

**Annexure**

**CERTIFICATE TO BE FURNISHED BY A GOVERNMENT EMPLOYEE  
FOR GRANT OF HOUSE RENT ALLOWANCE**

Particulars furnished by the Officer

<b>Sl. No.</b>	<b>Description of the Particulars</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>
1	Whether Government accommodation has been provided to the self / spouse during the period at place of posting	Yes / No
2	Staying in house owned by Wife / Son / Children / Father / Mother / Husband within a radius of 8 K.M. from Headquarter	Yes / No
3	Staying in house owned by Me / Wife / Son / Children / Father / Mother / Husband within the limit of the Urban Local Body (Municipal Corporation, Municipality, Notified Area Council) of the Headquarters	Yes / No
4	Staying in a hired accommodation within a radius of 8 K.M. from Headquarters	Yes / No
5	Staying in a hired accommodation within the limits of the Urban Local Body (Municipal Corporation, Municipality, Notified Area Council) of the Headquarters	Yes / No
6	Allowed to retain the Government accommodation at my old place of posting to retain my family on payment of normal rent / penal rent for period from TO	Yes / No
7	My spouse is a Government servant and Retired employee	Yes / No
8	Whether widow / widower / unmarried	Yes / No
9	My spouse is posted in the same Headquarter	Yes / No
10	My spouse is in receipt of HRA	Yes / No

Strike out which is not applicable.

6 if answer is yes, the period is to be mentioned in Column No.2.

I certify that the above particulars are true to the best of my knowledge.

Signature of the Officer:

Designation :

Date :