

FORM OUAT GPFR – 5
(See Rule 13)

**FORM OF APPLICATION FOR TEMPORARY WITHDRAWAL OF
MONEY FROM THE ORISSA UNIVERSITY OF AGRICULTURE AND
TECHNOLOGY, GENERAL PROVIDENT FUND**

1. Full name of the applicant :
Full Address

2. Designation :

3. Account No. :
Mode of payment Cheque / Bank draft

4. Pay – Rs. _____ Dearness Pay – Rs. _____

5. Amount standing at the credit of the applicant up to the date of application (the above can be arrived at the following manner)
 - i) Amount at credit as per last annual account furnished by the Administrator.
 - ii) Add recoveries of subscription on account of previous advance, if any, from 1st April to date (-).
 - iii) Deduct advance drawn, if any, subsequent to 31st March (-).

Total

Balance

6. Whether any advance was taken previously and if any
 - a) The amount and date of its withdrawal
 - b) The purpose for which the advance was given
 - c) The date on which such advance was finally repaid
 - d) In case consolidation of more than one advance was sanctioned, the date of such sanction and the date on which the consolidated advance has been repaid
 - e) Balance outstanding if any out of the advance or consolidated advance has been repaid.
 - f) The rate/rates of recovery of outstanding advance/advances.

7. Amount of advance now applied for (This should not ordinarily exceed three months pay).
8. Full particulars of the purpose for which the present advance applied for is required.
9. Total amount of advance including outstanding advance if any plus the advance applied for.
10. Number of installments in which it is proposed to repay the present/consolidated advance.

Signature of the applicant

Verified from column No. 1 to 4 and 8 found correct/corrected.

Section Officer/Accountant.