

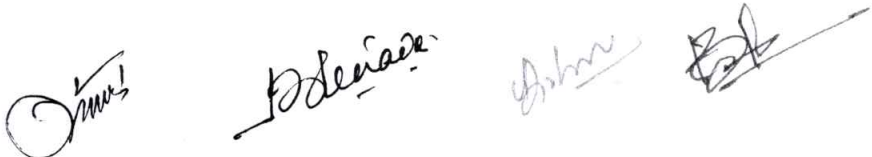
**TENDER CALL NOTICE FOR SUPPLY OF GOLD MEDALS**

Sealed tenders are invited from reputed manufactures /registered jewelers /authorized dealer/Distributors/Stockiest for supply of Gold medals for 40<sup>th</sup> convocation of OUAT.

**Details size and specifications of Gold Medals are given below to supply..**

Description	Design	Approx Requirements
1. Size of the Medals is 4 CM dia and weight 20 grams. 2. The base medal should be copper. 3. Gold Medal should be: Type.1- Copper + gold plating (400mg) Type.2- Copper + gold dipping  4. Name and Insignia of OUAT will be engraved on one side and the name of the recipient, subject and batch will be engraved on the other side.  5. Plastic box, Ribbon (with name and logo of OUAT) to be provided.	Sample copy submitted	236 nos .  (Two hundred thirty six)

1. Cost of Gold Medal along with making charges , plastic box ,ribbon and GST will be given per unit. The transportation charges will be borne by the supplier. The tender paper in sealed cover along with all relevant documents duly self attested must be submitted to the Asst. Registrar(Academic), OUAT, BBSR-751003 through speed post/ Courier/Registered post by **05.12.2023 up to 5.00 P.M** ,which will be opened on **07.12.2023 at 11.30 A.M** in presence of the bidders or their authorized representatives. Tender(s) received after due date & time shall not be accepted. This department shall not be responsible for delay in postal delivery or similar reasons.
2. OUAT reserves the right to accept or reject any or all tenders without assigning any reason thereof.
3. Earnest money deposit amounting to 2 % of total amount including taxes on itemwise higher rate ,in shape of the Demand Draft drawn in favour of **Comptroller, OUAT ,BBSR** payable at Bhubaneswar should be submitted along with the tender . EMD of the unsuccessful bidders shall be returned immediately after finalization of the tender process. EMD of the successful bidders shall be returned only after successful supply of the materials.



- 21
4. Payment will be released only after satisfactory supply of goods.
  5. Approximate requirements as indicated above may be reduced or increased basing upon the actual requirements .Therefore price per unit should be indicated clearly both in figure and in words and the taxes or any other charges if any should be shown separately.
  6. The selected agency shall have to supply the intended goods within ten days from the date of issue of supply order from Registrar, OUAT and any contravention there of shall be deemed as a breach of contract and shall attract penalty as decided by the OUAT, authority.
  7. Tender received without EMD and other required documents shall be outrightly rejected and incomplete tenders having cuttings/over writings are liable for rejection.
  8. The goods received if found not as per the specification are liable to be rejected.
  9. In case the bidder fails to supply the desired goods within the stipulated time period the OUAT shall have the right to purchase the same from other sources.
  10. In-case of late or delayed supply of ordered goods OUAT reserves right to accept or reject the supply or levy penalty for such late supply.
  11. The supply order can be terminated or cancelled summarily by OUAT will have in whole or in part at any time without assigning any reason, if the supply made by the manufacture/supplier is found not according to approved specification/sample or incase supply is not received within stipulated time.
  12. OUAT will have the right to forfeit EMD, if the terms and condition of the tender are not adhered to by the supplier or in case of breach of contract.
  13. The selection of Gold Medal shall be made on the basis of the quality and durability as mentioned as "**detailed in separate specification of Gold medal**" with due regard to price quoted and supply orders shall be accordingly.
  14. Tenders received after due date and time shall not be accepted and OUAT shall not be responsible for delay in Postal delivery or any other reason.
  15. Date of availability of tender documents online from date **20.11.2023 up to 05.12.2023**.
  16. Last date for receipt of sealed tender on dated **05.12.2023 up-to 5.00 P.M.**

17. Date for opening of sealed tenders/technical bids & financial bids on dated **07.12.2023 at 11.30 A.M** at the office of Dean, PGF-Cum-DRI, OUAT, Bhubaneswar.
18. Date of supply within fifteen days after issue of the supply orders.
19. The bid containing technical and financial bid shall reach the Asst. Registrar (Academic), OUAT, Bhubaneswar-751003 by speed post/ Courier /Registered post on or before **05.12.2023 up to 5.00 P.M.**
20. The sealed envelope shall contain technical bid and financial bid in separate envelope with superscription "**Tender for supply of Gold Medals .**"
21. The tender paper can be downloaded from OUAT website and the same may be submitted along with Bank Draft of Rs. 500/- (Rupees Five Hundred only) drawn in any nationalized bank in favour of **Comptroller, OUAT, BBSR** payable at Bhubaneswar & the tender documents must be accompanied with an undertaking in plain paper towards supply of goods as per the following conditions.
  1. Name and Insignia of OUAT will be engraved on one side and the name of the recipient, subject and batch will be engraved on the other side.
  2. Gold Medal should be:
    - Type.1- Copper + gold plating (400mg) .
    - Type.2- Copper + gold dipping
  3. The base medal should be in copper.
  4. The cost of Gold with making charges, Plastic Box, Ribbon (with name and logo of OUAT) and taxes should be shown separately.
  5. Photo copy of GST No. & Regd. No. of the firm be submitted with the tender documents.
  6. Size of the Medals is 4 CM dia and weight 20 grams.
  7. Earnest money deposit amounting to 2 % of total amount including taxes on itemwise higher rate ,in shape of the Demand Draft drawn in favour of **Comptroller, OUAT ,BBSR** payable at Bhubaneswar should be submitted along with the tender .
  8. Original D.D. for Rs. 500/- drawn in any nationalized bank in favour of **Comptroller, OUAT** payable at BBSR towards cost of tender papers.
  9. Undertaking to supply in time as per specification.
  10. Copy of previous order for supply of the Gold Medals to any other Institution.

11. Contact person's name, mobile number , E. mail Address and bank account details(account holder name , account number , bank /branch & IFSC code ).

12. Financial bid in the attached proforma in a sealed envelope with mention of "financial bid" on it.

**Financial bid Format (Annexure)**

Sl. No	Items	Price/Unit (Rs. )	Applicable taxes(Rs.)	Total cost(Rs.)
1.	Copper + Gold plating (400mg)			
2.	Copper + Gold dipping			

*Omni*

*D. S. S. S.*

*[Signature]*

FRONT SIDE

18



BACK SIDE



RIBBON (WITH NAME & LOGO OF OUA)

16

