

GUIDELINE FOR OUAT UG SPOT COUNSELING & ADMISSION-2023-24

No: ACD-ADM-0004-2023/16503/UAT

Date: 15.09.20236

1. Seats that are vacant (except over and above seats, clause 3.16.9 of UG Prospectus-2023-24) will be filled up through spot counseling and admission following the clause 7.3.2 of UG Prospectus- 2023-24. The vacant seat position will be published on OUAT website. Spot admission notice will be published in newspapers as well as on OUAT website.
2. Seats remained vacant (except the over and above seats) after OUAT counseling and admission and those seats which are vacated till beginning of spot counseling (till 04.10.2023 5 p.m), will be filled up through spot counseling and admission from merit/rank list of reserved categories (SC/ST/GCH/AFP/PwD/WO as per vacancy) and unreserved category. The reserved category seats will be filled up first and if reserved category seats remain vacant, then those seats will be de-reserved and filled up from unreserved merit/rank list. All these seats will be cost sharing seats except those of B. Sc (Hons.) Community Science. (Clause 7.3.2 of UG Prospectus-2023-24)
3. Candidates who have been awarded rank in the OUAT UG counseling & admission Process - 2023 will be eligible to register and participate in spot admission.
4. The eligible candidates will login with their registered e-mail id and mobile number and register themselves through online registration with registration fee payment of Rs. 500/- (non refundable). The online spot admission registration will be from 16.09.2023 to 22.09.2023. Candidates who do not register will not be eligible for spot counseling and admission.
5. The candidates, who have taken admission between 16.08.2023 to 29.08.2023, are also eligible for registration and admission and can opt for seats of their choice from the vacant seats.
6. To apply for spot counseling, candidate must login to the OUAT application portal www.ouat.ac.in/ www.ouat.nic.in and click on “Online Registration for spot Counseling & Admission for UG courses-2023-24” in admission section or login directly through <https://ouat-lokaseba-odisha.in/> with registered e-mail id and mobile number (available in the admit card/rank card) and navigate to the “Spot Counseling Registration” Page. Candidate will enter his/her application number and search for details. Candidate's basic details to be shown as given below. The candidate will click on the “Register and Payment” button. The “payment details” page will appear. The candidate will click on the “Pay now” button to register and make payment. After registration and payment, the candidate shall download the spot counseling registration receipt for future reference.

The screenshot displays the 'Spot Counselling Registration' interface. At the top, there is a search bar with the application number 'ACK01000042' and a 'Search' button. Below this, the application number 'ACK01000042' and roll number '570093' are displayed. The main section is titled 'CANDIDATE DETAILS' and contains a table with the following fields:

Applicant Name		Father's Name	
Mother's Name		Date of Birth (Age)	
Email Id		Mobile No.	
Gender		UR Rank	

At the bottom right of the form, there are two buttons: 'Cancel' and 'Register & Payment'.

Payment Details

Fee Details	
Description	Amount
Application fee for UG Spot Counselling Registration-2021	₹ 500
Total amount to be paid	₹ 500

Payment Details

ANANYA PRIYADARSHINEE

79[REDACTED]

Service Type: UG Spot Counselling Registration-2021

Total Amount ₹ 500

Payment Receipt Details

✓ Success! Thank you for your payment!

Service Info : UG Spot Counselling Registration-2021

Consumer Name : ANANYA PRIYADARSHINEE

EmailId : [REDACTED]

Phone No : 79[REDACTED]

Amount : ₹ 500

Payment Receipt No : RTXUUGSR250120220000005

Transaction Date : Jan 25, 2022, 4:40:57 PM

Transaction Id : TXUUGSR250120220000011

Bank Reference No : 1643108560944

Note: Please take a print out of acknowledgement form for future reference.

- A new rank called '**spot rank**' would be generated based on the basis of **General (UR)** as well as **category rank** of the candidates. The candidates will download the intimation cum rank card and attend the spot counseling and admission on the specified date & time. **The intimation cum spot rank card will be available online on 28.09.2023. The spot counseling & admission will be from 05.10.2023 to 06.10.2023. The details of date and time of counseling & admission will be mentioned on the intimation cum spot rank card.**
- The candidates will be called to appear before the admission board according to their spot rank. The candidate has to choose one seat from the **vacant seat matrix displayed in the admission hall**. Once a seat is filled up, it will be deleted from the seat matrix on display. Once the candidate exercises his/her option for a seat and admission granted, no request to switch over to another seat will be entertained. **Any candidate who fails to attend the spot counseling and admission physically on specified date & time mentioned on his/her intimation cum spot rank card will not be considered for admission.**
- If an already admitted candidate wants to take admission into another course and college, he/she will pay full admission fee and the paid admission fee from previous admission will be refunded deducting a processing fee of Rs. 2000/-. No request for adjustment of fee paid earlier will be entertained.**
- The over and above seats under NRI/PIO and OE quota are not included for spot admission (Clause 7.3.2 of UG Prospectus-2023-24). No refund of admission fee will be made on cancellation of those seats. If a candidate has already taken admission in NRI/PIO or OE seats and takes admission again in spot admission, the admission fee from the previous admission in NRI/PIO or OE seats will not be refunded. (Please refer to clause 18 of UG Prospectus – 2023-24)
- An admitted candidate must produce the admission letter issued from the previous admission process from 16.08.2023 to 29.08.2023 before the admission board.**

12. In case a seat is vacant during spot counseling by an already admitted candidate who takes admission in another course, the seat will be shown on the vacant seat matrix on display in the admission hall and it will be available to the next candidate on merit for admission. The candidate who has been admitted prior to the seat being vacant cannot claim the seat on the plea that he/she has higher rank. The candidate will have to choose a seat from the available seats on display in the admission hall when he/she is called to appear before the admission board for admission according to his/her rank.
13. Award of sport rank does not guarantee a seat. Admission depends on availability of seats and candidates' eligibility after proper verification of original documents as per the rules laid down in the UG prospectus- 2023. **Admission will be denied to candidates who have submitted wrong marks in Form-B to enhance weightage and rank (Clause 4.7.2 to 4.7.8 of UG Prospectus-2023-24). No request for correction of marks in Form-B to change weightage and rank will be considered during spot counseling and admission.**
14. Demand Draft of the required amount, as mentioned below, of any Nationalized Bank drawn in favour of "COMPTROLLER, OUAT", Bhubaneswar, payable at Bhubaneswar must be deposited by the candidate at the time of Admission. **Net banking through SBI collect will be available in Counseling Hall.**
15. **The admission fee is given as detailed below:**

Course	Admission Fee, Rs
B.V.Sc & A.H	1,80,745/-
B.Sc. (Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech.(Ag. Engg.)/ B.Sc.(Hons.)Forestry / B.F.Sc.	1,12,205/-
B.Sc. (Hons.) Community Science	22,305/-

16. **DOCUMENTS IN ORIGINAL & PHOTO COPY (TWO SET SELF ATTESTED) REQUIRED AT THE TIME OF ADMISSION:**
- Print out of submitted Application Form-B and intimation cum spot rank card.**
 - Mark Sheet & Certificate of 10th (H.S.C) and +2 Science/equivalent. **(Mandatory)**
 - Certificate of 10th standard (H.S.C) **(Mandatory)** and +2 science/equivalent
 - Domicile/Residential Certificate for Inside State Candidates residing Outside Odisha and for those candidates who do not have odia in HSC/equivalent (as per clause 2.2 of UG prospectus-2023-24. (Mandatory)**
 - College Leaving Certificate, Conduct Certificate and Migration Certificate from the Head of Institution last attended. (Refer to clause 7.5 and 7.6 of UG prospectus 2023-24)
 - Medical Certificate in prescribed format (Annexure-V of the UG prospectus-2023-24)
 - Medical fitness certificate issued by Medical Officer not below the rank of Asst. Surgeon (Annexure-VII of UG Prospectus-2023-24 for Admission into B.Sc. (Hons.) Forestry courses with the prior period of 30 days. (Mandatory). Candidates without medical fitness certificate (Annexure-VII) will not be allowed admission into B.Sc. (Hons.) Forestry Course.**
 - Self declaration – For discontinuation of study (Annexure-VI of UG prospectus-2023-24).
 - Five recent pass port size colour photographs.
 - Admission letter if issued from previous online counseling and admission.**

Sd/-
REGISTRAR