



ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
BHUBANESWAR-751003

No. GA-I Qrt-02/2024 2326 /UAT, Dt. 16.02.2024

**CIRCULAR**

The Director of Physical Plants, OUAT has reported vide Letter No.363, Dt.08.02.24 that, the following OUAT quarters are vacant for allotment. So interested employees of OUAT are hereby directed to apply for allotment of following quarters **as it is where it is basis** with prescribed proforma along with supporting documents in respect of their claim within 10 (ten) days from the date of issue of this circular. While applying the applicants can apply for multiple quarters in order of merit. It is also intimated that employees allotted with the quarter has to take the possession within fifteen days from the date of allotment. The applicant may be apply for allotment of OUAT quarter on the basis of eligible criteria as per enclosed.

Sl.No	Quarter Nos for Teaching Staff	Sl.No	Quarter Nos for Non-Teaching Staff
01	5R-02	01	V(F)-18 , V(S)-05, D-24
02	4R-10	02	IV-20,21,26,27,28,37,40,49,50,52,53,68, 71, 72 & 78.
03	V(F)-01,04,05,06, & 11	03	2RB(S)- 1/3,1/4,79, & 83
04	C-01,02,03 & 04	04	2RB(F)- 02,03,04,08,11,12,13,15, 16,20,22,42,43,44,46 & 48
05	V(S)-01 & 02	05	EType-04,07,12,15,17,18,19,21,23,25, 26,27,28,30,37,38,39,40,41,43,45,52,53, 58,60,61,62,63,64,67,69,70,71,72,73,74, 75,76,77,78,79,84 & 89,
06	3R(S)-31,41, 42,77,78,80,81,3/1 & 1/3	06	2RA(S)-3/1,3/2,3/3,3/4,3/5,3/6,6/3,50, 2/57,2/60,2/61,2/64,11/35,12/29,9/20, 9/21,9/22,13/47,14/38,5/3,5/4,65,66,67, 68 & 69.
07	3R(F)-65	07	F Type- 09,10,17,26,29,32,36,45,47, 49,51,52,54,55,57,58,62,64,65,66,67,68, 69,70,72,73,74,75,78,79,81,83,84,85,86, 87,88,89 & 90,
08	IV-01,09,16,23,	08	2RA(F)-02,03,04,05,10,11,12 & 14
		09	2R-19 (AC Sheet, Colony),2R-4 (OVC) 2R-20 (AC Sheet, Colony),2R-6 (OVC), 2R7(OVC),2R10(OVC)2R-11(OVC), & 2R-12(OVC).
		10	1R-3/4,3/5,2/11,2/13,2/16

N.B-The copy of supporting documents to be attached in the prescribed application.

1. 1<sup>st</sup> page of the employee's service book.
2. Copy of current month pay slip/last pay fixation.
3. Copy of Promotion/Appointment order if any.

*Mohanty*  
16.2.24  
Registrar  
P.T.O.



Memo No 2327 /UAT, Dt 16.02.2024

Copy forwarded to the All Deans/Directors/Officer in charge of all Schemes/Controller of Examination/Medical Officer, OUAT Wellness Centre/Chief Librarian, Central Library/All Head of the Departments for information. They are requested to circulate the same among their staffs for their information and necessary action.

KD  
16/2/24  
Asst. Registrar (Admn)

Memo No 2328 /UAT, Dt 16.02.2024

Copy to the Comptroller, OUAT, Bhubaneswar for information and necessary action.

KD  
16/2/24  
Asst. Registrar (Admn)

Memo No 2329 /UAT, No 16.02.2024

Copy to the Director, PME, OUAT, Bhubaneswar for information and necessary action. He is requested to upload the same in the OUAT Website for information to all OUAT employees.

KD  
16/2/24  
Asst. Registrar (Admn)

Memo No. 2330 /UAT, Dt 16.02.2024

Copy forwarded to the all Assistant Registrars/Accounts Officers/Audit-cum-Inspection Officer, / OSD, Legal Cell/ Land Officer, OUAT, Bhubaneswar for information and necessary action.

KD  
16/2/24  
Asst. Registrar (Admn)

Memo No 2331 /UAT, Dt 16.02.2024

Copy forwarded to the Secretary to Vice-Chancellor for kind information of Hon'ble Vice-Chancellor.

KD  
16/2/24  
Asst. Registrar (Admn)

Memo No 2332 /UAT, Dt 16.02.2024

Copy forwarded to all three Service Association Presidents, OUAT for information and necessary action.

KD  
16/2/24  
Asst. Registrar (Admn)

CC: to all Section Officers/Personal Assistants/Superintendent of Issue Section/Care Taker/Notice Board.



web-12-1-2021

ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
BHUBANESWAR-751003

GA-I Qrt-09/2018-19

1767 /UAT  
Circular

Dt. 28.01.21

In pursuance to the Resolution No. 231/ Rent, dt. 12.01.2021, and in partial modification of Para-2, No. 7637, dt. 18.09.1998 read with resolution No.6773, dt. 01.11.2008, Department of G.A. & P.G., Govt. of Odisha and a partial modification to this Office Order No. 4552,/UAT, dt. 21.02.2011, the rate of Flat Licence Fee, Standard Licence Fee and Penal Licence Fee recoverable for residential accommodation in Bhubaneswar is hereby revised as follows.

Sl No	Types of Quarters	Approx. Pinth Area	Minimum Eligibility Pay (In Rs.)	Flat Licence Fee (Revised in Rs.)	Standard Licence Fee (04 times of FLF) (Revised in Rs.)	Penal Licence Fee (05 times of SLF/ 20 times of FLF) (Revised in Rs.)
1	Type-VIII, VIII-C, VIII-R, VIII-D/S, A, 6/R or equivalent quarters	3700 Sqf.	1,82,200 p.m. (All India Service Pay Scale)	3,650	14,600	73,000
2	Type-VII, VII-C, VII-DS, VIIR, 5R, 5RF, B or equivalent quarters	2300 Sft.	1,27,100 p.m. (Level-15, 16 & 17)	2,550	10,200	51,000
3	Type-VI, VIA, VIC, VIR, VIMR, VIDS, 4R, 4RF, C, VI-D/S or equivalent quarters	1600 Sft.	78,800 p.m. (Level-14)	1,580	6,320	31,600
4	Type-V, VA, VR, VIB, 3R, 3RF or equivalent quarters	900 Sft.	49,900 p.m. (Level-12 & 13)	880	3,520	17,600
5	Type-IV, IVA, IVR, IVC, IVRF, IVB or equivalent quarters	580 Sft.	39,900 p.m. (Level-10 & 11)	700	2,800	14,000

P.T.O.

1	2	3	4	5	6	7
6	Type-2RB,E-Type, 2RBF or equivalent quarters	580 Sft.	35,400 p.m. (Level-7,8, & 9)	620	2,480	12,400
7	Type-2RA, IVN,F-type, 2RAF or equivalent quarters	390 Sft.	18,000 p.m. (Level-3, 4 5 & 6)	320	1,280	6,400
8	Type-II,IIR,1R,G-Type, IIR, IIRF,IIA, or equivalent quarters	270 Sft.	16,600 p.m. (Level-1 & 2)	290	1,160	5,800

The order will take effect from date of issue of this order.

By Order of the Hon'ble Vice- Chancellor

*Stohandy*  
22.1.2021  
REGISTRAR

Memo No 1768 dt. 28.01.21

Copy forwarded to all the Deans/ Directors/ Associate Deans/ All Head of the Department Officers-in-Charge of all Schemes/ All ADRs /Senior Scientists & heads of KVKs / Controller Examination/ Chief Librarian, Central Library / Medical Officer, OUAT Dispensary , Bhubaneswar for information and necessary action.

*J. Mallik*  
22.1.21  
Asst. Registrar(Admn)

Memo No 1769 dt. 28.01.21

Copy forwarded to the Comptroller, OUAT, Bhubaneswar for kind information and necessary action.

*J. Mallik*  
22.1.21  
Asst. Registrar(Admn.)

Memo No 1770 dt. 28.01.21

Copy forwarded to the all Assistant Registrars/ Accounts Officers/ Audit-cum- Inspector, OUAT, Bhubaneswar for information and necessary action.

*J. Mallik*  
22.1.21  
Asst. Registrar(Admn.)

Memo No 1771 dt. 28.01.21

Copy forwarded to the Secretary to Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor.

*J. Mallik*  
22.1.21  
Asst. Registrar(Admn.)

CC to all Section Officers/ Personal Assistants / Superintendent of Issue Section /Care Taker/ Notice Board.

APPLICATION FOR ALLOTMENT OF A QUARTERS UNDER  
OUAT, BHUBANESWAR-3

1. Name of the applicant :
  2. Name of the quarters applied for in order of merit :
  3. Office in which he/she serves his/her designation with office address :
  4. Scale of Pay plus Grade Pay :
  5. Whether he/she is newly appointed, if so the date of joining the appointment if not newly appointed where he/she was staying so long (*Date of joining in each post*) :
  6. Whether the applicant has come to the Head Quarter on transfer, name of his/her predecessor and the Office to which he/she has been transferred. :
  7. Whether his/her predecessor was allotted a quarter in the Head Quarters at New Capital under the University, if so, the description of the quarters together with the date of his/her vacation may be indicated. :
  8. Whether the applicant is prepared to accept in inferior type of quarters is allotted to which he/she is not entitled by virtue of his/her pay (*The reason for ascertaining this point is that some time the quarters to which a person is entitled to him not available and a quarters inferior in type is available*). :
  9. Whether he/she has residential quarter within a radius of 8 kms. Either in his/her name or his/her wife/husband or dependant's name. :
  10. The required undertaking duly signed by me is appended in Annexure-B. :
  11. Copies of the relevant documents attached :
  12. Mobile No. :
- Date of application :
- Date :

Signature of the Applicant

UNDERTAKING FOR ALLOTMENT OF QUARTERS UNDER OUAT  
BHUBANESWAR-751003

1. a) Name :  
b) Designation and Department :
2. In consideration of the allotment of a type .....quarters in Unit No. VIII in the University campus, I do hereby agree that I would abide by the terms and conditions governing the occupation of the university building allotted in my favour during the tenure of my occupation as laid down in the House allotment Rules, 1977, notified by the Registrar in the Notification No. 14782, dt. 5.10.77.
3. I hereby agree that I would regularly make payment of the rent of the residence at the rate prescribed under the existing rules of the rate of rent reassessed or reviewed from time to time along with other rent if any and water charges and any other taxes and I hereby authorized the Comptroller to receive the same from my monthly pay bill. Should it be necessary in the event of non-payment of rent chargeable upon me under the rules, the University may at their discretion for such acts of default, recover the dues from me any other penal or legal means.
4. Thereby agree that if in the event of any breach of the condition of occupation, I am called upon to surrender the quarter I shall vacate and handover vacant possession of the University quarters within the reasonable period of notice as well specified by the Registrar, OUAT to his authorized representative from time to time.
5. In case of non compliance with the order of the Registrar, OUAT to surrender the University quarter as aforesaid, shall be liable to pay such penalty by way of damages as would be awarded against me by the Registrar acting on behalf of University or his authorized agents.
6. I do hereby undertake that I shall be held responsible for the safe and proper handling of the University property such as fixtures and furniture electric and sanitary installations etc. during the period of my occupation of the University quarters. No materials structural alterations and additions to the residence during my occupation of the same will be affected by me without prior permission of the competent authority.
7. In case, I fail to occupy the quarter within a period of 15 days from the date of issue of the order the allotment would lapse and I shall forfeit my claim.
8. In the event of failure to comply with the conditions laid down in clause No. 5 shall be required to make good and damages or losses not due to natural calamity but due to improper use and careless handling if any caused to the structural fittings, fixtures of the building etc. as decided upon by the University in consideration of the extent of damage or loss caused.

Place:

Date :

Signature of Applicant

Office of the

APPLICATION FOR ALLOTMENT OF BETTER TYPE QUARTERS UNDER  
OUAT, BHUBANESWAR-3

1. Name of the applicant :
2. Office in which he/she serves his/her :  
designation .
3. Scale of Pay with Grade Pay from :  
which date
4. Qrs. No and date of occupation of the :  
present Quarters.
5. (a) Date of first appointment in the :  
University with designation for teaching  
staff, date of joining as SRA, Lecturer,  
Reader/ Professor may be indicated  
rank wise.  
(b) In case of Non-teaching employee, :  
the date of 1<sup>st</sup> appointment in the  
University with designation and date of  
joining as subsequent promotional  
posts
6. Date from which eligible for better type :  
of quarters, for which now applied for
7. Whether, the applicant is prepared to :  
accept an inferior type of Quarters  
(Single flat) than to which he/she is  
entitled according to his /her rank.
8. Whether he/she has residential :  
accommodation within the local limit of  
8.0 km of Bhubaneswar either in  
his/her name or in the name of his/her  
wife/ husband/ dependent.
9. Whether his/her wife/ husband is not :  
in occupation of a Quarters of any  
organization being employment under  
any organization in the local limits.
10. The information furnished above are :  
true
11. Copies of the relevant document  
attached.
12. Mobile No. :-

Signature of the Applicant

Recommendation of the following Officer