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25/7



ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
BHUBANESWAR-751003

No. GA-I Qrt-09/2022

12722 /UAT

Dt. 25.7.2023

**Circular**

The additional two numbers of vacant quarters are reported by the Director of Physical Plant, OUAT, Bhubaneswar to have been repaired and ready for allotment. So interested employees are hereby directed to apply for allotment of following quarters with prescribed proforma along with supporting documents in respect of their claim within 10 days from the date of issue of this circular while applying the applicants can apply for multiple quarters in order of merit. It is also intimated that employees allotted with the quarter has to take the possession within 15 days from the date of allotment. Those who do not take the possession shall be debarred from getting further allotment for the next two years from the date of allotment. The list of Vacant & Repaired Quarters are as follows.

SI No	Teaching Quarter No	Non Teaching Quarter No
1		3R(S)-40
2		F-14

N.B. The copy of supporting documents to be attached in the prescribed application.

1. 1<sup>st</sup> page of the employees' service book
2. Copy of Pay slip of current month/ last pay fixation.
3. Copy of Promotion/Appointment order, if any.

*Sohany*  
25.7.2023  
Registrar

Memo No. 12723 /UAT., Dt. 25.7.2023

Copy forwarded to the All Deans/ Directors/ Officer In Charge of all Schemes/ Controller of Examination/ Medical Officer, OUAT Health Centre/ Chief Librarian, Central Library/ All Head of the Departments for information. They are requested to circulate the same among their staffs for their information and necessary action.

*Sohany*  
25.7.2023  
Registrar

Memo No. 12724 /UAT., Dt. 25.7.2023

Copy to the Comptroller, OUAT, Bhubaneswar for information and necessary action.

*KD*  
25/7/2023  
Asst. Registrar(Admn.)

Memo No. 12725 /UAT., Dt. 25.7.2023

Copy to the Director, PME, OUAT, Bhubaneswar for information and necessary action. He is requested to upload the same in the OUAT Website for information to all.

*KD*  
25/7/2023  
Asst. Registrar(Admn.)

Memo No. 12726 /UAT

dt. 25.7.2023

Copy forwarded to the all Assistant Registrars/ Accounts Officers/ Audit-cum- Inspection Officer, OUAT, Bhubaneswar for information and necessary action.

*KD*  
25/7/2023  
Asst. Registrar(Admn.)  
P.T.O.



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Memo No. 12727 /UAT

dt. 25.7.2023

Copy forwarded to the Secretary to Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor.

Asst. Registrar(Admn.)

CC: to all Section Officers/ Personal Assistants / Superintendent of Issue Section /Care Taker/ Notice Board.