



**INSTITUTIONAL DEVELOPMENT PLAN, NAHEP  
ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
BHUBANESWAR-751003**



No. 1601/IDP-OUAT, dt. 06.07.2023

**EXPRESSION OF INTEREST (EOI)**

Institutional Developmental Plan (IDP) for “Branding the University for Excellence and Equity in Agricultural Education Producing Skilled Graduates of Enhanced Employability and Entrepreneurship.” Under National Agricultural Higher Educational Project (NAHEP), a world bank funded project of ICAR, New Delhi, operated at Odisha University of Agriculture and Technology (OUAT), Bhubaneswar, invites EOI from qualified and experienced consultant(s) to provide support to the project in the following field.

**(A) Consultancy service(s) for industrial and institutional liaisoning:**

The experienced individual consultant will have the responsibility of liaisoning/collaborating with different industries and institutions/universities for various student & faculty development programmes in related fields, skill & entrepreneurship development programmes and documentation of the project.

**(B) Monitoring Organization:**

Institutional Development Plan, NAHEP, OUAT, Bhubaneswar-751003, Odisha

1. Expression of Interest must be submitted in two parts viz. Technical and Financial in two sealed covers by speed post/courier in the given address (**The Principal Investigator, IDP Cell, 2<sup>nd</sup> floor, OUAT Main building, Bhubaneswar-751003, Odisha**) latest by **19.07.2023 (05.00 PM)**. However, technical proposal can be submitted through E-mail ([pinahepouat@gmail.com](mailto:pinahepouat@gmail.com)) to save delay.

2. Further queries regarding above consultancy services may be obtained from Project Office, OUAT in Mobile no. 9337791749 or by e-mail in [pinahepouat@gmail.com](mailto:pinahepouat@gmail.com).

**Annexure: Details of Terms and conditions for the consultancy**

1	Selection of consultant will be based on quality of technical proposal, qualification, experience and personal interview
2	The consultant must have at least 15 years of experience and should have academic and professional background related to work being offered.
3	The period of contract will be from the date of award up to 30.09.2023 & likely to be extended up to 31.12.2023 or end of this project period or available of funding.
4	The consultant will be paid remuneration monthly on satisfactory performance.
5	The consultant will be based at OUAT, Bhubaneswar.
6	In case the consultant travels to other places inside India for the assigned project work, TA and DA shall be paid as per the entitled class of a professor of OUAT.
7	Those interested may submit expression of interest by providing necessary relevant information in the given address.

**Address:**

Principal Investigator, IDP, NAHEP (2<sup>nd</sup> floor of University building), OUAT, Bhubaneswar-751003,  
Email: [pinahepouat@gmail.com](mailto:pinahepouat@gmail.com), Phone: 9337791749

# **SMALL ASSIGNMENT**

**Individual Consultant**  
**(Selection through Short List)**

**Time Based**

**Fixed Budget**

**NHEP**

**Institutional Development Plan**  
**OUAT, Bhubaneswar**

## LETTER OF INVITATION

Dear Sir/ Madam,

**Subject:** Consultancy services for liaisoning and collaborating with industry and foreign university for various students and faculty development programmes, skill & entrepreneurship development programmes and preparing various project documents as per World Bank requirements under the project

1. You are hereby invited to submit technical and financial proposals for consultancy services required for co-ordinating, liaisoning and collaborating with industries and foreign/national universities and institutes for various students and faculty development programmes, skill & entrepreneurship development programmes and preparing various project documents as per World Bank requirement which could form the basis for future consultation and ultimately a contract between you and IDP, NAHEP, OUAT, Bhubaneswar.
2. The purpose of this assignment is to:  
Provide technical support in co-ordinating various activities of the project, liaisoning with industries/ institutes and national/foreign universities for student and faculty development programmes, national/international internship, skill & entrepreneurship development programmes and preparation of documents of the project "**Branding the University for Excellence and Equity in Agricultural Education Producing Skilled Graduates of Enhanced Employability and Entrepreneurship**" (Refer Terms of Reference for outline of task and responsibilities, qualification and experience).
3. The following documents are enclosed to enable you to submit your proposal:
  - (a) Terms of reference (TOR) (Annexure-1);
  - (b) Supplementary information for consultant and suggested format of Curriculum Vitae (Annexure-2);
  - (c) A sample form of Contract for Consultants' Services under which the services will be performed (Annexure-3).
4. The client (OUAT) has received a loan from the International Bank for Reconstruction and Development (IBRD)/ credit from the International Development Association (IDA) toward the cost of IDP project on Branding the University for Excellence and Equity in Agricultural Education Producing Skilled Graduates of Enhanced Employability and Entrepreneurship under NAHEP and intends to apply a portion of this loan to eligible payments under this Contract. Payments by IBRD will be made only at the request of client and upon approval by IBRD/IDA, and will be subject, in all respects, to the terms and conditions of the Loan/ Credit Agreement. The Loan/ Credit Agreement prohibits a withdrawal from the Loan/ Credit Account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Bank, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the client shall derive any rights from the Loan/ Credit Agreement or have any claim to proceeds.
5. **The Submission of Proposals:**  
The proposals shall be submitted in two parts, viz., Technical and Financial and should follow the form given in the "Supplementary Information for Consultants."

- 5.1 The "**Technical**" and "**Financial**" proposals must be submitted in two separate sealed envelopes (with respective marking in bold letters) following the formats/schedules given in the supplementary information for consultants. The first envelope marked "**TECHNICAL PROPOSAL**" should include your general experience in the field of assignment, the qualification and competency for the assignment and the proposed work plan methodology and approach in response to suggested Terms of Reference. The first envelope should not contain any cost information whatsoever. The second envelope marked '**FINANCIAL PROPOSAL**' must also be sealed with sealing wax and initialed twice across the seal and should contain the detailed price offer for the consultancy services.

You will provide detailed breakdown of costs and fees as follows:

- Remuneration (Total fee considering monthly rate) including tax as applicable;
- Any other (please mention the details)

Note: Reimbursable such as per diem/DA, transportation etc. will be applicable as per prevailing rules and regulations of the University.

The estimated budget for the assignment is Rs.1,00,000.00 (Rupees one lakh only) per month and your financial proposal should not exceed this budget.

Both the sealed envelopes should again be placed in a sealed cover super scribed as Bid for "**Consultancy for Liaisoning and Collaborating**" which will be received in the office of the Principal Investigator, IDP, NAHEP, OUAT, Bhubaneswar - 751 003 up to **5.00 PM** on or before **19.07.2023** either by Indian Post/ Courier or hand or e mail.

## 6. Opening of proposal

The technical proposals (first envelope) will be opened by the committee formed under the Chairmanship of the Dean, PGF-cum-DRI, OUAT and Controlling Officer, IDP or his authorized representative or the University personnel nominated by the competent authority in IDP, NAHEP office.

It may please be noted that the second envelope containing the detailed price offer will not be opened until technical evaluation and personal interview of the short listed candidates have been completed.

## 7. Evaluation

A two stage procedure will be adopted in evaluating the proposals with the technical evaluation and interview being completed prior to any financial proposal being opened. The committee will evaluate the technical proposals using the following criteria:

- i. the consultant's relevant experience for the assignment (in terms of no. of years' assignment/project handled in the scope of work as outlined in the TOR (5 points);
- ii. the quality of the methodology proposed (you are requested to provide information on methodology that you propose, access to different industries or organization and their infrastructure and networking) (25 points); and

- iii. the qualification and experience of the Consultant (Curriculum Vitae) (40 points).
- iv. Personal interview (30 points)

Curriculum vitae of the Consultant for assessing the qualifications and experience should be included with the proposal (in the format of the sample curriculum vitae). You will be rated in accordance with:

- (i) General qualifications - (35 points)
- (ii) Adequacy for the project (suitability to perform the duties for this assignment. These include education and training, length of experience on fields similar to those required as per terms of reference, type of positions held, time spent with the firm etc.) - (60 points)
- (iii) Language and experience in the eastern region - (05 points)

#### 8. **Deciding Award of Contract**

Quality and competence of the consulting service shall be considered as the paramount requirement. The decision of the award of the contract would be as under:

- (a) Technical proposals scoring not less than 50% of the total points will only be considered for personal interview. The committee shall notify the consultants by electronic mail those have secured the minimum qualifying mark, indicating the date and time for personal interview and opening of Financial Proposals.
  - (b) The Financial Proposals shall be opened by the committee formed for the purpose publicly in the presence of all the consultants called for personal interview. The name of the consultant with total scores, and the proposed prices shall be read aloud and recorded. The committee shall prepare the minutes/comparative statement of the public opening.
  - (c) The evaluation committee will determine whether the Financial Proposals are complete. **The committee will select the consultant securing highest score (technical and interview) within the sanctioned budget.**
  - (d) During negotiations the consultants must be prepared to furnish the detailed cost break-up and other clarifications to the proposals submitted by him, as may be required. If the negotiations with this consultant are successful, the award will be made to him and all other consultants notified. If negotiations fail, and if it is concluded that a contract with reasonable terms cannot be concluded with this consultant, the consultant obtaining second highest score will be invited for negotiations. This process will be repeated till an agreed contract is concluded.
9. Please note that the Dean, PGF-cum-DRI and Controlling Officer, IDP, NAHEP, OUAT is not bound to select any of the Consultant submitting proposals.

10. You are requested to hold your proposal valid for 90 days from the date of submission and the proposed price.
11. Please note that the cost of preparing the proposal and cost of negotiating the contract including personal visits, if any, are not reimbursable.
12. Assuming that the contract can be satisfactorily concluded in **30.09.2023** and likely to be extended up to 31.12.2023, you will be expected to take-up/commence with the assignment in **August, 2023**, within 15 days from the date of award of the contract.
13. We wish to remind you that you and any manufacturing or construction firm with which you might be associated with, will not be eligible to participate in bidding for any goods or works resulting from or associated with the project of which this consulting assignment forms a part.
14. **Tax Liability**  
Please note that the remuneration which you receive from this contract will be subject to the normal tax liability in India and concerned consultant will be responsible for the payment of income tax as specified by GOI/State Govt. Kindly contact the concerned tax authorities for further information in this regard, if required.

Yours faithfully,



(R.C. Dash)

Principal Investigator  
IDP, NAHEP, OUAT

**Enclosures:**

1. Terms of reference (TOR) (Annexure-1);
2. Supplementary information for consultant and suggested format of Curriculum Vitae (Annexure-2);
3. A sample form of Contract for Consultants' Services under which the services will be performed (Annexure-3).

**Institutional Development Plan, NAHEP  
OUAT, Bhubaneswar**

Terms of reference(TOR) for Consultant, liaisoning with industry, institutes and foreign Universities.

### **1. Background**

Indian Council of Agricultural Research (ICAR), New Delhi has sanctioned a World Bank funded project of Rs.25.00 crore titled “**Branding the University for Excellence and Equity in Agricultural Education Producing Skilled Graduates of Enhanced Employability and Entrepreneurship**” under National Agricultural Higher Education Project (NAHEP) Component-1A to Odisha University of Agriculture and Technology (OUAT) for a period of three years from 2018-19 to 2020-21 to strengthen the agricultural education to produce skilled agricultural manpower. The objective of the project is to enhance the quality of education through student development programmes, improvement of faculty competence, effective curricula delivery systems, attracting talented students, upgradation of existing facilities and infrastructure to produce academically excellent graduates for entrepreneurship, industry and public services.

The project also proposes to (i) establish partnership with institutes/agencies of repute for curricular alignment and training, professional skill development, soft skill development and environmental and social safe guards, (ii) improve competency of teachers on updated knowledge domain, pedagogy and relevant evaluation through international partnership and signing MoUs with foreign universities, (iii) establish industrial partnership for need based training/internship, modification of the existing syllabus to suit the market demand, campus placement, adjunct professorship and establishment of industry house in the university campus.

In order to achieve that and to establish partnership with various industries, institutes, universities, organisations and agencies, IDP, NAHEP, OUAT will be hiring the services of a Consultant for coordinating, liaisoning and signing MoUs with industries and foreign universities for faculty and student development programmes.

### **2. A CONCISE STATEMENT OF OBJECTIVES**

- To provide required support in the implementation of faculty/student development programmes, exposure visit and establishing partnership with industries for internship and placement of students, institutes/organizations, Govt. departments and agencies.
- To initiate and establish international partnership and signing MoUs with foreign universities for internship of students
- Co-ordinating and collaborating with different SAUs and foreign Universities for student exchange and capacity building of teachers.
- To prepare documents and reports of the project as per requirement of the funding agency

### **3. AN OUTLINE OF THE TASKS TO BE CARRIED OUT**

The Consultant will be based at IDP, OUAT, Bhubaneswar and expected to handle the overall International training of the students and faculty; liaise with the industry and institutes for training/internship and placement of the students. This would include active intervention on his/her part to enter into an agreement with reputed AUs of global repute and industries on behalf of the project to materialize the overseas training programmes for student and faculty development to enhance the HRD capacity in terms of soft skills and excellence in thematic area.

#### **Key Tasks and Responsibilities:**

The liaisoning/coordinating consultant will work closely with other team members of the IDP and will undertake the following tasks;

- Work closely with the Principal Investigator and other team members of the IDP on effective implementation of international internship, training and exposure visit of students and faculty.
- Liaisoning and developing MOUs with foreign Universities/ laboratories for strengthening of education and research in the University.
- Co-ordinating and collaborating with different SAUs and foreign Universities for student exchange and capacity building of teachers.
- Liaisoning with Universities/ laboratories for students and faculty development programmes through training, exposure visit, collaborative projects and internships.
- Coordinate with different industries engaged in agriculture and allied sectors for development of pedagogy, organization of industry-academia conclaves, industrial internships of students, agri-business conclaves and student placement under the project and to get the feedback and expectations from industry.
- Coordinating with different agencies like Universities, Government, industries for various activities like soft skill development, entrepreneurship development, workshops, advanced training of new faculties,
- Preparation of various documents of the project as per requirement of ICAR and World Bank.
- Liaisoning with industries for their feedback on pedagogy and improving academics of the University.
- Liaisoning with ICAR and partner universities on the policies relating to students/faculty and staff training programmes.
- Assessment of impact of the IDP, NAHEP project on the student, faculty, college and university and report compliance.



#### **4. SCHEDULE FOR COMPLETION OF TASKS**

The tasks to be carried out by the consultant need to be completed on monthly basis as per the time schedule of each activity defined by him/her in a bar chart, which will indicate periods in months and reporting schedule defined in the project. The work will be reviewed quarterly by the higher authorities of the project.

#### **5. OUTCOMES**

The consultant liaisons will have the overall responsibility to ensure that the fund allocated under training head of the students and faculty development is utilized up to its full extent and apart from this, it will be his/her responsibility to prepare an overseas training schedule for the students of different partnering colleges and faculty in consultation with the PI and Deans/Director of the partnering colleges. He/she should develop a reporting format to capture progress and compliance on identified parameters.

#### **6. DATA, SERVICES AND FACILITIES TO BE PROVIDED BY THE PROJECT**

The domain knowledge on various sub domains of agriculture will be provided by IDP-NAHEP, OUAT, Bhubaneswar, if required. Working space, internet and other facilities will be provided by the project. TA/DA for the tours undertaken to perform the desired job will be admissible as per entitled class of a Professor.

#### **7. DURATION OF THE ASSIGNMENT**

This assignment is initially up to 30.09.2023 and likely to be extended up to 31.12.2023 on the same terms and conditions depending upon the satisfactory performance of the job till the continuation of the project or funding available under the IDP, NAHEP project. However, the Principal Investigator, reserves the right to terminate the contract if the services are not satisfactory.

#### **8. REPORTING REQUIREMENT**

The liaisons consultant will report to the Principal Investigator, IDP, NAHEP, OUAT. Based on the annual action plan, he/she will submit monthly reports for the works undertaken, quarterly reports summarizing the activities undertaken in the quarter and a final report at the end of the assignment.

#### **9. COMPOSITION OF REVIEW COMMITTEE AND REVIEW PROCEDURE TO MONITOR CONSULTANT'S WORK**

The consultant on joining his/her duty, will submit an outline of how he/she will plan the assigned activities along with the time schedule of activities. It will be mandatory for the consultant to submit monthly progress report at the end of each month and the committee formed under the

chairmanship of Principal Investigator will review the progress as per the time schedules and suggest any modifications/changes considered necessary within the stipulated period of time. Similarly, quarterly, half yearly and annual progress report will be reviewed.

## **10. QUALIFICATION AND EXPERIENCE**

### **Essential Educational Qualification and Experience:**

- i) Must possess a University degree/PG degree
- ii) Must have worked at Senior position in Central/State Government/Autonomous body/University
- iii) Must have minimum 15 years of experience in the field of project planning and evaluation, implementation, liaisoning/collaborating with various agencies, coordination, maintenance & documentation.

### **Desirable Educational Qualification and Experience:**

- i) Should be a Ph.D. degree holder/ MBA holder
- ii) Experience of working in World Bank funded projects
- iii) Should be familiar with the overseas training programmes of the faculty and students.

**Age Limit:** Candidate should not be more than 65 years of age.

## **11. Details of terms and conditions for the consultancy**

1. The period of this contract will be initially up to 30.09.2023 and likely to be extended up to 31.12.2023 and may be extended with the continuation of the project and satisfactory performance of the consultant with the same terms and conditions.
2. The payment will be on a maximum lump sum/consolidated monthly basis at the rate of **Rs.1,00,000.00 (Rupees one lakh)** only including taxes, if any. No other allowance is applicable. TDS will be deducted as per rule.
3. The consultant shall be based in Bhubaneswar but may also travel in India for exigencies of the project work and shall be reimbursed TA/DA as per the entitled class of a Professor of OUAT.
4. The consultant will be allowed only fifteen (15) days casual leave in a year and no other leave will be admissible.
5. Please note that the Principal Investigator, IDP, NAHEP, OUAT is not bound to select any of the Consultant submitting proposals or may call for shortlisted candidates for negotiation/discussion/presentation.
6. **IPR and Publication:** Any technology, techniques, process, data, software system, program or product or anything of similar type will be the property of IDP, NAHEP and should be handed over to the person designated by the project. Consultant will not have any IPR, patent and copyright on the output generated out of the technology.
7. **Confidentiality:** Except with the prior written consent of the client, the consultant shall not at any time communicate to any person or entity any confidential information acquired

in the course of the services, nor shall the consultant make public the recommendations formulated in the course of or as a result of the services.

8. **Arbitration:** It is hereby agreed between the two parties that ToR shall be executed in manner and form outlined in this agreement. Any dispute, controversy, difference of any kind whatsoever or claim arising out of or in relation to this agreement, or the breach, termination, or invalidity thereof, shall be settled amicably by negotiation between the parties. If no amicable resolution or settlement is reached within the period of 30 days from the date on which above mentioned dispute or difference arose, such dispute or difference shall be referred to an arbitrator, appointed by mutual consent of both the parties herein. If the parties cannot agree on the appointment of an arbitrator within a period of two months from the notification by the party to the other of existence of such dispute, then the arbitrator shall be appointed by the IDP, NAHEP, OUAT, Bhubaneswar. The seat of arbitration shall be IDP, NAHEP, OAUT, Bhubaneswar and arbitration shall be conducted in English language. The arbitration will be carried out in accordance with the provisions of Indian Arbitration and Conciliation Act of 1996 or of any modifications or re-enactments thereof. The arbitral award will be final and binding, subject to legal remedies available under law. Existence of any dispute or difference or initiation or continuance of arbitral proceedings shall not postpone or delay performance by the parties of their respective obligations under or pursuant to this agreement. This agreement shall be governed by, construed and enforced in accordance with the prevailing laws of India.

9. **Termination:**

**Termination by Client:** The client may terminate this contract in case of occurrence of any of the events specified in the following paragraphs (a) If the consultant does not remedy a failure in the performance of their obligations under the work order, within 15 days after being notified or within any further period as the client may have subsequently approved in writing, (b) If the consultant, in the judgement of the client has engaged in corrupt or fraudulent practices in competing for or in executing the assignment, (c) If the client, in its sole discretion and for any reason whatsoever, decided to terminate the work order.

**Termination by the Consultant:** The consultant may terminate this work order, by not less than thirty (30) days written notice to the client, such notice to be given after the occurrence of any

**Payment upon Termination:** Upon termination of this work order, the client shall make the payments for services satisfactorily performed by the consultant only prior to the effective date of termination.

## **SUPPLEMENTARY INFORMATION FOR CONSULTANT**

### **Proposals**

1. Proposals should include the following information:

#### **(a) Technical Proposals**

- i. Curriculum Vitae of Consultant (**F-2**) (For evaluation of 40 points as per 7(iii) of letter of invitation)
- ii. An outline of recent experience on assignments/ projects of similar nature executed during the **last three years** in the format given in Form **F-3**.
- iii. Any comments or suggestions of the Consultant on the Terms of Reference (TOR).
- iv. A description of the manner in which Consultant would plan to execute the work. Work plan time schedule in Form **F-4** and approach or methodology proposed for carrying out the required work. (For evaluation of 25 points as per 7(ii) of letter of invitation)

#### **(b) Financial Proposals**

The financial proposal should be given in the form of summary of Contract estimate in Form **F-5**.

2. Two copies of the proposals should be submitted to **Principal Investigator, IDP-NAHEP, 2<sup>nd</sup> Floor, OUAT, Bhubaneswar-751003**.

3. The aim of the negotiation is to reach an agreement on all points with the consultant and initiate a draft contract by the conclusion of negotiations. Negotiations commence with a discussion of Consultant's proposal, the proposed work plan, and any suggestions you may have made to improve the Terms of Reference. Agreement will then be reached on the final Terms of Reference which will indicate periods in months and reporting schedule. Once these matters have been agreed, financial negotiations will take place. Payments to the Consultants will be made preferably on monthly basis on satisfactory performance. The consultant should note that the contract for this assignment will be with IDP, NAHEP, OUAT, Bhubaneswar.

#### **4. Review of reports**

A review committee will be formed under the Chairmanship of Principal Investigator, IDP, NAHEP or his representative and this committee will review all reports of consultants and suggest any modifications/changes considered necessary within stipulated period of time.

**FORM F-1**

From,

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To,

The Principal Investigator  
IDP-NAHEP, 2<sup>nd</sup> Floor  
OUAT, Bhubaneswar-751 003

Sir:

Hiring of Short Term Individual Consultancy Services for Liaisoning, collaborating- Regarding

I \_\_\_\_\_ Consultant herewith enclose Technical and Financial Proposal for selection as consultant for \_\_\_\_\_.

I undertake that, in competing for (and, if the award is made to us, in executing) the above contract, I will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

I hereby certify that steps have been taken to ensure that no person acting for us or on our behalf will engage in bribery.

Yours faithfully,

Signature: \_\_\_\_\_

Full name \_\_\_\_\_

and address: \_\_\_\_\_

**Encl:**

- i)
- ii)
- iii)
- iv)



**FORM F-3**  
**ASSIGNMENTS OF SIMILAR NATURE SUCCESSFULLY COMPLETED DURING**  
**LAST 03 YEARS**

1. Outline of recent experience on assignments of similar nature:

Sl. No.	Name of assignment	Name of project	Owner or sponsoring authority	Cost of assignment	Date of commencement	Date of completion	Was assignment satisfactorily completed
1	2	3	4	5	6	7	8

Note: Please attach certificates from the client by way of documentary proof

**FORM F-4**

**WORK PLAN TIME SCHEDULE**

A. Execution of work

Sl. No.	Item	Month wise Program											
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>

B. Compilation and submission of reports

1. Draft Final Report
2. Final Report

C. A short note on the line of approach and methodology outlining various steps for performing the assignment.

D. Comments or suggestions on "Terms of Reference."



**FORM F-5**

**Cost Estimate of Services**

**Remuneration**

<b>Consultant Name</b>	<b>Monthly Rate (INR)</b>	<b>Working days( Months)</b>	<b>Total Cost ( INR.)</b>
		<b>Sub-Total (Remuneration)</b>	

Consultancy Services Tax @.....%

**Total Remuneration:**

Consulting Services

**Draft Letter of Agreement for Short Term Assignments of Individual Consultants**

**Subject:** Consultancy services for co-ordinating, liaisoning and collaborating with industry and foreign university and preparing various project documents as per World Bank requirements under the project.

(Name of Consultant)

We herewith confirm your consulting appointment to carry out the above-mentioned assignment specified in the attached Terms of Reference.

For administrative purposes (Name of the responsible staff of burrower) has been assigned to administer the assignment and to provide the Consultant with all relevant information needed to carry out the assignment. The services will be required in (IDP, NAHEP project, OUAT) for about \_\_\_\_\_ months, during the period from \_\_\_\_\_ to \_\_\_\_\_. These dates are estimates and (Name of burrower) may find it necessary to postpone or cancel the assignment and/or shorten or extend its duration. However, every effort will be made to give you, as early as possible, notice of any such changes. In the event of termination, the (Name of Consultants) shall be paid for the services rendered for carrying out the assignment to the date of termination, and will provide the (Name of burrower) with any reports or parts thereof, or any other information and documentation gathered under this Agreement prior to the date of termination.

This Agreement, it's meaning and interpretation and the relations between the parties shall be governed by the law of Union of India.

Set out below are the terms and conditions under which you have agreed to carry out the assignment for the (Name of burrower). The services to be performed, the estimated time to be spent, and the reports to be submitted will be in accordance with the attached Terms of Reference.

This Agreement will become effective upon confirmation of this letter by you and will terminate on \_\_\_\_\_, or such other date as mutually agreed.

Payments for the services will not exceed the total amount indicated in the attached cost estimate for the assignment.

You will be paid monthly a maximum remuneration of **Rs.1,00,000.00** (Rupees one lakh) only including all taxes only on successful completion of each month or the total amount indicated in the attached cost estimate for the assignment, whichever is lower.

In addition, the TA/DA for the tours undertaken to perform the desired job will be admissible as per entitled class of Professor of OUAT.

You will be responsible for appropriate insurance coverage. In this regard, you shall maintain medical, travel, accident and third-party liability. You shall indemnify and hold harmless, the Principal Investigator, IDP, OUAT, Bhubaneswar against any and all claims, demands, and/or

judgements of any nature brought against the PI, IDP, OUAT, Bhubaneswar arising out of the services under this Agreement. The obligation under this paragraph shall survive the termination of this Agreement.

All materials produced or acquired under the terms of this Agreement written, graphic, film, magnetic tape or otherwise shall remain the property of the (Name of the burrower). The OUAT, Bhubaneswar retains the exclusive right to publish or disseminate reports arising from such materials. The rights and duties provided for in this paragraph shall continue, notwithstanding the termination of this Agreement or the execution of its other provisions.

You will carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regard to the nature and purpose of the assignment, and will conduct yourself in a manner consistent herewith.

You will not assign this Contract or sub-contract or any portion of it without PI, IDP, OUAT, Bhubaneswar's prior written consent.

You should agree that, during the term of this Contract and after its termination, you and any entity affiliated with you, shall be disqualified from providing goods, works or services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

You will also agree that all knowledge and information not within the public domain which may be acquired during the carrying out of this Agreement, shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly or indirectly disclosed to any person whatsoever, except with the OUAT, Bhubaneswar written permission.

Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with Arbitration & Conciliation Act 1996.

Read and Agreed

Place:

Signature & Name of Consultant

Date:

Signature & Name of OUAT Representative