



Capacity Building, Skilling, Agro-enterprises and Entrepreneurship (CBSAE) Development Project

(A project funded by OMBADC, Govt. of Odisha)

Directorate of Extension Education

Odisha University of Agriculture & Technology, Bhubaneswar- 751003

E-mail: cbsaeproject@gmail.com

SUPPLY OF FOOD CATERING SERVICES

PRINCIPAL INVESTIGATOR
CBSAE DEVELOPMENT PROJECT
ODISHA UNIVERSITY OF
AGRICULTURE & TECHNOLOGY
BHUBANESWAR



Capacity Building, Skilling, Agro-enterprises and Entrepreneurship (CBSAE) Development Project

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Directorate of Extension Education

Odisha University of Agriculture & Technology, Bhubaneswar- 751003

E-mail: cbsaeproject@gmail.com

Notice No- 01/CBSAE

Date: 20/12/2023

TENDER CALL NOTICE

Sealed tender is invited from intending Agencies /suppliers /Hoteliers/ Caterers/ Individuals having food license for supply of food catering services (Meals, Tiffin, Snacks etc.) at seven different centre(s) viz. Agro-Polytechnic Centers at Dhenkanal, Deogarh, Keonjhar, Chiplima, Rangailunda, College of Agriculture, Chiplima and College of Horticulture Chiplima for a period of six months on rate contract basis. Details regarding supply as per need and the terms & conditions of the tender may be downloaded from the OUAT website (www.ouat.ac.in). The bidders willing to apply for multiple centres need to submit sealed tenders using separate bid document, tender processing charge and EMD. The tender should reach the office of the undersigned on or before 10.01.2024 (till 5:00 PM) through registered post/speed post/courier service/ tender drop box kept at the office of the Principal Investigator, CBSAE Dev. Project, Directorate of Extension Education, OUAT, Bhubaneswar- 751003. Technical bid will be opened on 12.01.2024, 11:00 AM.

-Sd-

Principal Investigator
CBSAE Dev. Project



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1. The document is not transferable.
2. Though adequate care has been taken for preparation of this document, the applicant shall satisfy himself / herself that the document is complete in all respect. Intimation of any discrepancy shall be given to the undersigned immediately. If no information is received from any applicant within 7 days from the date of issue of this notice, it shall be considered that document is complete in all aspect.
3. The Principal Investigator, CBSAE Dev. Project reserves right to modify, amend or supplement this application process.

Time Line

SI No	EVENT	DATE & TIME
01	Date & Time of release of Tender	20.12.2023 , 11.00 AM
02	Last date of submission of Tender	10.01.2024, 05.00 PM
03	Date & Time of opening of Technical bid	12.01.2024, 11.00 AM
04	Finalizing the Technical Bid	16.01.2024, 11.00AM

Principal Investigator
CBSAE Dev. Project



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Techno Financial Bid

Tender No .../2023

TENDER PAPER FOR

**“Supply of Food Catering Services (Meals, Tiffin, Snacks etc.)”
for students**

at

APC, Chiplima/ APC, Deogarh/ APC, Dhenkanal/ APC, Keonjhar/ APC,

Rangailunda/ CoA, Chiplima/ CoH, Chiplima

(Please put a (✓) mark on the name of the centre(s) for which bid is submitted)

Name of the Agencies /suppliers /Hoteliers/ Caterers/ Individuals

Corresponding Address with Telephone No. _____



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TENDER CALL NOTICE

Sealed tenders are invited for each centre in two parts i.e. (1) Technical Bid & (1) Financial Bid in separate sealed envelopes, placed in one common envelop superscribed as “Techno-Financial Bid for Supply of Food Catering Services” for the centre..... from the eligible Agencies /suppliers /Hoteliers/ Caterers/ Individuals with valid food catering license & other mandatory certificate and documents for the following work as mentioned below.

Description	Cost of Tender Processing Charge (Non-refundable)	EMD (Refundable)
Providing Food on Daily Basis through Canteen Service at APC, Chiplima/ APC, Deogarh/ APC, Dhenkanal/ APC, Keonjhar/ APC, Rangailunda/ CoA, Chiplima/ CoH, Chiplima centre	Rs. 1000/- per each centre	Rs. 5000/- per each centre

Principal Investigator
CBSAE Dev. Project



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SCOPE OF WORK

1. The Agencies /suppliers /Hoteliers/ Caterers/ Individuals will take charge of Canteen premise, furniture, utensil etc.
2. He/ She will provide Food Catering service for the students which includes provisions of Breakfast, Lunch, Dinner and Snacks as per the schedule of timing stated below.
3. **Schedule:**
 - a. Breakfast- 7:30 to 8:30 AM
 - b. Lunch- 1:00 to 2:00 PM
 - c. Snacks- 5:30 to 6:30 PM
 - d. Dinner- 8:00 to 9:00 PM
4. He/ She will keep the kitchen, Dining hall and utensils neat and clean.
5. He/ She shall put the utensils, fans, lights, crockery in good condition under his/ her custody.
6. The food shall be supplied all the days (including Sundays and other holidays) without any break for a period of 6 months or for the period and number of students as informed by the Head of Institution where food is supplied.

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CBSAE Dev. Project



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1. Controlling officer: - PI, CBSAE Development Project, OUAT, Bhubaneswar
2. Paying Officers: - Principal, APC, Dhenkanal / Principal, APC, Deogarh / Principal, APC, Keonjhar / Principal, APC, Chiplima, Sambalpur / Principal, APC, Rangailunda, Ganjam / Dean, College of Agriculture, Chiplima, Sambalpur / Dean, College of Horticulture, Chiplima, Sambalpur

Terms and Conditions

1. Food Catering services will be provided at seven different centre(s) viz. Agro-Polytechnic Centers (APCs) at Dhenkanal, Deogarh, Keonjhar, Chiplima, Rangailunda, College of Agriculture Chiplima and College of Horticulture Chiplima for 20 students at each centre(s) for a period of six months or for the period and number of students as informed by the Head of Institution where food is supplied.
2. Food suppliers interested for supplying catering services at multiple centre(s) have to submit the techno-financial bid along with tender processing charge and EMD separately for each centre.
3. Menu as detailed in the financial bid format at annexure-IV will be adhered to on weekly basis by successful bidder in consultation with Tendering Authority/ Authorized Committee.
4. The food and all preparation shall be in accordance with the provision of Food Adulteration Act and the Intending agencies /suppliers /hoteliers/ caterers/ individuals shall be liable for appropriate action for any violation by the appropriate authority.
5. All items / ingredients used in cooking should be of good quality like AGMARK/FSSAI quality.
6. The menu for Lunch, Dinner, Breakfast and evening snacks will be as detailed in the format of financial bid at annexure-IV.
7. Breakfast, Lunch, Dinner and snacks are to be served in dining room only, not in living room of any individual.
8. Serving food, snacks, etc. outside the premises or to outsiders is not allowed.



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9. The food supplier to make available for inspection by Tendering Authority or his representative regarding the quality and quantity of raw-material in stock and finished product at any time if required.
10. The committee authorized by Tendering Authority may conduct random inspection and any deviation will be intimated to the Food supplier in written for rectification. Any deviation of critical nature is liable to be penalized. For any deviation of non-critical nature, the Food supplier will be given an opportunity to improve it for 2 instances. If repetition is observed in any deviation, then a penalty as deemed will be imposed on the food supplier without any further notice.
11. The food supplier shall engage the man power to manage the catering service properly after verifying their antecedent.
12. The food supplier shall intimate the Tendering Authority regarding any new addition or deletion of man power.
13. The food supplier shall ensure peace, maintain silence in the premise and engaged man power(s) with good behavior, hygiene, proper dealing and appearance of staff in premise.
14. In the event of lack of cleanliness, hygienic condition in premise, the food supplier shall be held liable and penalized accordingly.
15. If services are partially and fully suspended/stopped/not maintained up to satisfaction of authority by food supplier for a day or part thereof, the food supplier shall pay liquidated damage of Rs. 2500/- per day for each centre.
16. The Tendering Authority shall provide rent free canteen space comprising water facility, electricity, fan, light, refrigerator and available utensils. These items shall be maintained in good condition by the food supplier during the contract period and shall be returned to this office in working condition at the time of completion of the contract. Any loss or damage in this regard will be assessed and recovered from the security amount/ Performance Guarantee/ EMD.
- 17. The food supplier will not be allowed to sublet the contract. In case it is found the contract will be terminated and security amount will be forfeited.**
18. The contract can be terminated at a notice of one month by the tendering authority.



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19. In the case of pre-mature termination of contract, the authority reserves the right to select the bidder with next lowest bid subject to agreement of supply at L1 price and enter into fresh agreement for supply of the service.
20. The food supplier is fully responsible to comply with the food safety, labour and taxation laws in force.
21. The food supplier need to make adequate safety arrangement for the workers while carrying out the work. The authority will not be responsible for any damage / injury / death etc. caused to any of his / her workman during execution of the work and it will be the sole responsibility of the food supplier.
22. Engagement of child labour is strictly prohibited.
23. Payment of salary, EPF, ESI of the workers engaged for the work under this contract should be made regularly. Copy of such payment / deduction receipts of EPF & ESI of the preceding month should be submitted to the paying authority along with current bill for the month for payment.
24. The food supplier is bound to accept order for preparation of additional food items under this clause at the rates mutually agreed.
25. Payment will be made in cheque or through N.E.F.T. on a monthly basis on submission of bills and documents mentioned above.
26. Any dispute arising in the contract will be mutually resolved and decision of the paying authority will be final.

Principal Investigator
CBSAE Dev. Project

I have read and understand the above terms and conditions and accept the same as it and agree to abide by the same.

Signature of the applicant _____

Date. _____



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SECTION-I

INSTRUCTION TO TENDERER

1.1. SCOPE & TECHNICAL WORK:

The Scope of Work is as per page No. 6

1.2. CORRESPONDENCE:

All correspondences shall be made in English only to the Principal Investigator, CBSAE Dev. Project, Directorate of Extension Education, OUAT, Bhubaneswar

1.3. SCHEDULE OF DATES:

The various crucial dates relating to "Tender for supply of food catering services" are cited as under:

SI No	EVENT	DATE & TIME
01	Date & Time of release of Tender	20.12.2023 , 11.00 AM
02	Last date of submission of Tender	10.01.2024, 05.00 PM
03	Date & Time of opening of Technical bid	12.01.2024, 11.00 AM
04	Finalizing the Technical Bid	16.01.2024, 11.00AM

1.4 AVAILABILITY OF TENDER PAPER:

The tender paper can be downloaded from OUAT website (www.ouat.ac.in) and Rs. 1000/- (Rupees one thousand only) per each centre to be deposited through bank draft in favour of "The Principal Investigator, CBSAE Development Project, payable at SBI, OUAT Campus Branch" for the tender processing charge.

1.5 EARNEST MONEY DEPOSIT:

The tenderers are required to deposit an amount of Rs. 5000/- only per each centre (**Refundable without interest**) as EMD in the shape of Bank Draft/ Bankers Cheque from any Nationalized Bank/ Scheduled Bank drawn in favour of "The Principal Investigator, CBSAE Development Project, payable at SBI, OUAT Campus Branch" along with the tender documents, failing which the tender will be outrightly rejected.

1.6 ELIGIBILITY CRITERIA:

The bidder should have valid Food License from Competent Authority and must have executed at least one such similar types of Works/ Orders in the last three years. Documentary evidence in support of eligibility criteria shall be submitted.

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SECTION-II

GENERAL TERMS AND CONDITIONS

2.1. PREPARATION OF BID:

The following Documents to be submitted along with Techno - Financial Bid separately for each centre.

Part-I- Technical Bid (in one sealed envelope for each centre)

superscribed as “Technical bid for the centre.....”

Sl. No.	Required Information	Information complied(✓)	Page No. / Remark
1	Cost of tender paper of Rs. 1000/- (Rupees one thousand only) per centre.		
2	EMD of Rs. 5000/- (Rupees five thousand only) per centre.		
3	Self-attested copy of Food Catering License from Competent Authority.		
4	Self-attested Copy of PAN		
5	Self-attested Copy of GSTIN along with GST Clearance certificate.		
6	Self-attested Copy of EPF Registration Certificate (It can be submitted at the time of agreement).		
7	Self-attested Copy of ESI Registration Certificate (It can be submitted at the time of agreement).		
8	Self-attested Copy of Labour License (It can be submitted at the time of agreement).		
9	Experience Certificate of one such similar types of Works/ Orders executed in the last three years as per prescribed format in Annexure-I		
10	Tender documents downloaded must be signed by the tenderer in each page with seal as a token of acceptance of terms & conditions of tender.		
11	Any other documents as per the check list given in Annexure- III		
12	An affidavit by the tenderer, that the tenderer is not black listed.		
14	No Deviation Statement as per Annexure-II		



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Part-II- Financial Bid (in one sealed envelope for each centre)

- Centre wise financial bid in the prescribed form given at annexure-IV be placed in another sealed cover superscribed as "Financial bid for the centre"
- Both the covers should be placed inside another sealed cover superscribed with **Tender Call Notice No. & marked as "Tender for Supply of Food Catering Services (Meals, Tiffin, Snacks etc.)" for the centre.....**

Principal Investigator
CBSAE Dev. Project

2.2. **AVAILABILITY OF TENDER DOCUMENT: -**

The tender documents will be available on the website www.ouat.ac.in which may be downloaded by intending tenderers. Tenderers will have to pay Rs. 1000/- (Rupees one thousand only) per each centre in shape of D.D./BC drawn in favour of **"The Principal Investigator, CBSAE Development Project, Payable at SBI, OUAT Campus Branch towards tender processing charge"** and submit in a separate envelope marked **"Tender Processing Charge" for the centre.....** along with the technical bid. The authority will not be responsible if any portion of the approved documents available on website is excluded or modified on the downloaded documents. The download facility will be available up to the last date & time of submission of tender. The bidders need to check the website for any corrigendum released from time to time till the last date of submission and no extra publication will be done in print media in this regards.

2.3. **SUBMISSION OF BIDS:**

The tender has been invited under two-part bidding system i.e. Technical & Financial Bid. The interested tenderers are advised to prepare separate sealed envelopes for each bid i.e. Technical Bid and Financial Bid super scribing i.e "Technical Bid of tender for supply of food catering services (Meals, Tiffin, Snacks etc.) at (name of the centre bidding for)" on the Technical Bid and superscribing "Financial Bid of Tender for supply of food catering services (Meals, Tiffin, Snacks etc.) at (name of the centre bidding for)" on the Financial Bid. Both sealed envelopes should be kept in a third sealed envelope centre wise superscribing "Tender for supply of food catering services (Meals, Tiffin, Snacks etc.) at (name of the centre bidding for)" and submit to the **Principal Investigator, CBSAE Development Project, Directorate of**



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Extension Education, Odisha University of Agriculture & Technology, Bhubaneswar-751003 through speed post / registered post / courier service/ tender box kept at office of the Principal Investigator, CBSAE Dev. Project, Directorate of Extension Education, OUAT, Bhubaneswar so as to reach on or before the last date and time of submission. Bidders shall quote their price (along with all taxes and levies mentioned separately) as per Financial Bid format given in Annexure-IV. On non-submission of bid as per above procedure, the Tendering Authority may reject the bid.

2.4 **OPENING OF TECHNICAL BID & FINANCIAL BID: -**

The Technical bid shall be opened on the scheduled date and time at O/o the Principal Investigator, CBSAE Development Project, Directorate of Extension Education, Odisha University of Agriculture & Technology, Bhubaneswar in the presence of the tenderer or authorized representative of the tenderer if any, who wish to be present on that spot at that time.

The Financial bid of only those tenderers will be opened whose technical bids are found in order. The date and time of opening of the financial bids of technically qualified firms will be intimated later and separately through phone/ email/ WhatsApp.

2.5 **If the office happens to be closed on the last date of receipt of the tender or the opening date as specified in the tender notice then last date of receiving/ opening of tender shall be on the next working day at the same time and venue.**

2.6 **EVALUATION: -**

- I. Evaluation shall be based on Technical and Financial Bids submitted by the bidders.
- II. Bidders fulfilling the Technical Eligibility Criteria as per the above evaluation shall be called for opening of the financial bids.
- III. Bidders not meeting the Technical Eligibility Criteria shall be excluded for further evaluation.
- IV. The Competent Authority reserves the right to cancel any or all bids without assigning any reason thereof.
- V. In comparing bids and in making awards, the authority may consider such factors as with specifications and ability of tenderer in services, financial soundness, records of integrity in dealings and performance etc.
- VI. In case of any discrepancy between words and figures of prices, the price in words shall be taken into consideration for evaluation.
- VII. **Authority may negotiate with the selected firms on the quoted rate as well as extending the supply of food to other centre(s) if so needed.**

2.7 **OUTRIGHT REJECTION CRITERIA:**

- I. Bidders whose bid is not received in time.



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- II. Bidders submitting false evidences that cannot be verified during the process shall be disqualified/ terminated on detection.
 - III. The Bidder blacklisted by any Central Government/ State Government/ PSU/ Government bodies.
 - IV. Bidder not submitting the bid in line with the Tender requirements.
 - V. Conditional bids shall not be considered and will be out rightly rejected in very first instance.
 - VI. Bids if not submitted separately for different centre(s), will be outrightly rejected.
- 2.7 **EMD:**
The tenderers are required to deposit an amount Rs. 5000/- (Rupees five thousand only) per centre (**Refundable without interest**) as EMD in the shape of Bank Draft/ Bankers Cheque from any Nationalized Bank/ Scheduled Bank drawn in favour of “**The Principal Investigator, CBSAE Development Project, Payable at SBI, OUAT Campus Branch**” along with the tender documents, failing which the tender will be out rightly rejected.
- 2.8 **SCOPE & TECHNICAL SPECIFICATION:**
The Scope of Work Covers Supply of Food Catering services (Meals, Tiffin, Snacks etc.)” as mentioned as in the Technical Specification. However, if the rate quoted by the bidder is less than 15% of the estimated amount, then such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids.
- 2.9 **PRICE:**
The bid shall mention the price, taxes and levies separately. No price variation in any shape will be allowed after submission of the bid. Principal Investigator, CBSAE Dev. Project will not be held responsible for rise in the cost of labour/ raw material/ transportation etc. during the contract period.
The tenderers are advised to quote single price for the item as mentioned in the Price Bid format both in figures and in words.
- 2.10 **TAXES & DUTIES:**
Applicable TDS (IT Act & GST Act) will be deducted from the payables to the Food supplier/ Agency/ Firm as per prevailing rules.
- 2.11 **BILLS:**
Bill will be submitted on monthly basis for the works completed for the previous month in triplicate within 10 days of the succeeding month to the Officer-in-charge of the concerned centre.
- 2.12 **CONTRACT PERIOD:**
The contract period is normally for a period of **six months** from the actual date of commencement of the work. The actual date of commencement of the work shall be intimated by the Officer-in-Charge or his representative of each



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centre. However, the contract can be extended further / renewed on mutual agreement of both the parties.

2.13 **PERFORMANCE SECURITY:**

Performance Security of Rs 20,000/- shall be deposited per each centre by the successful bidder in shape of Demand Draft drawn in favour of "**The Principal Investigator, CBSAE Development Project, Payable at SBI, OUAT Campus Branch**" from any Nationalized Bank/ Scheduled Bank within 07 (Seven) days of intimation before signing the agreement, otherwise the bid shall be cancelled and the EMD shall be forfeited. Further, proceedings for blacklisting shall be initiated against the bidder.

2.14 **AUTHORITY RESERVES THE RIGHTS:**

- a. To reject or to accept any or all tenders without assigning any reason thereof.
- b. The Work Order will be liable for cancellation in the event of un-satisfactory work/ non-observance of relevant clauses of the Work Order.

2.15 **OFFICER-IN-CHARGE:**

Principal Investigator, CBSAE Dev. Project.

2.16 **SETTLEMENT OF DISPUTE:**

- i. **Amicable Settlement:** Any dispute(s) or difference(s) arising out of or in connection with the contract shall be settled amicably between the parties.
- ii. **Dispute Resolution:** Decision of competent authority i.e; **Principal Investigator, CBSAE Dev. Project** shall be final and binding on both parties in respect of all matters of dispute arising out of this tender.

2.17. **AWARD OF WORK:**

The Work Order will be awarded on the basis of L-1 rate.

2.18 **AGREEMENT:**

The successful tenderer will be required to execute an agreement in 100 rupees non-judicial stamp paper/ as applicable as per Odisha Stamp Duty Act as per the prescribed forms with the **Principal Investigator, CBSAE Dev. Project** or his representative i.e. Head of the station where the work will be executed, within 15 days from the date of issue of the Work Order, failing which the order will be cancelled.

2.19 **WAGES TO LABOURER EMPLOYED FOR THE WORK:**

The successful bidder shall not employ for the purpose of this contract any person who is below the age of 14 years and shall pay to each labour, the wages not less than the rate as per in force Minimum Wages Act during the time of execution. The **Principal Investigator, CBSAE Dev. Project** shall have the right to check whether any labourer employed by the food supplier is below the age of 14 years and paid less amount than the minimum wages.



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2.20 **PROTECTION TO WORKMEN:**

It shall be the food suppliers responsibility to protect his workmen against accident during the execution of the work. The food supplier shall have to furnish an Indemnity Bond to the authority in a non-judicial stamp paper worth Rs.100/- against any claim for damage of property or compensation arising due to injury/ death to any person in course of work and also under the provision of workmen's compensation Act. VII of 1923. Further, the food supplier has to indemnify regarding payments to workers and all statutory dues to Government. Authority in no way will be responsible for payment of any compensation and amount if any paid by authority due to above, will be recovered from the food supplier.

2.21 **LABOUR LICENSE:**

Under Section 12 of Contract Labour (Regulation and Abolition) Act 1970, the food suppliers who undertake execution of work through labour should produce valid license from Licensing Authority of Labour Department before execution of agreement. The food supplier shall have to comply with all the related labour Act as applicable to their employees and also the fair wages clause as introduced by the Govt. time to time. The authority is no way responsible to this effect.

2.22 **LIABILITY:**

All liabilities as per prevailing labour laws and any other Act such as contribution towards EPF & ESI, Compensation etc. are to be made by the food supplier within the stipulated period as per the prevailing Act from time to time.

2.23 **EPF:**

The food supplier shall comply with the provisions of Employees Provident Fund and Miscellaneous Provisions Act 1952.

2.24 **ESI:**

The food supplier shall comply with the Provisions of ESI Act as applicable

2.25 **DISPUTE IN CONTRACT:**

In the event of any dispute arising out of or in relation to the job contract, the same shall be referred to the Principal Investigator, CBSAE Dev. Project, whose decision shall be final and binding.

2.26 **JURISDICTION:**

All disputes shall be under the jurisdiction of the court at the place where the authority of Agro-Polytechnic Centre/College, who has executed the agreement is placed.

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Annexure-I

EXPERIENCE CERTIFICATE

PAST HISTORY OF EXECUTION OF SIMILAR TYPE OF WORKS/ ORDERS

(TO BE FILLED BY THE BIDDER)

SI NO.	NAME OF THE CUSTOMER WITH ADDRESS	ORDER NO./DATE WITH CERTIFIED COPIES	MONTH/YEAR OF COMPLETION.

SIGNATURE OF THE TENDERER

NAME:

DESIGNATION (SEAL)



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Annexure-II

NO DEVIATION STATEMENT

(To be filled in and signed by the tenderer)

We/ I have carefully gone through the instruction and conditions specified in the bid document and we/ I have satisfied ourselves/ myself and hereby confirm that our/ my offer strictly confirms to the requirements of above without any/ with following deviations.

- 1.
- 2.
- 3.

SIGNATURE OF THE TENDERER

NAME:

DESIGNATION (SEAL)

N.B. – In case nothing is mentioned in this Annexure, it will be treated that there is “NO DEVIATION”.



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Annexure-III

CHECK LIST FOR TECHNICAL BID

(This Performa should be filled in with all information & should be furnished with bid)

1.	Name & Corresponding Address of the Bidder	
2.	Email & Contact No.	
3.	Copy of food License from competent Authority (if any) furnished? License No. _____ Valid up to Dtd. _____	Yes/No
4.	Tender fee: Bank Draft/Bankers cheque (details to be mentioned) DD/BC No. _____ Dtd. _____	Yes/No
5.	Earnest Money furnished? : Bank Draft/Bankers cheque (details to be mentioned) DD/BC No. _____ Dtd. _____	Yes/No
6.	Copy of PAN furnished? PAN No. _____	Yes/No
7.	Copy of GST Registration certificate furnished? GSTIN No. _____	Yes/No
8.	Copy of EPF Registration certificate furnished? EPF Code No. _____	Yes/No
9.	Copy of ESI Registration Certificate furnished? ESI Code No. _____	Yes/No
10.	Proof of Eligibility	Yes/No
11.	Nature of Price quoted: "FIRM":	Yes/No
12.	Agreeable to terms of payment as mentioned in tender specification:	Yes/No
13.	Agreement- Whether agreeable to execute agreement in prescribed form	Yes/No
14.	Whether agreeable to furnish security deposit	Yes/No
15.	Financial bid in closed separate envelope	Yes/No
16.	Whether agreed to all the terms and conditions of the specification:	Yes/No
17.	Whether Copy of earlier Order attached?	Yes/No
18.	Copy of the tender documents signed on each page	Yes/No
19.	An affidavit by the tenderer that the food supplier/Agency/Firm is not blacklisted.	Yes/No

SIGNATURE OF THE TENDERER

NAME:

DESIGNATION (SEAL)



**Capacity Building, Skilling, Agro-enterprises and
Entrepreneurship (CBSAE) Development Project**

(A project funded by OMBADC, Govt. of Odisha)

Directorate of Extension Education

Odisha University of Agriculture & Technology, Bhubaneswar- 751003

E-mail: cbsaeproject@gmail.com

Financial Bid

Tender No/.....2023

TENDER PAPER FOR

**“Supply of Food Catering services (Meals, Tiffin, Snacks etc.)”
for students
at**

APC, Chiplima/ APC, Deogarh/ APC, Dhenkanal/ APC, Keonjhar/ APC,

Rangailunda/ CoA, Chiplima/ CoH, Chiplima

(Please put a (✓) mark on the name of the centre(s) for which bid is submitted)

Name of the Agencies / suppliers /Hoteliers/ Caterers/ Individuals

Corresponding Address with Telephone No. _____



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PRICE BID AGAINST

TENDER CALL NOTICE NO...../ Dt:

Sl. No.	Details of item	Unit	Qty.	Rate excluding of taxes /unit Rs.		Details of Taxes & amount	Amount inclusive of taxes in Rs.	
				In Figures	In Words		In Figures	In Words
1	Arranging, providing, serving of food including lunch, dinner, breakfast, snacks etc to the student	20	180 operational days					

(Rupees.....
.....) only.

N.B: The bidder has to fill the followings,

GST @ _____ % with HSN/ SAC Code No _____.

SIGNATURE WITH SEAL OF THE TENDERER



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Annexure-IV

Financial Bid for supply of food catering services (Meals, Tiffin, Snacks etc.)”

for students at _____ (Mention name of centre here)

Sl. No.	ITEMS	PERIOD	ESTIMATED PRICE (Rs.)	QUOTED PRICE (Rs.)
1	Breakfast			
a)	Idli (250 gm)/ Poori (6pc-250gm) /Dosa (250 gm) / Upama (250 gm) / Alu Paratha (250 gm) / Chakuli (250 gm)/ Poha (250 gm) / Bada (4pc- 250g) + Curry (150 gm) + Banana (100 gm)	Daily	10.80 Lakh @ Rs.300/- per student per day for 20 students for a period of 180 days	
2	Lunch			
	Veg Meal			
a)	Rice (200 gm) + Dal (50 gm) + Dalma (200 gm)/ Vegetable curry (200 gm)/ Mix veg (200 gm)/ Mushroom curry (150 gm)/ Paneer curry (150 gm) + Fried Vegetable (150 gm) + Dahi Baigan (75 gm)/ Mix Salad (75 gm)/ Dahi Bundi (75 gm) / Plain curd (75 gm)/ Kheer (100 gm) + Alu Baigan Bharta (50 gm) + Papad (1 pc.)/ Disco Chips (25 gm)	Monday, Thursday		
b)	Rice (200 gm) + Dal (50 gm) + Mushroom curry (150 gm)/ Paneer curry (150 gm) + Fried Vegetable (150 gm) + Dahi Baigan (75 gm)/ Mix Salad (75 gm)/ Dahi Bundi (75 gm)/ Plain curd (75 gm) + Alu Baigan Bharta (50 gm) + Papad (1 pc.)/ Disco Chips (25 gm) + Kheer (100 gm)	Alternate for vegetarians on non veg days		



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	Non-Veg Meal			
a)	Rice (200 gm) + Dal (50 gm) + Egg Curry (2 pc.)/ Fish curry (2 pc.- 150 gm) + Fried Vegetable (150 gm) + Dahi Baigan (75 gm)/ Mix Salad (75 gm)/ Dahi Bundi (75 gm) / Plain curd (75 gm) + Alu Baigan Bharta (50 gm) + Papad (1 pc.)/ Disco Chips (25 gm)	Tuesday, Friday, Saturday,		
b)	Rice (200 gm) + Dal (50 gm) + Chicken curry (200 gm)/ Mutton curry (100 gm) + Fried Vegetable (150 gm) + Dahi Baigan (75 gm)/ Mix Salad (75 gm)/ Dahi Bundi (75 gm)/ Plain curd (75 gm) + Alu Baigan Bharta (50 gm) + Papad (1 pc.)/ Disco Chips (25 gm)	Wednesday, Sunday		
3	Snacks			
a)	Sandwich (2 pc.- 150 gm)/ Chowmin (150 gm) + Besan Pakora (150 gm)	Daily		
4	Dinner			
a)	Rice (200 gm) / Rooti (4 pc.- 200 gm)/ Paratha (3 pc- 200 gm) + / Veg curry (200 gm)/ Egg curry (2 pc.)/ Dalma (200 gm)/ Mattar curry (200gm)/ Alu kasa (200 gm) + Fried Vegetable (150 gm) + Sweets (50 gm)	Monday, Tuesday, Wednesday, Thursday, Saturday, Sunday		
b)	Veg Biryani (250 gm)/ Egg Biryani (250 gm)/ Chicken Biryani (250 gm) and Raita (50 ml)	Friday		