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MEMORANDUM

No. E-11-IV-28/2006 /UAT 9208

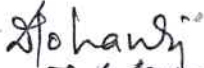
Date: 08.06.2023

1. Ms. Snigdharani Badu, Programme Assistant (Computer), Krishi Vigyan Kendra, Keonjhar is hereby informed that it is proposed to hold an inquiry against her under Rule 15 of Orissa Civil Services (Classification, Control and Appeal) Rules, 1962 for unauthorized absence from duties for long period. The substance of imputation of misconduct in respect of which the inquiry is proposed to be held, is set out in the enclosed Statement of Article of Charges (Annexure – I). A Statement of imputation of misconduct in respect of which the inquiry is proposed to be held, is set out in the enclosed Annexure II. A list of documents & the list of witnesses in the proposed Article of Charges to be substantiated, is also enclosed as Annexure III.
2. Ms. Badu, Programme Assistant (Computer), KVK, Keonjhar is directed to submit her written statement of defence within 30 days from the date of receipt of this Memorandum and also to state if she desires to be heard in person.
3. She may peruse the relevant records in the office of the Dean, Extension Education, OUAT, Bhubaneswar in any working day and take relevant extracts thereof to prepare and submit her written statement of defence with permission from the competent authority.
4. If, she fails to submit her written statement of defence within the stipulated period of 30 days from the date of receipt of this Memorandum, it will be presumed that she has no explanation to offer and action will be taken as deemed proper.
5. The receipt of the Memorandum should be acknowledged by her.


7.6.2023
VICE- CHANCELLOR

Memo No. 9208 (A) /UAT, Dt. 8.6.2023

Copy in triplicate forwarded to the Dean, Extension Education, OUAT, Bhubaneswar with a request to serve first copy of the Memorandum to Ms. Snigdharani Badu, Programme Assistant (Computer), Krishi Vigyan Kendra, Keonjhar and to return the second copy with the dated and full signature of Ms. Badu to this office as a token of receipt. The third copy is to be kept in his office for record.


7.6.2023
REGISTRAR

ARTICLES OF CHARGES

Ms. Snigdharani Badu, during her incumbency as Programme Assistant (Computer), Krishi Vigyan Kendra, Keonjhar has committed gross misconduct by remaining continuously absent from duties from 2014. She had applied for leave upto 30.09.2014 in her leave application Dtd. 27.06.2014. She was transferred & relieved w.e.f. 03.07.2014 from KVK, Keonjhar to KVK, Nabarangpur. As per letter No. 240/KVK, Dtd. 08.05.2023 of Senior Scientist & Head, KVK, Nabarangpur, she has not joined in KVK, Nabarangpur and remained absent till date.

For the above lapses, Ms. Badu is charged with following charges

1. Negligence in duty.
2. Misconduct.
3. Disobedience to the orders of higher authorities.


27/6/2023
VICE-CHANCELLOR

Annexure - IISTATEMENT OF IMPUTATION

Ms. Snigdharani Badu, during her incumbency as Programme Assistant (Computer), KVK, Keonjhar has committed gross misconduct by remaining continuously absent from duties for the period from 17.10.2011 to 08.07.2013 and 01.01.2014 to 30.09.2014 applying leave in phased manner. While on transfer from KVK, Keonjhar to KVK, Nabarangapur and relieved w.e.f. 03.07.2014 she has not made any intimation to the competent authorities for which the following imputation made against her.

It is alleged that vide letter No. 329, Dt. 31.07.2012 of Programme Coordinator of Krishi Vigyan Kendra, Keonjhar addressed to Ms. S. Badu that, she had applied for leave for the period from 17.10.2011 to 16.01.2012 vide her leave application Dtd.15.10.2011 on medical ground. Further, vide her application Dtd.12.01.2012, Dt.14.04.2012 and Dt.13.07.2012 Ms. Badu applied for extension of leave for the period from 17.01.2012 to 13.10.2012 in phased manner due to illness on medical ground.

After receipt of the above leave applications for extension of leave for the period from 17.01.2012 to 13.10.2012, Ms. Badu was communicated by the Programme Coordinator, Krishi Vigyan Kendra, Keonjhar vide letter dtd.31.07.2012 to join in duties, as her absence hampered the activities of KVK. Without paying any heed to the communication dt.31.07.2012, Ms. Badu again submitted another application dt.09.10.2012 for extension of leave till 11.01.2013. Again Ms. Badu was communicated by Programme Coordinator, KVK, Keonjhar vide letter No.551/KVK, Dt.09.11.2012 to join in duty. Ms. Badu prayed for more leave till 08.07.2013 in phased manner due to illness. Ms. Badu was communicated by the Programme Coordinator vide letter no.18, Dt.22.01.2013 to appear before Medical Board on 05.02.2013. Ms. Badu in her application dt.05.02.2013 mentioned about her illness and unable to appear before Medical Board and requested for two months permission to appear before medical board. But Mrs. Badu has not attended the Medical Board. She has also been called for showcause reply vide letter No.16455/UAT, dt. 17.05.2013 of Registrar, OUAT for her long unauthorised absence. Further, it is stated that Mrs. Badu after availing of maternity leave from 09.07.2013 to 31.12.2013, she extended her leave upto 30.09.2014 without joining in her duty. Hence, Mrs. Badu has not discharged her duty properly and made disobedience to the order of higher authority.

The acts of omission and commission committed by Ms. Snigdharani Badu, Programme Assistant (Computer), KVK, Keonjhar in discharging her duties and responsibilities amounted to gross misconduct, dereliction of duties violation-of provision of Rules Odisha Government Servants Conducts Rule-1959 and are within the meaning of major penalties under Rule - 15 of OCS (CC&A) Rules, 1962.


VICE-CHANCELLOR

MEMO OF EVIDENCE

Documents by which the charge is proposed to be sustained.	Witnesses by whom the charge is proposed to be sustained.
1. Leave applications Dt.15.10.2011, Dt.12.01.2012, Dt.14.04.2012, Dt.13.07.2012, Dt.09.10.2012, Dt.31.12.2013, Dt.30.03.2014 and Dt.27.06.2014 of Ms. Badu, Programme Assistant (Computer), Krishi Vigyan Kendra, Keonjhar.	1. Programme Coordinator of Krishi Vigyan Kendra, Keonjhar.
2. Letter No.329/KVK, Dt.31.07.2012 and No.551/KVK, Dtd.09.11.2012 of Programme Coordinator of Krishi Vigyan Kendra, Keonjhar addressed to Ms. Snigdharani Badu, Programme Assistant (Computer), Krishi Vigyan Kendra, Keonjhar.	-do-
3. Letter No.39/KVK, Dt.19.01.2012 & No.553/KVK, Dt.14.11.2012 of Programme Coordinator of Krishi Vigyan Kendra, Keonjhar addressed to the Dean, Extension Education, OUAT, Bhubaneswar.	O/O the Dean, Extension Education, OUAT, Bhubaneswar.
4. Letter No.3048, Dt.07.12.2012 and No.871/DEE, Dt.04.05.2013 of Dean, Extension Education, OUAT Bhubaneswar addressed to the Registrar, OUAT, Bhubaneswar.	-do-


 7.6.2023
 VICE-CHANCELLOR