



DEAN OF RESEARCH
ORISSA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR-751003 (ORISSA)

TENDER FORM

**FOR SUPPLY OF “POULTRY FEED INGREDIENTS, FEED
ADDITIVES,PADDY HUSK” TO THE ALL INDIA COORDINATED
RESEARCH PROJECT ON POULTRY IMPROVEMENT, OUAT,
BHUBANESWAR- 751003, ORISSA**



**ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR- 751003 (ODISHA)**

No. 200 /AICRP(P). Dated: 20.07.23

TENDER NOTICE

The Dean of Research, OUAT invites sealed tenders from experienced and eligible contractors for supply of different ingredients etc. for the year 2023-24 to AICRP on Poultry Improvement, College of Veterinary Science and Animal Husbandry, Bhubaneswar. The last date of submission of tender is 04.08.2023 till 2.30 PM and the Technical Bid and Financial Bid of the tender will be opened on the same day at 3.30 PM in the presence of the tenderers or their authorized representatives. The details of contract and tender form can be downloaded from Institute's Web-site (www.ouat.nic.in) and a D.D. of Rs. 1000/- (Rupees One Thousand) only (non-refundable) as cost of tender paper in favour of Comptroller, OUAT should be enclosed along with tender form in the technical bid, failing which tender will not be entertained. The period will remain valid till 31.3.2024 or till the next tender whichever is later. The authority reserves the right to reject any or all quotations without assigning any reason thereof.


20.07.23
OFFICER-IN-CHARGE

**AICRP ON POULTRY, OFFICE OF THE DEAN OF RESEARCH
ODISHA UNIVERSITY OF AGRICULTURE & TECHNOLOGY
TENDER DOCUMENT
For providing different poultry feed ingredients to AICRP on Poultry
by a Private Feed Supplier**

(a) Period of issue of Tender Document :

(b) Date and time for submission of Tender Document :

(c) Date and time for opening of
(i) Technical Bids :

(ii) Financial Bids of eligible Bidders :

(d) Likely date for commencement of
Supply of feed ingredients :

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SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. AICRP on Poultry, Dean of Research, OUAT, Bhubaneswar-751003 requires different poultry feed ingredients from a reputed, well established and financially sound suppliers.
2. The contract for providing the aforesaid feed ingredients is likely to commence from 11.08.23 and would continue till 31.03.2024 or till the next tender whichever is later. The period of the contract may be further extended beyond 31.03.2024 provided the requirement of the organisation or may be curtailed/ terminated before 31.03.2024 owing to deficiency in service or substandard quality of feed ingredients. The organisation, however, reserves right to terminate this initial contract at any time after giving one week's notice to the selected supplier.
3. This organisation has tentative requirement for of different poultry feed ingredients as indicated in Annexure-. The requirements may increase/decrease.
4. The estimated cost of the contract is Rs. 9,00,000.00
5. The interested supplier may submit- the tender document complete in all respects along with Earnest Money Deposit (EMD) of Rupees 2.0% of the contract value and other requisite documents by 04.08.23 upto PM at drop box of the Directorate of Dean of Research, OUAT, Bhubaneswar -751003.
6. The various crucial dates relating to "**Tender for Providing poultry feed ingredients, feed additives and paddy husk to the AICRP on Poultry** " are cited as under:

- | | |
|---|--|
| (a) Period of issue of Tender Document | :: 21.07.23 TO 04.08.23 (2.30PM) |
| (b) Date and time for submission of Tender Document | : 21.07.23 TO 04.08.23 (2.30PM) WORKING DAYS |
| (c) Date and time for opening of | |
| (i) Technical Bid | : 04.08.23, 3.30PM |
| (ii) Financial Bids of eligible Tenders and Selection | : 04.08.23, 3.30PM |
| (d) Likely date for supply of the above said items | :11.08.23 |

:

7. The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies are advised to submit two separate sealed envelopes super scribing "Technical Bid for **Providing poultry feed ingredients, feed additives and paddy husk to the AICRP on Poultry** and "Financial Bid for **Providing poultry feed ingredients, feed additives and paddy husk to the AICRP on Poultry** to AICRP on Poultry ". Both sealed envelopes should be kept in a third sealed envelope super scribing "Tender for **Providing poultry feed ingredients, feed additives and paddy husk to the AICRP on Poultry** to AICRP on Poultry ".

8. The Earnest Money Deposit (EMD) of Rs. (Rupees _ only), refundable (without interest), should be necessarily accompanied with the Technical Bid of the service provider in the form of Demand Draft / Pay Order drawn in favour of Comptroller, OUAT, Bhubaneswar failing which the tender shall be rejected summarily.

9. The tendering suppliers are required to enclose photocopies of the following documents (duly attested by Group "A" Gazetted Officers of the State Governments/Central Government), along with the Technical Bid, failing which

their bids shall be summarily/out rightly rejected and will not be considered any further:

- a) Cost of Tender Form Rs. 1000.00 in shape of Bank Draft in favour of Comptroller, OUAT, payable at Bhubaneswar (if downloaded from the website)
- b) Earnest money equivalent to 2% of the total cost of commodities on the quoted rate is to be calculated on the indent specified in the detailed particulars of tender notice in shape of Bank Draft/ Banker's cheque drawn in favour of Comptroller, Orissa University of Agriculture and Technology, Bhubaneswar-751003 payable at Bhubaneswar.
- c) Attested copy of GST clearance certificate along with copy of GST registration certificate should accompany from concerned Sales Tax Authority with validity upto 31.3.2024. If a tenderer is not liable to pay GST, they should produce a non-assessment certificate.
- d) PAN Card in the name of firm/proprietor.
- e) Copy of IT Return for the last three financial years
- f) Other related documents, photocopy of Banker details along with name of bank and A/C No. and Address proof etc.

10. The conditional bids shall not be considered and will be out rightly rejected in very first instance.

11. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. **No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected.** However, the cuttings, if any, in the Technical Bid Application must be initialed by the person authorized to sign the tender bids.

12. The Technical bids shall be opened on the scheduled date and time at 3.30 PM on .04.08.23, in the office room of Dean of Research, OUAT, Bhubaneswar, in the presence of the representatives of the suppliers, if any, who wish to be present on the spot at that time.

13. The Financial Bid of only those tenderers will be opened whose Technical bids are found in order. The Financial bids shall be opened at 3.30.PM on 04.08.23 in the office room of Dean of Research, OUAT, Bhubaneswar, in the presence of the representatives of the suppliers, if any, who wish to be present on the spot at that time.

14. The Competent Authority reserves the right to annul all bids without assigning any reason.

ACCEPTANCE OF SPECIFICATIONS AND CONDITION

Tender particulars to purchase Poultry Feed Ingredients / Feed Additives/Paddy Husk for 2023-24

1. The rate should be quoted by the tenderers per quintal/ kg/ as the case may be in rupees inclusive of all taxes, cost of gunny bags F.O.R. destination.
2. The rates quoted will remain in force up to 31.3.2024 or finalization of the next tender whichever is later. However, the contract can be extended further with mutual agreement under same terms and conditions.
3. Submission of sealed tender will carry with it the implication that the tenderers agree to abide by the conditions laid down in the detailed particulars of the tender notice. The finalization of the rates of tender(s) rests with the university.
4. Earnest money equivalent to 2% of the total cost of commodities on the quoted rate is to be calculated on the indent specified in the detailed particulars of tender notice in shape of Bank Draft/ Banker's cheque drawn in favour of Comptroller, Orissa University of Agriculture and Technology, Bhubaneswar, payable at Bhubaneswar. In no case, the earnest money will be accepted in shape of cash. No request for adjustment of claims, if any, will be accepted. The earnest money of successful tenderer(s) will be retained and of unsuccessful tenderer(s) will be returned after finalization of tender. The earnest money deposited will be refunded to the successful tenderers after faithful performances during the contact period and submission of "No default" certificates from the departments/ Schemes etc. for which order will be placed for supply.
5. The acceptance letter will be issued after finalization of tender process. Under no circumstances the tender can be revoked/ withdrawn by the tenderer. In case of withdrawal or revoking of the tender/non-supply of commodities within due time, the earnest money deposited will be forfeited.
6. The tenderer must abide by the terms and conditions of the detailed particulars or tender notice and acceptance letter.
7. Also if the quantity of items mentioned in the order not supplied in full within 15 days from date of receipt of the order or the period of extension granted by the competent authority such feeds may be purchased from the local market to meet the emergency situation and the excess payment made for the purchase over the tender rate if any, will be deducted from security deposit of the approved tenderer.
8. In case of non supply of the whole or part of the orders for supply of items placed with the approved tenderers, the EMD in respect of item concerned shall be forfeited.

9. The successful tenderer(s) should supply the items as per specification in the tender notice to Schemes/Farms/Departments, etc., F.O.R. destination. The gunny bags are not returnable.
10. The physical descriptions, ideal specifications and acceptance limits of different items are attached in Annexure-II.
11. Payment shall be made on prorata (proportionate payment on the basis of units of proximate principles contained in the sample randomly drawn) basis for the ingredients supplied if the ingredient(s) fall (s) short in chemical composition by only to an acceptable level as mentioned in the tender paper.
12. The authority may reject the supplies delivered in whole or in part, if in their opinion (which shall be final and conclusive) those are not as per the contract. The university shall be under no liability whatsoever for the rejected stuff and that should be taken back immediately at their own cost.
13. The Authority reserves the right of dispensing with the purchase of any one or more item or vary the quantity specified in the tender notice if found necessary for the interest of the university. The undersigned reserve the right to negotiate the rate for item(s), if required.
14. In case of any dispute arises during the purchase, the decision of the university is final. The University authority reserves the right of rejecting any or all tenders without assigning any reason thereof.
15. Sealed tender on plain paper are invited from the intending firms for supply of Poultry Feed ingredients/Feed additives/Paddy Husk as mentioned in the enclosed schedule to the AICRP on Poultry Improvement, College of Veterinary Science and Animal Husbandry, Orissa University of Agriculture and Technology, Bhubaneswar for the year 2023-24 to be received by registered post/courier on or before 04.08.23 by 2.30PM. It should be clearly written on the top of the sealed cover as "Tender for Poultry Feed ingredients/Feed Additives/Paddy Husk, The tender submitted by the tenderers should contain the signature of the tenderer on each page and in case of Company, by the Managing Director or any one of the share holders.
16. Bids should be submitted in two bid format (i) Technical bid & (ii) Financial bid. Only those firms will be considered for financial bid who will qualify in the Technical Bid. Financial bid envelope should contain only financial bid as prescribed under the tender document. **The technical bids and financial bids may be submitted in separate envelopes to be sealed and put in a main cover.**

17. Opening of tenders will be made by the Committee on 04.08.23 at 3.30 PM in the Office chamber of the Dean of Research, OUAT, Bhubaneswar.
18. The tenderers should be present in person or through their authorized agents on the date and time fixed for opening of the tenders.
19. No tender will be considered without earnest money deposit and the GST clearance certificate/ Non assessment certificate. Also, tenders of those who have not purchased the detailed tender paper will be rejected. Conditional tenders will be rejected. Tenders with overwriting, corrections, mutilations and without signature will be rejected.
20. The successful bidder will enter an agreement with this organization for supply of feed ingredients and other items as per requirement of this organization on the above terms and conditions.
21. The finalization of the rates of the tender(s) rests with the university.

Signature(s) of Tenderers

APPLICATION - TECHNICAL BID
For Providing different poultry feed ingredients to AICRP ON Poultry

1. Name of Tendering Supplier: _

2. Details of Earnest Money Deposit: DD No.....

date.....

of Rs.drawn on Bank -;- _____

3. Name of Proprietor /Partner/
Director:

4. Full Address of Registered :
Office

Telephone No. : _

FAX No. : _

E-Mail Address : _

5. Full address of Operating
/ Branch Office

Telephone No. : _

FAX No. : _

E-Mail Address : _

6. Name & telephone no. of
Authorized officer/person
to liaise with Field *Office(s)*

7. Banker of the Supplier: _
(Attach certified copy of statement of
A/C for the last Three years)

Telephone Number : _
Of Banker

8. PAN/ GIR No.
(Attach attested copy)

12. Financial turnover of the tendering Feed Suppliers for the last 3 Financial Years.

Financial Year	Amount (Rs. lacs)	Remarks, if any
2020-21		
2021-22		
2022-23		

13. Additional information, if any:

(Attach separate sheet if space provided is insufficient)

14. Additional information, if any
(Attach separate sheet, if required)

Signature of authorized person

Name:

Seal:

Date:

Place:

Date:

Place:

DECLARATION

1. I, Son / Daughter / Wife of.....Shri
.....Proprietor/ Director/ authorized
signatory of the supplier, mentioned above, am competent to sign this
declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the
tender and undertake to abide by them;

3. The information / documents furnished along with the above application are
true and authentic to the best of my knowledge and belief. I / we, am / are
well aware of the fact that furnishing of any false information / fabricated
document would lead to rejection of my tender at any stage besides liabilities
towards prosecution under appropriate law.

Signature of authorized person

Full Name:

Seal:

Date:

Place:

PRICE BID

(The financial bid to be enclosed in a separate sealed envelope)

The tender will remain open for acceptance up to 90 days from the date of opening of bid. The rates tendered will be valid up to 31.3.2023 or till finalization of next tender.

To,
The Dean of Research
OUAT, Bhubaneswar

I/We submit our tender with respect to financial bid for supply of feed ingredients /feed additives /paddy husk at AICRP on Poultry , OVC and my/our rate is as follows.

SR. NO.	ITEMS	TENTATIVE REQUIREMENT OF QUANTITY	E.M.DEPOSIT	QUOTE TENDER RATE/QUINTAL (IN WORDS AND FIGURES)
1	Maize(Yellow)	100.00 QTLS		
2	Soyabean Meal	20.00 QTLS		
3	DORB (Deoiled rice Bran)	40.00 QTLS		
4	Mineral mixture for Poultry (ISI/ISO Mark)	10.00 QTLS		
5	Methionine	25 Kg		
6	Lysine	25 kg		
7	Shell grit	10.00 QTLS		
8	Paddy Husk	20 QTLS		

Signature _____
Name, address and Seal of agency with phone No. _____

AGREEMENT

This Agreement is made on this day ofBetween the OUAT represented by here-in-after referred to as the "Authority" which expression shall, where the context so requires or admits, also include its successors or assignees of the one part;

And

M/s..... represented by Sri.....,here-in-after called the "Supplier " which expression shall, where the context so requires or admits, also include its successors or assignees of the other part.

Whereas, the "Authority" desires that the services of"..... " are required in Department/Office;

And whereas the "Supplier " has offered its willingness to the same in conformity with the Provisions of the agreement;

And whereas the "Authority" has finalized the rate as per the terms and conditions of the agreement to the "Supplier ",

Now this agreement witnesses as below:-

1. That the Annexure containing the Terms and Conditions shall be deemed to form and to be read and construed as part of this agreement.
2. That the "Authority" hereby further agrees to pay the "Supplier " the contract price at the time and in the manner prescribed in the said Terms and Conditions.
3. That in the event of any dispute that may arise it shall be settled as per the Terms and Conditions of the contract.
4. That this agreement is valid upto 31.03.2023

IN WITNESS WHEREOF the parties have caused their respective common seals to be here unto affixed or have here unto set their respective hands and seals on the day and year first written above.

**Signature of the officer
authorised to sign on behalf of
Supplier**

Signature of the Authority

In the presence of witness

Witness

1. Name: .
Address: .

2. Name: .
Address: .

Witness

1. Name: .
Address

2. Name: .
Address: .

TERMS & CONDITIONS

GENERAL

1. The Agreement shall commence from 11.8.23 and shall continue till 31.03.24 unless it is curtailed or terminated by the authority owing to deficiency of service, sub-standard quality of manpower deployed, breach of contract etc or change in requirements.
2. The Agreement shall automatically expire on 31.3.24 unless extended further by the mutual consent of the Supplier and the Authority.
3. The Agreement may be extended, on the same terms and conditions or with some additions / deletions / modifications, for a further specific period mutually agreed upon by the Supplier and the Authority.
4. The Supplier shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organisation by whatever name be called without the prior written consent of the Authority.
5. The organisation, at present, has tentative requirement, which has been given in Annexure-I. The requirement of the organisation may further increase or decrease marginally, during the period of initial contract also and the tenderer would have to provide additional requirements, if required, on the same terms and conditions.
6. The Supplier will be bound by the details furnished by it to the Authority while submitting the tender or at subsequent stage. In case, any of such documents furnished by it is found to be false at any stage, it would be deemed to be a breach of terms of Agreement making it liable for legal action besides termination of the Agreement.
7. The Authority reserves the right to terminate the Agreement during initial period also after giving 15 days notice to the Manpower Service Provider.

LEGAL

1. The Tax deduction at Source (T.D.S.) shall be done as per the provisions of Income Tax Act/Rules, as amended, from time to time and a certificate to this effect shall be provided by the organisation or office concerned.
2. In case, the supplier fails to comply with any liability under appropriate law, and as a result thereof, the office concerned is put to any loss / obligation, monetary or otherwise, the organisation will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the supplier, to the extent of the loss or obligation in monetary terms.
3. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, If any loss or damage is caused to the organisation by the supplier, the same shall be recovered from the unpaid bills or adjusted from the Performance Security Deposit.

FINANCIAL

1. The Technical Bid should be accompanied with an Earnest Money Deposit (EMD), refundable without interest, of (Rupees 2.0% of the contract value) in the form of Demand Draft / Pay Order drawn in favour of The Comptroller, OUAT, Bhubaneswar **failing which the tender shall be rejected out rightly.**
2. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid (First Stage) / Financial Bid (Second competitive stage) shall be returned to them without any interest. **In case of successful tenderer if the agency fails to supply the items against the requirement within 30 days from date of placing the order the EMD shall stand forfeited without giving any further notice.**
3. The successful tender will have to deposit a Performance Security Deposit of Rs. (Rupees _____) only in the form of Bank Guarantee from only Nationalized Bank drawn in favour of the Authority covering the period of contract. In case, the contract is further extended beyond the initial period, the Bank guarantee will have to be accordingly renewed by the successful tenders. The

amount of performance security deposit is to be determined by the Authority taking into account the contractual obligation of the manpower service provider.

4. In case of breach of any terms and conditions attached to this agreement, the Performance Security Deposit of the Supplier shall be liable to be forfeited besides annulment of the Agreement.
5. The Manpower Service Provider shall raise the bill, in triplicate, submit the same to the prescribed authority. As far as possible the payment will be released.
6. The Authority reserves the right to withdraw or relax any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.
7. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.
8. All disputes shall be under the jurisdiction of the court at the place where the headquarters of the authority, who has executed the agreement, is located.
9. The successful bidder will enter into an agreement with this organisation for supply of suitable and qualified manpower as per requirement of this organisation on the above terms and conditions.

APPROXIMATE REQUIREMENT (ANNEXURE-I)

SR. NO.	ITEMS	TENTATIVE REQUIREMENT OF QUANTITY	E.M.DEPOSIT (Rs.)
1	Maize(Yellow)	100.00 QTLS	
2	Soyabean Meal	20.00 QTLS	
3	DORB (Deoiled rice Bran)	40.00 QTLS	
4	Mineral mixture for Poultry (ISI Mark)	10.00 QTLS	
5	Methionine	25 Kg	
6	Lysine	25 kg	
7	Shell grit	10.00 QTLS	
8	Paddy Husk	20.00 QTLS	

Signature of the Tenderer (s)

**PHYSICAL DESCRIPTION, IDEAL SPECIFICATIONS AND ACCEPTANCE LIMITS OF
SPECIFICATIONS OF FEED INGREDIENTS, FEED ADDITIVES AND PADDY HUSK**

1	Maize (Yellow)	Should be whole, free from any extraneous materials and aflatoxin, should be less than 0.15 ppm. On analysis it shall not contain more than 10% moisture and 2.0% AIA by weight. The limit of moisture and AIA for acceptance on prorated deduction basis is 14% and 3% respectively.
2.	Soyabean Meal	(Heat treated, Dehulled). The material shall be firm but not flinty in nature. Must be free from rancidity, adulterants, insects and fungus infestation, fermented, musty and other objectionable odour and any extraneous matter. Must be free from aflatoxin content. The material shall also confirm the following specifications on dry matter basis.
	Ideal Specification	Limit of parameter for acceptance as recommended on prorated deduction basis
Moisture	Max 10%	Max 14%
Crude Protein	Min 45%	Min 40%
Crude Fibre	Max 07%	Max 10%
Acid insoluble ash	Max 04%	Max 05%
3	DORB	The material shall be free from adulterants, must or stale odor, sour or rancid taste and from lumps, dirt and extraneous matter including iron and other metallic pieces. The material shall be free fungal or insect infestation. The material shall also confirm the following specifications (on dry matter basis)
	Ideal Specification	Limit of parameter for acceptance as recommended on prorated deduction basis
Moisture	Max 10%	Max 12%
Crude Protein	Min 15%	Min 13%
Crude Fibre	Max 15%	Max 18%
Acid insoluble ash	Max 04%	Max 06%
4	Mineral mixture for Poultry (ISI Mark)	The material shall be in the form of a free flowing powder thoroughly mixed & completely homogenous. The mineral mixture shall be free from adulterants insects or fungal infection, pesticides & other substances.
	Ideal Specification	Limit of parameter for acceptance as recommended on prorated deduction basis
Moisture	Max 3%	Max 5%
Acid insoluble ash	Max 3%	Max 5%
Phosphorus	Max 9%	Max 8.5%
Calcium	Max 30%	Max 28%
Salt	Max 2%	5Max 2%
Fluoride	Max 0.03%	Max 0.05%
5	Methionine	The D-L-Methionine is a synthetic amino acids and should be feed grade. The purity should be more than 98% and the humidity should be less than 0.5%.

6	L-Lysine	The L-Lysine is a synthetic amino acids and should be feed grade. The purity should be more than 98% and the humidity should be less than 0.5%.
7	Shell grit	should be free from stone particles & sand
	Ideal Specification	Limit of parameter for acceptance as recommended on prorate deduction basis
Moisture	Max 1%	Max 2%
Acid insoluble ash	Max 99.4%	Max 95%
Calcium	Max 35%	Max 33%
8	Paddy Husk	The material should be whole, shall not contain extraneous materials.