(Outside India) 2000.00
Make up Examination Fees (per subject)	610.00
Late Registration fees up to seven working days	610.00
Charge for verification of each document (certificates, mark sheets/transcripts)	500.00

(The above fees are subject to change as may be decided by the Academic Council and the current fees are applicable to all the students irrespective of their year of admission)

18. REFUND OF FEES

Refund of admission fee will be made during admission process under the following conditions:

- **If a candidate cancels his /her admission before spot round of admission, the fees will be reimbursed deducting a processing fee of Rs. 2000/-. However, there will be no refund of fee except caution money against cancellation of admission of over and above seats (NRI/PIO sponsored /OE/KM/KP/PMSSS/Seats for Agro polytechnic students of OUAT/Govt. In-service candidates).**
- No refund of admission fee for cancellation of seat except the caution money will be paid after the spot admission process is over.
- Caution money shall be refunded to the discontinued or passed out students after adjustment of dues, if any.
- In case a student is promoted to next Semester on Scholastic Probation but becomes unsuccessful in Special Examination and is detained, the entire fees deposited for admission into the higher semester/year shall be refunded to the student upon his/ her application. **Alternatively, the fees will be adjusted if the student takes re-admission in the same year in the next academic session.**
- **Hostel admission fees are refundable by the respective college Deans in case of cancellation of admission before spot counseling or shifted to a new course /college through sliding in the counseling process after deducting the actual expenditure made for the student.**

19. DISPUTES

All disputes relating to admission matter shall fall within the Jurisdiction of Bhubaneswar Court.

20 Scholarship

The following types of Scholarship are available to the students.

Scholarship Awarding Agency	Nature of Assistance	Value	Appropriate Number	Remarks
O.U.A.T	Merit Scholarship	Rs.500/- Per Month	15% of total strength	Undertaking letter for
O.U.A.T	Free Studentship	Rs.500/- per Semester	10% of the total strength	Boarder/Non Boarder
State Govt. Odisha	1) Medhabruti Scholarship	Rs.10,000 Per Year	As Decided by D.H.E	
	2) Post-Matric Scholarship	a) Tuition Fees b) Maintenance Cost	For SC/ST/Minor Community as decided by SC/ST Development, Minorities and Backward Classes Welfare Department.	
	3) Kalia Scholarship	As decided by Govt. of Odisha	The candidates whose parents are getting benefits of Kalia Programme of Govt. of Odisha are eligible	
ICAR	1) National Talent Scholarship	Rs.3000.00 per month	As decided by ICAR	
	2) Post Matric Scholarship for SC/ST candidates	Rs. 300/- p.m along with a contingent grant of Rs. 750/- per annum.	As decided by ICAR	

N.B.: The scholarships are subject to change from time to time as may be decided by the respective authorities. One student can avail only one type of scholarship which is more beneficial to the student.

21. ADMISSION CALENDAR 2024-25

SCHEDULE FOR ADMISSION INTO DIFFERENT UNDER GRADUATE COURSES UNDER OUAT FOR THE ACADEMIC YEAR 2024-25.

1	Availability & Submission of Application Form-A online (For details refer to Clause 4.2 of U.G prospectus-2024-25)	01.03.2024 to 05.04.2024 (11.59 P.M) (Payment of Application fee till 06.04.2024) Form – A is editable till last date of submission
2	Availability of admit card	03.05.2024
3	Mock Test	03.05.2024
4	Date of Entrance Examination (CBT mode)	13.05.2024 & 14.05.2024
5	Availability of students' response sheet on website and candidates' challenge	28.05.2024 to 31.05.2024
6	Declaration of entrance examination score in percentile	27.06.2024
7	Submission of Application Form 'B' (online)	20.05.2024 to 15.06.2024(11.59 P.M)
8	Declaration of Rank	12.07.2024
9	Availability of Intimation cum Rank Card online	29.07.2024
10	Counselling & Admission	12.08.2024 to 22.08.2024 (On working days)
11	Admission of State Govt. Sponsored Candidates:	23.08.2024
12	Orientation Programme	02.09.2024
13	Commencement of class	03.09.2024

* The dates are tentative. Any changes in dates will be notified in OUAT website.

NB:

- 1) Admission will not be allowed in the mid-way after the closure/last date of admission.
- 2) All holidays notified by the University will be the holidays for the Colleges under OUAT.
- 3) All fees for the semester are to be paid by the students on the date of admission/ re-admission for each semester (each professional year for B V Sc and AH).
- 4) If any semester programme falls on the holidays, the said programme will be carried on to the next working day.
- 5) No fine shall be collected for Sundays and holidays for the purpose of late admission.

22 PLACES FOR ENTRANCE EXAMINATION, 2024

01. ANGUL
02. BALANGIR
03. BALASORE
04. BARGARH
05. BARIPADA
06. BERHAMPUR
07. BHADRAK
08. BHAWANIPATNA
09. BHUBANESWAR
10. BOUDH
11. CUTTACK
12. DHENKANAL
13. JAGATSINGHPUR
14. JAJPUR
15. JEYPORE
16. JHARSUGUDA
17. KENDRAPARA
18. KEONJHAR
19. KHURDA
20. SONEPUR
21. PURI
22. GUNUPUR
23. ROURKELA
24. SAMBALPUR
25. NEW DELHI

(Subject to change by the University)

While applying, candidates have to **select any three cities/district in order of their preference**. OUAT will try to allot city/place of examination in order of preference opted in Form-A. However, due to administrative reasons, a different city/district of **nearby area may be allotted** for entrance examination. The decision of OUAT regarding allotment of Centre shall be final. No further correspondences or request shall be entertained in such case.

Please refer to Clause 6.1 and 6.3.

Procedure for submission of online Application Form-A for Admission into U.G. Courses 2024-25

The steps for submission of online Application Form-A are:

1. Student login
2. Fill up of online application Form-A.
3. Make payment (Through online payment gateway).
4. Take the print out of application Form-A with payment details for reference. You can download Form-A acknowledgment from the option available under "Activity Section" in the dashboard page after login.

Unless all the steps (1 to 3) are completed, application will not be accepted.

The candidates will get message confirming the acceptance of their application on the registered mobile number & e-mail.

Prior to filling the application, please scan and keep the following materials ready:

- a. Candidate's recent colour passport size photo (height: 200px, width: 150px, file size: 200kb)
- b. Candidate's full signature (height: 100px, width: 150px, file size: 200kb) Please use only jpg/jpeg format for uploading photo and signature.

Important: The scanned photograph and full signature must be clearly identifiable & visible. Otherwise, the application may be liable for rejection. No correspondence on this account shall be entertained.

How to resize photograph and signature

- ✓ Open your photograph/ signature in MS paint windows application. It is available by default in windows operating system.
- ✓ Press 'ctrl key + 'W' key simultaneously
- ✓ In the resize block, click on 'pixels' ratio button
- ✓ Uncheck 'maintain aspect ratio' check box
- ✓ Put proper pixel value in Horizontal (for width) and vertical (for height) input box accordingly
- ✓ Click OK.
- ✓ Now save your resized image

How to apply Form A

1. Read the UG Prospectus 2024-25 carefully and follow the instructions there in while filling the application form. The candidates can have access to the Application Form-A by visiting the website www.ouat.ac.in then go to Academic section > admission section and click on student login for UG Admission- 2024 or directly go to <https://ouat-lokaseba-odisha.in/>
2. Once click on link the "Log in" window will appear and candidate will fill up the following information to login.
 - i) e-mail id
 - ii) Mobile Number
 - iii) Separate OTPs sent to the mobile number and e-mail
 - iv) *Captcha*

Important

The candidates must login with correct e-mail id, mobile number. Two different OTPs will be sent to e-mail id & mobile number which the candidate will use along with captcha for first time login to submit the application Form-A.

For subsequent login to submit Form-B, edit Application Form-A & Form-B, download Form-A, Form-B, only one OTP will be sent to both the registered mobile number and e-mail id. The candidate can use the OTP either from mobile number or from e-mail id.

3. The candidate will land up on the Dashboard page, showing available services to apply for, under "Apply" Section. Clicking on the apply button of "OUAT UG Admission- 2024", application Form-A will appear, which the candidate has to fill up.
4. The candidates are advised to be careful while filling in the online Application Form A. The candidate is required to enter correct (a) personal information (b) Choice of Examination Centre, upload full signature & passport size colour photograph and other information.
5. The candidate has to choose optional subject either Mathematics or Biology in Form-A. If a candidate chooses Mathematics as optional subject, then he/ she has to appear the entrance examination on Physics, Chemistry and Mathematics. Similarly, if a candidate chooses Biology

as optional subjects, then he/ she has to appear the entrance examination on Physics, Chemistry and Biology. Candidates should choose the optional subjects (Mathematics or Biology) carefully while submitting the Application Form–A. If a candidate chooses the optional subject wrongly, he/ she can edit it till the last date of submission of application Form-A. No request to change the optional subjects after that will be considered.

6. The candidates are to fill the entire star (*) marked fields (mandatory fields) mentioned in the online application Form-A, failing which the application will not be submitted.
7. The candidates must click on self-declaration check box, accepting all the information submitted are true and will be responsible for any false or misleading information.
8. Before submitting, the candidate can have a preview of the application and make corrections if required.
9. After that, click on “**submit**” button at the bottom. The candidate will receive a message of provisional submission of application Form-A with application number on his/ her registered mobile number & e-mail.
10. After submission of the application, the candidate will move on to another window for payment of application fee. **The candidate has to pay Rs. 1500.00 (Rupees one thousand five hundred) only for application fees to the University besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using internet Banking/ Debit Card/ Credit Card of any Bank.**
11. **Without payment of application fee, the application will be rejected and the candidate will not be allowed to appear the entrance examination and also will be out of the admission process.**
12. **After successful payment of application fee, a message will be sent to the mobile number and e mail.**
13. **After successful payment, the e-receipt will appear on the screen with print option. To download the Form-A, the candidate has to click on the back button which will lead to activity section where download option for Form-A is available. The candidate must have a print out of Application Form – A and ensure correct entries. Form – A is editable till the last date of submission.**
14. **If the online payment is failed, then the candidate must make the payment again.** If the money has been deducted from the account in the previous attempt (in case of the failed transaction) that will be reverted to the source account within 8 working days.
15. **The candidate can edit the application Form-A till the last date of submission.**
16. **While applying Form-A, candidates have to select any three cities/ district in order of their preference. OUAT will try to allot city of examination in order of preference opted in Form-A. However, due to administrative reasons, a different city/ district of nearby area may be allotted. The decision of OUAT regarding allotment of Centre shall be final. No further correspondences or request shall be entertained in such case.**
17. Each time the candidate wants to access his/ her profile, he/ she must visit the website and login by entering his/her registered e-mail id and mobile number. An OTP will be sent to the mobile number and email-id which the candidate must enter along with the captcha code.
18. **After login, candidate will land up in Dashboard page and can find “Activity” section. In the “Activity” section, applicant must click on ‘More Options’, where multiple facilities are offered like Edit Form-A / View Form-A, Edit Form-B / View Form-B, link to download Form-A Acknowledgement, Form-B Acknowledgement and many others.** The options will appear/ disappear as per the schedule decided by University. Enter the application number to avail any of the facilities. If the payment is not done earlier, candidate must pay the application fee to complete the process. This process is to be followed every time for viewing/ editing the application, making payment.
However, download of entrance mark, weightage, rank card, Intimation letter, etc. can be done through a hyperlink with entry of application number and date of birth.
19. **The process of download of admit card is given in Annexure-XIV.**
20. The candidate is requested to provide the correct mobile number and e-mail ID as all information regarding admission will be sent as SMS to the registered mobile number and e-mail ID. The candidate should not change the mobile number and e-mail till the end of Admission process.

ANNEXURE-II

Procedure for submission of online Application Form-B for Admission into UG Courses 2024-25

The candidates, who have submitted Form-A will be eligible to submit Form-B.

1. For submission of online Application Form-B, the candidate should access website www.ouat.ac.in or <https://ouat-lokaseba-odisha.in> by logging in through registered e-mail, mobile number, OTP and captcha. The candidate will land up on a dashboard showing “**Activity Section**” on the right side of the screen. In the activity section, when Form-B will be available to fill up, a link will be provided at the bottom of ‘OUAT UG Admission - 2024’ box. Clicking on that link will ask the candidate to enter application number (must have received through registered email-id and mobile number after submitting Form-A). If the application number is correct, a screen to fill up Application Form-B will open with partly filled data submitted in Form-A.
2. The candidate has to fill up all details mentioned in the online application Form-B, failing which the application will not be accepted. Edit option for Form-B will be available till last date of submission.
3. Select the claim for category: PwD, GCH, NRI/PIO sponsored , WO, AFP and OE.

NB: PwD- Persons with Disabilities, GCH-Green Card Holder, NRI/PIO - Non Resident Indian/ Person of Indian Origin, WO-Western Odisha, AFP- Armed Forces Personnel, OE: OUAT employee quota.

4. **The candidates must submit correct marks of 10th and +2 Science / equivalent (including extra optional) and that of physics, Chemistry and Mathematics or Biology as required in Application Form-B which is used to calculate weightage for preparation of final merit/rank list. Any wrong entry of marks in Form-B, to enhance weightage and rank if detected at the time of counseling and admission, will lead to rejection of candidature and denial of admission. No request to change marks and weightage at the time of counseling and admission will be entertained. So, candidates are advised to be careful in entering correct marks at the time of submission of application Form-B. Candidates can edit Form-B till the last date of submission of application.**
5. **No request to submit Form-B and to correct wrong entry marks of HSC/ 10th and +2 science will be considered after last date of Form-B submission at any cost.**
6. **No request to correct marks and weightage will be entertained at the time counseling and admission. Candidates are advised to take a print out of the submitted Form-B to ensure correct entries of marks and other details.**
7. **The candidates must enter the total marks and secured marks of all subjects of HSC/ 10th. Marks entered taking best of five or best of six subjects will not be considered and admission will be denied.**
8. **The candidates must enter the total marks and secured marks (including extra optional) of +2 science /equivalent.**
9. The candidates are also advised to correctly enter the education board (such as CHSE, CBSE and ICSE) from which he/ she has passed and enter correctly the marks of Physics, Chemistry, Mathematics and Biology in the format shown on the application. Those who do not have either mathematics or biology in +2 science /equivalent will enter 0 (zero) in the “Mark obtained” cell (both theory and practical). Refer clause 4.7.5 to 4.7.7.

10. **Candidates who belong to “Other Board/ equivalent” (Education Boards other than CHSE, CBSE and ICSE) where 1st and 2nd year marks are awarded separately should combine the theory and practical marks of both years and enter in the format. Wrong entry of marks to enhance weightage and rank will lead to rejection of candidature and denial of admission.**
11. The **"Other Board" candidates** must enter correct "Total marks" & "Marks obtained" in Physics, Chemistry, Mathematics and Biology in the format shown on the application Form-B. Those who have not studied either Mathematics or Biology in +2 science/ equivalent will enter 0 (zero) for that subject in the "marks obtained" cell. However, the "total marks" cells for physics, chemistry, mathematics and biology should not be blank or with value "zero". The candidate must enter the actual “Total Marks” for a subject which the concerned board awards, even if he/ she has not studied it during +2 sciences.
12. The candidates of “other board/ equivalent” or any board where grades are awarded must convert the grade to marks/percentage and enter in Form-B. The candidate has to produce the “grade to marks/percentage” conversion certificate from the concerned board failing which admission will be denied.
13. The candidate will submit a declaration that he/ she will produce the relevant documents in original from competent authority at the time of counselling and admission, failing which the admission will be denied.
14. Candidate must tick on self-declaration check box. By clicking this, the candidate is accepting that all the information he/she has submitted are true, and he/she will be responsible for any false or misleading information. Any false information submitted, will make the application liable for rejection.
15. After successful submission of Application Form-B, **the candidate should take printout of computer generated filled in application Form-B acknowledgement** for future reference. Form-B acknowledgement can be downloaded from “Activity Section” on Dashboard page using the application number.

**FORM OF APPLICATION FOR SPONSORSHIP OF CANDIDATES FOR ADMISSION
IN TO UG COURSES IN OUAT UNDER NRI/PIO SPONSORED QUOTA**

1. Name of the sponsoring person :
(Photocopy of passport and visa in English
Version attached in support of his/her claim as NRI/PIO)

2. Permanent Address in India :

3. Present Address in Abroad :
(Photocopy of electric bill/telephone bill
should be submitted as a token of residential proof)

4. E-mail ID of the sponsor :

5. Name of the candidate to whom he/she wants to sponsor:

Name of Course..... Application No

Entrance Examination Roll No Centre name

Mobile No e-mail ID

6. Father's name of the candidate :

7. Address of correspondences :

8. Relationship with the sponsoring person :

(Need to be blood relative and exact relation should be mentioned with documentary support by the candidate through a document from Govt. agency or an affidavit)

Signature of the candidate

Signature of the Sponsor

(The signature of the sponsor should match with the signature on the Passport. Refer to clause 3.18 of UG Prospectus – 2024-25.)

FORM OF APPLICATION FOR OUAT EMPLOYEES FOR ADMISSION OF THEIR CHILDREN INTO UNDER GRADUATE COURSE AS PER PROVISION UNDER U.G. PROSPECTUS

Passport size photograph of the candidate

Passport size photograph of the Employee

- 1. Name of the Employee :
- 2. Employee Code :
- 3. Designation :
- 4. Status of Service :
- 5. Name of the Office :
- 6. Date of Joining / Retirement under OUAT :
- 7. Name of the candidate seeking admission :
- 8. U.G. Entrance Examination Roll No.& Centre :
- 9. Relationship with the candidate :

(The copy of High School/ 10th Certificate / Aadhaar Card / DL / Voter ID of the candidate to be submitted as a proof of identification indicating name of the parents)

Certified that the information furnished above are true to the best of my knowledge and belief. In case the above information are found to be incorrect in future the candidature of my son/ daughter will be cancelled forthwith without assigning any reason there of and disciplinary action as deemed proper shall be taken against me for submission of such false and fraudulent information.

Date.....

Signature of the Employee

OFFICIAL USE

The information furnished above are verified and found correct.

Signature of Verifying Officer

Counter signature

Registrar

MEDICAL FITNESS CERTIFICATE

(For all candidates)

(TO BE ISSUED BY A MEDICAL OFFICER NOT BELOW THE RANK OF ASSISTANT SURGEON)

This is to certify that, I have personally examined Shri / Shrimati / Kumari _____

Son/daughter of _____

Village/Town _____ District / Division _____

of the State / Union Territory, whose signature is appended below and my findings are given below:

It is further certified that he / she is Medically Fit / Unfit to pursue Higher Studies in Agriculture & Allied Sciences.

SIGNATURE OF THE CANDIDATE

SIGNATURE WITH DATE

(SEAL / STAMP OF THE MEDICAL OFFICER)

Declaration for discontinuation of study

I, _____ bearing OUAT U.G.

Application No _____ Son/daughter of Shri _____

resident of village / town / city _____ District _____

do hereby declare that, I have discontinued in my study for the period from _____ to _____

due to _____

and I was not involved in any criminal offence during the period of discontinuation.

The fact states above are true to the best of my knowledge and belief.

Signature of the Parents/ Guardian

Signature of the Candidate

Place.....

Date.....

- Declaration not signed by both candidate and parents will be rejected.
- False declaration will render the applicant liable for termination of registration at any time.

MEDICAL FITNESS CERTIFICATE**Only for Admission into B.Sc. (Hons.) Forestry****(TO BE ISSUED BY A MEDICAL OFFICER NOT BELOW THE RANK OF ASST. SURGEON)**

Name (in Block letters)	
Entrance Roll No.	
Father's Name	
Height (cm)*	
Weight (Kg)	
Blood Group & Rh. Factor	
Chest (cm)*	Non Expanded Expanded.....
Pulse	
Blood Pressure	
Any Other Disease Diagnosed in the Past:	
Remarks	

I certify that I have carefully examined Sri / Kum/Smt.._____

son/ daughter of _____, who has signed in my presence.

He/ She is mentally and physically fit to pursue Higher Studies in Agriculture & Allied Sciences.

.Signature of the Candidate.

Place:_____Date:_____

Signature of the Medical Officer
with legible seal

* **Eligibility requirement B.Sc.(Hons.)Forestry**

- | | | |
|----------------|----------------------------|---------------------------|
| 1) Height | i) Male (General & SC) | = 163 cm., ST = 152 cm |
| | ii) Female (General & SC) | = 150 cm., ST = 145 cm |
| 2) Chest girth | i) Male = 79cm to 84 cm | (Minimum 5 cm. expansion) |
| | ii) Female = 74cm to 79 cm | (Minimum 5 cm. expansion) |

N.B. : No candidate shall be allowed admission into B.Sc. (Hons.) Forestry Course without Medical Fitness Certificate

Amount required at the time of admission into different U.G. Courses in QUAT 2024-25

COURSE	FEEES FOR GENERAL SEAT	FEEES FOR COST SHARING SEAT	FEEES FOR NRI/PIO SPONSORED SEATS
B.V.Sc.& A.H.	78,865/-	1,81,715/-	3,39,115/-
B.Sc. (Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech. (Ag. Engg.)/ B.Sc.(Hons.) Forestry / B.F.Sc.	52,715/-	1,13,215/-	3,12,965/-
B.Sc.(Hons.) Community Science	28,465/-		

- N.B. : i) The hostellers are required to deposit the hostel dues separately in the office of the respective colleges and respective hostels in which he/she is allotted.
- ii) The amount is approximate and subject to minor changes in case required, which will be intimated in due course.

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____(name of the examination) bearing Roll No._____ is appearing the OUAT entrance examination- 2024 at _____(name of the centre) in the District _____ od _____ (name of the State). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe / reader / Lab. Assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the admission in OUAT and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/ Ms/ Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o / D/o _____ a resident of _____

(Village/District/State) and state that the physical limitation, as mentioned above, hampers his/ her writing capabilities.

Signature

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution

Name & Designation

Name of Government Hospital/ Health Care Centre with Seal

Place :

Date:

Note:

Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment- Ophthalmologist, Loco motor disability – Orthopedic specialist/ PMR)

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number) _____
s/o d/o Mr./Mrs./Ms. _____, having been admitted to
_____ (name of the institution) _____, have received a copy of the UGC
Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and the
amendments thereof, (hereinafter called the relevant "Regulations") carefully read and fully
understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the relevant Regulations and am aware of what
constitutes ragging and the implications thereof.

3) I have also, in particular, perused clause 7 and clause 9.1 of the relevant Regulations and am
fully aware of the penal and administrative action that is liable to be taken against me in case I am
found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote
ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause
3 of the relevant Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission
that may be constituted as ragging under clause 3 of the relevant Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause
9.1 of the relevant Regulations, without prejudice to any other criminal action that may be taken
against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in
the country on account of being found guilty of, abetting or being part of a conspiracy to promote,
ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my
admission is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the
affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the
contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____

(full name of parent/guardian) father/mother/guardian of, _____ (full name of student with admission/registration/enrolment number) _____, having been admitted to _____ (name of the institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and the amendments thereof (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said relevant Regulations.

2) I have, in particular, perused clause 3 of the relevant Regulations and am aware of what constitutes ragging implications thereof.

3) I have also, in particular, perused clause 7 and clause 9.1 of the relevant Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the relevant Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the relevant Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the relevant Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE-XIII

**DECLARATION TO ABIDE BY THE RULES AND REGULATIONS OF THE UNIVERSITY
(TO BE FILLED ALL IN CAPITAL LETTERS)**

I, Mr./Ms
assigned with Roll No....., am
the son/daughter/ward of Mr./Ms
Residing at
Village/Town/City Name:
State: Pin code:
am joining as a student of Programme in College of.....

I hereby declare that, I:

- a) have read and understood the prevailing rules and regulations of the Institute
- b) am aware of
 - (i) The national laws pertaining to ragging,
 - (ii) The serious consequences of this impermissible behavior (ragging), and
 - (iii) The administrative, legal and penal actions that will be imposed on persons apprehended, tried and convicted of this crime (ragging); and
- c) am aware of the ban on the possession and/or use of alcohol / tobacco / any other banned substances in any form and
- d) am aware of the ban on the use of any powered vehicles by students inside the OUAT Campus without permission.

Keeping the above in mind, I SOLEMNLY AFFIRM that:

- a) I SHALL NOT violate the prevailing rules and regulations and any amendments thereof, of OUAT
- b) I SHALL NOT violate the prevailing rules and regulations and any amendments thereof, of Office of Hostel Management, OUAT;
- c) I SHALL NOT violate any rules and regulations framed during any Natural Disaster, Pandemic, National Emergency, Financial emergency or any other exigencies;
- d) I SHALL NOT indulge in ragging, nor will encourage, abet, or be indifferent towards others engaging in ragging; and, on the contrary, will work to ensure the dignity, honour and self-esteem of all students;
- e) I SHALL NOT possess and/or use any alcohol / tobacco / any other banned substances in any form.
- f) **I SHALL NOT USE any powered vehicle inside the OUAT campus and hostel.**
I understand that if I am found violating or to have violated any of the rules and regulations pertaining to students of OUAT, I am liable to obey the rulings of the respective official authorities or Committees of OUAT and/ or pay the penalty specified by them.

Signature of Student

Place:

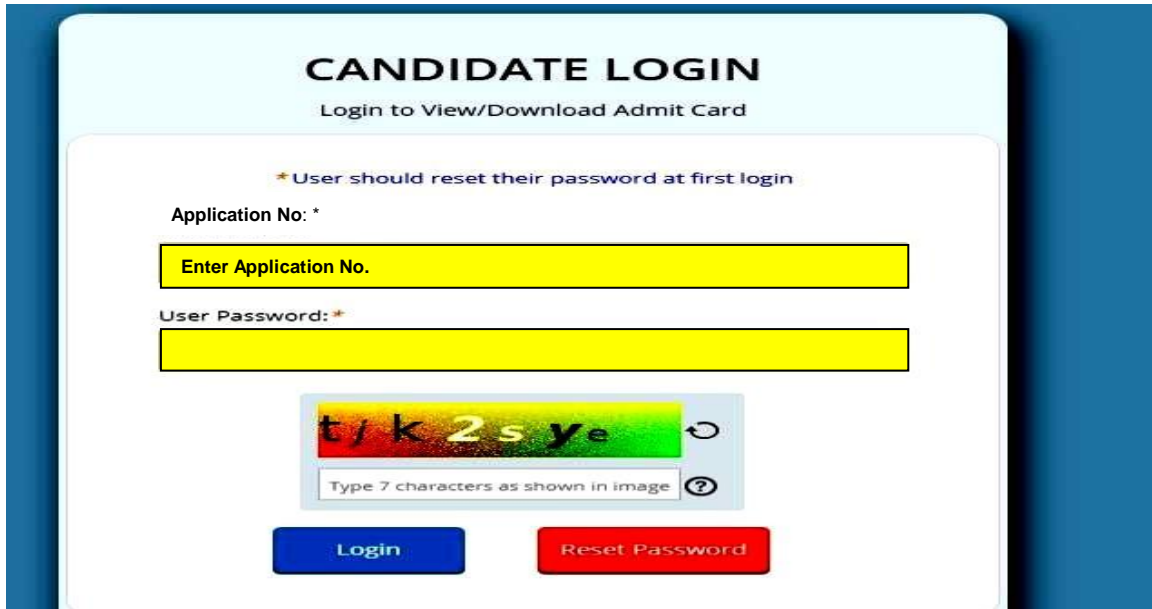
Date:

Counter Signed by Parent/Guardian

DOWNLOAD ADMIT CARD PROCESS

To understand the force password change process for candidates to download Admit Card/Hall Ticket

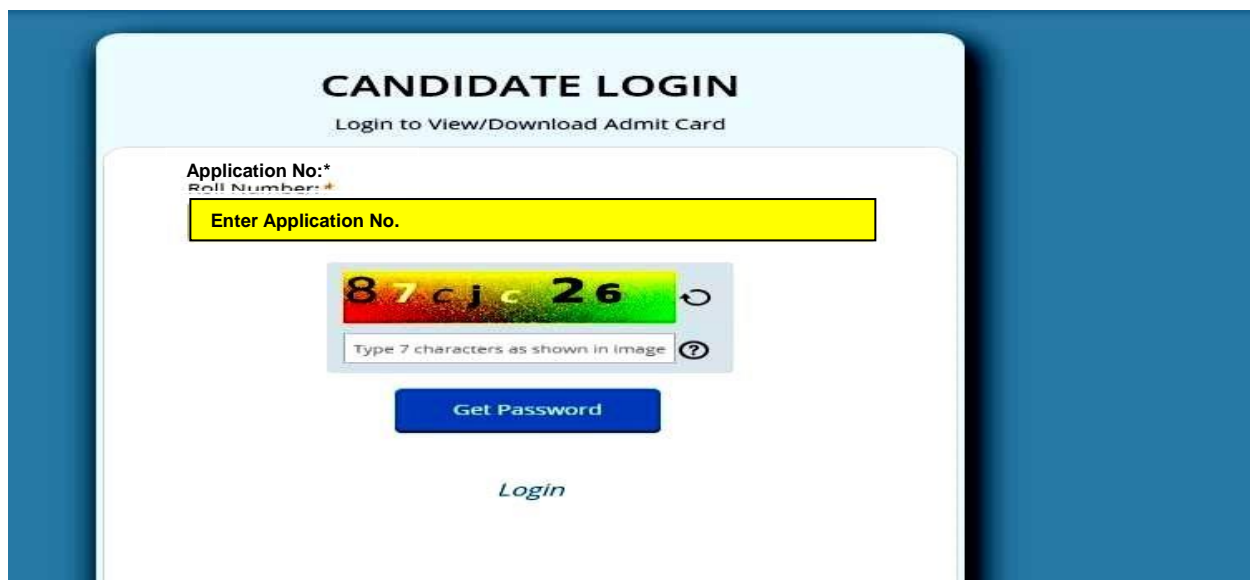
Step: 1 Open the login URL of the form.(Link available on OUAT Website for reset password and download of admit card)



The screenshot shows the 'CANDIDATE LOGIN' page with the subtitle 'Login to View/Download Admit Card'. A note states: '* User should reset their password at first login'. The form includes an 'Application No: *' field with a yellow input box containing 'Enter Application No.', and a 'User Password: *' field with a yellow input box. Below these is a captcha image showing the characters 't/k2sye' with a refresh icon. A text box below the captcha says 'Type 7 characters as shown in image' with a help icon. At the bottom are two buttons: a blue 'Login' button and a red 'Reset Password' button.

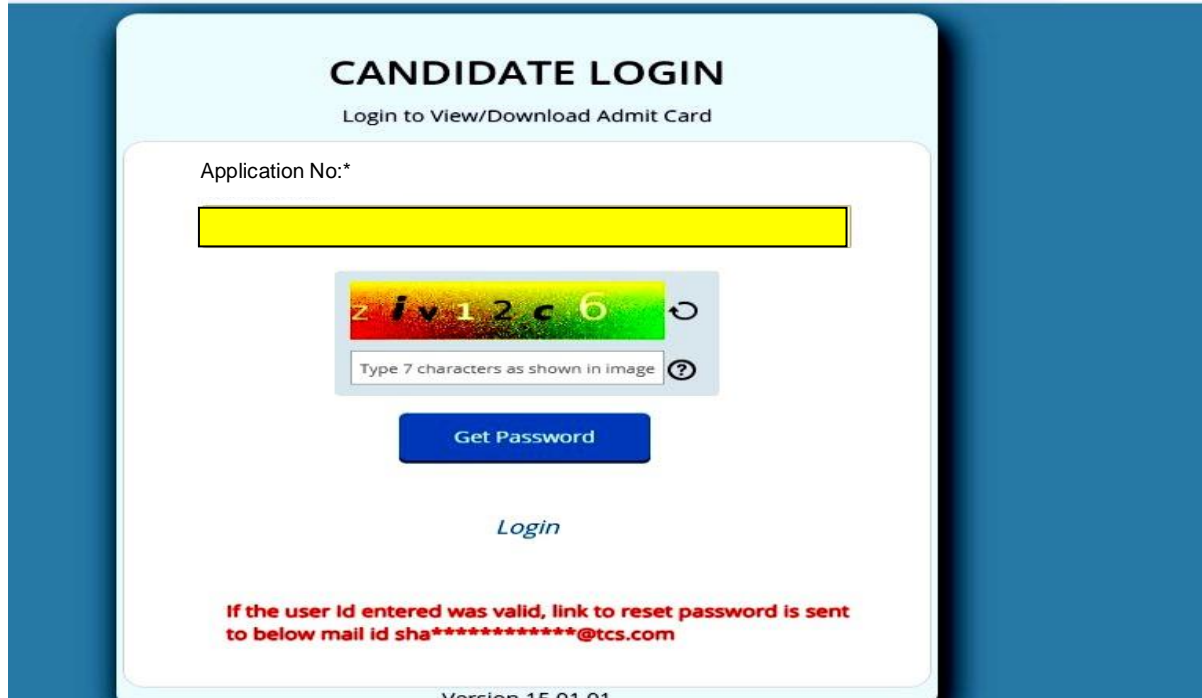
Step:2-First time user should reset their password by clicking on red color button named "Reset Password"

Enter the Application No and click on button "Get Password" post entering the captcha.



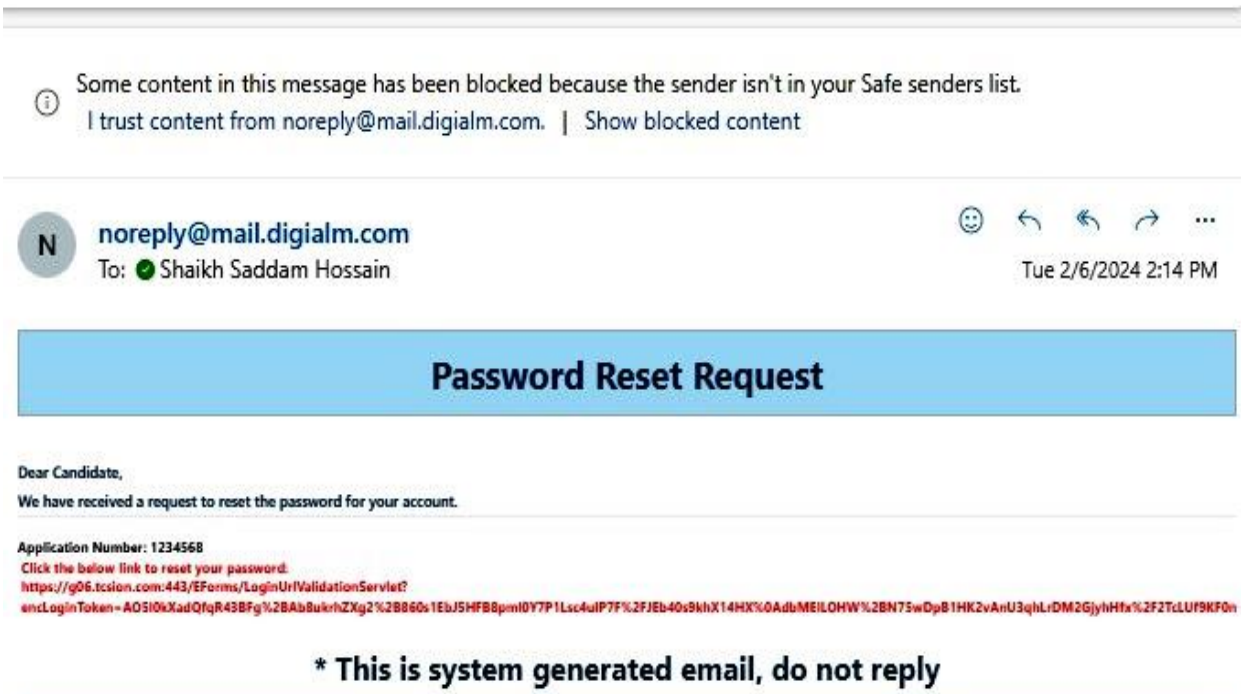
The screenshot shows the 'CANDIDATE LOGIN' page with the subtitle 'Login to View/Download Admit Card'. The form includes an 'Application No: *' field with a yellow input box containing 'Enter Application No.', and a 'Roll Number: *' field with a yellow input box. Below these is a captcha image showing the characters '87cjc26' with a refresh icon. A text box below the captcha says 'Type 7 characters as shown in image' with a help icon. At the bottom is a blue 'Get Password' button. Below the button is the text 'Login'.

Step: 3- You will receive the password reset link in your registered email id.



Step: 4- Below is Example of email you will receive from system to reset the password;you need to click on the link given on the email id or copy the link to paste in web browser.


Password Reset Request



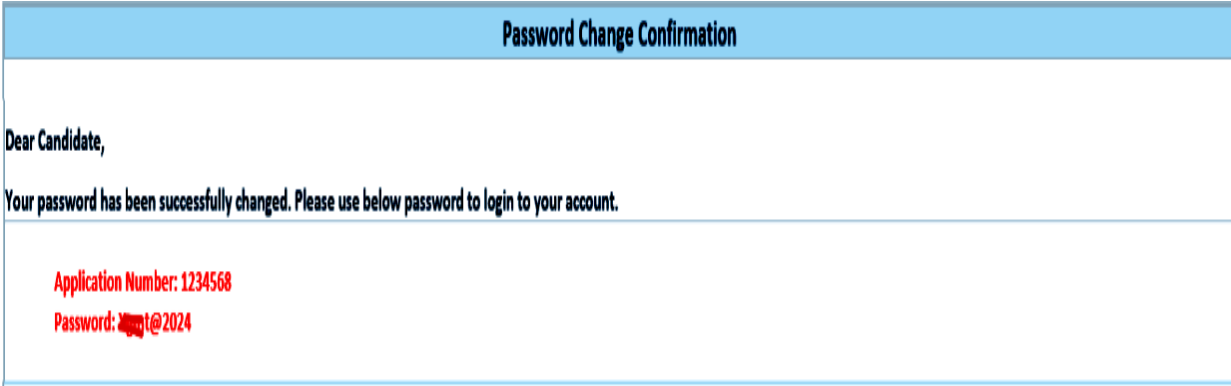
Step:5- On clicking the receive link, below window will open, you need to enter the password of your choice and re-type the same for confirmation, post submission of captcha correctly, click on “CONFIRM” button to reset the password successfully.

Guideline to choose your password.

- Minimum one upper case character.
- Minimum one special character
- < > % & double and single colon are not allowed to be use as special character.
- Password must be of minimum 8 and maximum 15 characters.



Step:6- You will receive password change confirmation mail on your registered email id along with the user and password for your future reference.



Step:7- Using the user id and password you can log in and download you admit card/hall ticket, if you forgot the password any time, you can reset them following above steps.